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| **Insert your logo here** | Vehicle movement plan (VMP) – short term low/ impact works | TCAWS  VMP-01 |
| Checklist for determining whether you need to a VMP |

**Disclaimer**

*While care and diligence has been taken to produce the checklists, templates, and example documents (Documents), no responsibility is taken, or warranty made with respect to the accuracy or correctness of the Documents. Transport for NSW expressly disclaim all liability for any omissions, errors, inaccuracy, or incompleteness of any of the Documents and the consequences upon reliance of the Documents.*

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*Disclaimer updated on 20 October 2023, 9:00am*

Short term low impact works

Works typically comprise:

* Minimal plant, equipment or workers
* Works of a short duration e.g. works a single shift
* Works significantly clear of traffic, requiring little to no warning to road users.

Often conducted using the Traffic control at work sites (TCAWS) Manual requirements for intermittent works or frequently changing work sites.

What is a vehicle movement plan?

A vehicle movement plan (VMP) is a plan that details how the works-related traffic (including visitors and plant) will safely enter, move around, and leave a work site.

The plan must contain a diagram showing the safe travel paths for works traffic, provide site contact information, and include details of safe entry, exit and navigation around the site. In addition, it must include any operational procedures (e.g. contacting the site before arrival) that are to be followed by drivers.

Is a VMP the same as a traffic management plan or traffic guidance scheme?

No, a VMP is one of several supporting documents that are part of a traffic management plan (TMP). A traffic guidance scheme (TGS) is another supporting document of a TMP that provides a visual representation of where signs or devices will be positioned in the road corridor.

Do I need a VMP?

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| **A VMP must be developed if any of the following applies:** | |
| Vehicles will be entering or leaving a high speed road with an existing permanent speed limit of greater than 75 km/h |  |
| Vehicles will be entering or leaving from a divided carriageway |  |
| Where site access constraints require complex manoeuvres on-site e.g. multiple turning movements, U-turns, reversing movements |  |
| Where site access constraints require an off-site location for vehicles to turn around |  |
| Where there are restricted turn movements into/ out of the site access (e.g. left in/left out) |  |
| Vehicles accessing the site are heavy vehicles (i.e. vehicles with a GVM of 4.5 tonnes) |  |
| Sight distance is less than 2D metres (D is the posted speed limit) | ☐ |
| Repetitive movements of plant (> 20 per day), on-site plant faster than 35km/h or plant reversing long distances (> 100m) without safety barrier protection | ☐ |
| Where specific hazards to vulnerable road users (i.e. pedestrians, cyclists) are identified from plant carrying out the work on-site. | ☐ |

How do I prepare a VMP?

If you need to prepare a VMP, use the TCAWS VMP-02 Vehicle movement plan (VMP) – short term/ low impact works checklist/ template and the Traffic control at work sites (TCAWS) Manual to guide the development of the VMP.