

1. Purpose of the Policy

Transport is committed to building a diverse supply base to support businesses of all types, which includes small and medium sized businesses, Aboriginal-owned businesses, regional businesses and disability enterprises. We focus on spending public money efficiently, economically and ethically to deliver value for money on a whole of life basis. We consider benefits and risks to Transport, the community, the economy and impacts on the environment in our value assessment.

This Policy prescribes the principles and requirements to give effect to that commitment. The procurement practices of Transport agencies are underpinned by the NSW Government procurement policy framework, relevant regulatory and legislative requirements, and Transport policies relating to conduct, ethics, sustainability, safety and risk.

2. Who does it apply to?

This policy applies to permanent, temporary, and casual staff, staff seconded from another organisation, and contingent workers including labour hire, professional services contractors and consultants performing work for any of the following:

Department of Transport* except for staff working in the Department of Transport who follow Department of Planning and Environment policies	YES
Transport for NSW	YES
NSW Trains	YES
Sydney Trains	YES
Sydney Metro	YES
Sydney Ferries	YES
The Point to Point Transport Commissioner	YES

3. Principles and requirements

3.1 Principles

Transport is committed to fair and ethical procurement that supports the delivery of safe, sustainable, customer-centred transport infrastructure and services in line with the [NSW Government Procurement Policy Framework](#). We use our procurement to support economic participation, social outcomes, develop skills and create jobs for the citizens of NSW. We act with integrity, honesty, transparency and place the public interest above personal interests at all times.

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3.2 Requirements

Transport requires all its agencies to promote transparent, fair and ethical procurement practices by:

- Establishing a consistent Transport cluster procurement framework that promotes sound commercial decisions based on integrity and risk principles, by applying high standards of ethics and probity while driving sustainability and social outcomes
- Providing fair and open competition and making it easy for our partners to do business with us
- Making procurement simpler, easier and more efficient for our people and promoting awareness of procurement responsibilities through training, tools and resources
- Complying with the [Transport Statement of Business Ethics](#) and relevant procedures, standards and delegations
- Promoting staff awareness of fraud and corruption prevention responsibilities and initiatives
- Continuously improving and innovating across the procurement lifecycle to maximise value for money
- Fostering a viable market for sustainable goods and services by supporting businesses that demonstrate innovation in sustainability, and comply with socially responsible and ethical practices.

4. Compliance and breach

You are required to comply with this policy and its related procedures and standards. If you do not do so, this may result in disciplinary action up to and including termination of your employment or contract.

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Appendix A:

5. Accountabilities and responsibilities

Who	
Deputy Secretary, Finance and Investment (Goods and services procurement) Deputy Secretary, Infrastructure and Place (Infrastructure procurement)	Accountable for setting the strategic direction of procurement in line with our organisational objectives and compliance obligations.
Executive Director, Commercial and Procurement- Finance and Investment	Accountable for ensuring this policy continues to align with Transport’s strategic direction, and that guidance and controls are in place to help business areas measure and monitor compliance with this policy and any related documents.
Chief Executives of the Transport agencies to which the policy applies	Accountable for ensuring program areas in their agencies align and comply with this policy
All staff to whom the policy applies	Responsible for complying with the principles and requirements in this policy and any related procedures or standards.

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6. Document control

6.1 Superseded documents

This Policy replaces the following document:

- CP20009 Transport Procurement Policy

6.2 Document history

Date & Policy No	Document owner	Approved by	Amendment notes
2 December 2020 CP20009	Deputy Secretary Corporate Services	Secretary	New Transport Policy
2 May 2024 CP20009.1	Executive Director Commercial and Procurement, Finance and Investment	Deputy Secretary, Finance and Investment	Placed into new Corporate Policy template

6.3 Feedback and help

For advice on interpreting or applying this document, please contact
Procurement.Governance@transport.nsw.gov.au

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