



Environmental Compliance Reporting Process

9TP-PR-062/11.0

Process – Applicable to Transport Projects Delivery Office

Quality Management System

Status:	Approved
Version:	11.0
Branch:	Planning and Environment Services
Business unit:	Environmental Management
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Audience:	Project Delivery/External TSR
Asset classes:	<input checked="" type="checkbox"/> Heavy Rail; <input checked="" type="checkbox"/> Light Rail; <input checked="" type="checkbox"/> Multi Sites; <input checked="" type="checkbox"/> Systems; <input checked="" type="checkbox"/> Fleets
Project delivery model:	TPO Project/Alliance/Novo Rail
Project type:	Not Applicable
Project lifecycle:	<input type="checkbox"/> Feasibility; <input type="checkbox"/> Scoping; <input type="checkbox"/> Definition; <input checked="" type="checkbox"/> Construction readiness; <input checked="" type="checkbox"/> Implementation; <input checked="" type="checkbox"/> Finalisation; <input type="checkbox"/> Not applicable
Process owner:	Technical Director Planning and Environment Services

Document history

Version	Date of approval	Desksite no.	Notes
4.0	Jun 09	644137_2	
5.0	24 Dec 09	696766_5	Changes are made to: Reflect new document owner Align with the CMS document format
6.0	1 Jul 10	794502_1	Reformatted for Transport Projects transition and revised governance structure.
7.0	1 Jul 11	1422868	The process is revised so it is consistent with the audit actions reporting and closing out process. Figure 1 was updated to reflect the EMR's additional responsibility.
8.0	26 Sep 11	1617070	Flowchart is revised – a feedback loop is added to ensure that any comments from the PME regarding the compliance report will be fed back to the contractor or Alliance.
9.0	14 Nov 11	794502_11	Updated to reflect Transport Projects Transition.
10.0	1 Apr 13	794502_18	Document reviewed, changes to name of external authority.
11.0	14 Apr 15	794502	Updated to be published to TfNSW website

Table of contents

1. Purpose and scope	3
2. Accountabilities.....	3
3. Environmental compliance reporting process	3
4. Related documents and references	3
5. Superseded documents	3
Figure 1 Environmental compliance reporting process flowchart	4

1. Purpose and scope

The purpose of this document is to document the timeframe and the process regarding Transport Projects Delivery Office's projects compliance reporting.

2. Accountabilities

The Technical Director Planning and Environment Services is accountable for this Procedure. Accountability includes authorising the document, monitoring its effectiveness and performing a formal document review.

Project directors are accountable for ensuring the requirements of this document are implemented within their area of responsibility.

Project directors who are accountable for specific projects/programs are accountable for ensuring associated contractors comply with the requirements of this document.

Contractors are accountable for following this document.

3. Environmental compliance reporting process

The environmental compliance reporting process and timeframe are described in figure 1.

4. Related documents and references

Related documents and references

[Environmental Management System Manual – 1TP-ST-052](#)

[Guide to Compliance Monitoring and Reporting using PECOMS – 9TP-SD-012](#)

5. Superseded documents

Superseded documents

There are no documents superseded as a result of this document.

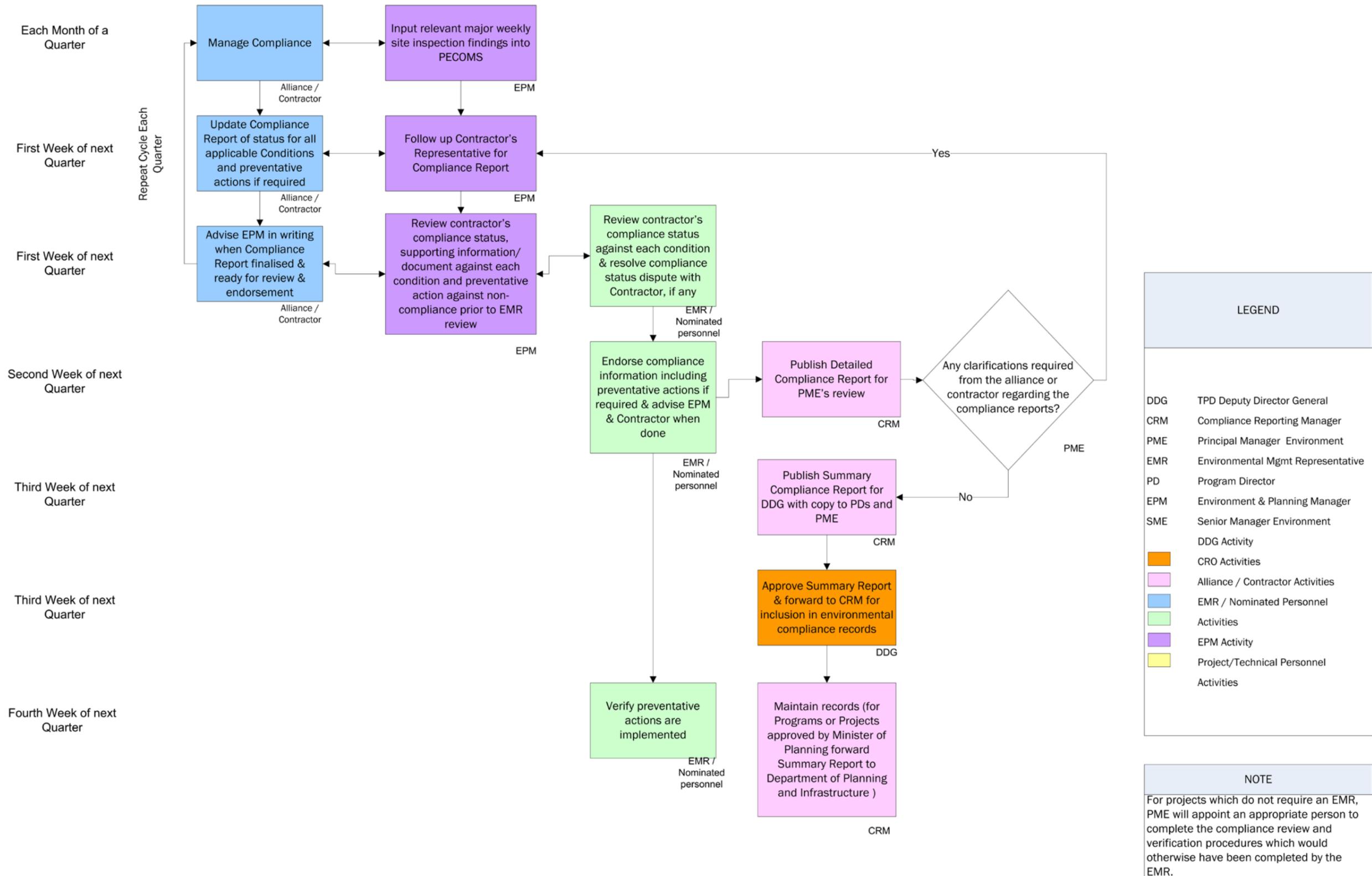


Figure 1 Environmental compliance reporting process flowchart