

COMMUNITY TRANSPORT PROGRAM SERVICES SCHEDULE

1. CTP SERVICES OVERVIEW

1.1 What are the key objectives of the CTP

The key objectives of the CTP (**CTP Objectives**) are to provide transport to people who have no or limited access to private or Public Transport due to their location, when they need to travel, or their financial resources, or physical and cognitive capacities, to:

- (a) assist them to take part in activities that promote social inclusion and to obtain goods and services required for daily living such as groceries and clothing, medical services and other essential services;
- (b) provide connections to Public Transport.

1.2 Who is eligible for services under the CTP

- (a) You must only provide CTP Services to CTP Eligible Customers.
- (b) **CTP Eligible Customer** means a person who:
 - (i) requires a transport service for a medical, social, recreational or shopping purpose; and
 - (ii) is not eligible to receive transport services for that same purpose, under another government program such as the CHSP, CCSP, TTSS, ASTP, NDIS or NEPT or any equivalent or replacement programs; and
 - (iii) has limited or no access to private or Public Transport due to their location, when they need to travel, or their financial resources, physical or cognitive capacities.

1.3 What special needs groups must you be aware of?

The CTP recognises the following special needs groups:

- (a) Aboriginal and Torres Strait Islander people;
- (b) people from culturally and linguistically diverse backgrounds;
- (c) people who live in rural and remote areas;
- (d) people who are financially or socially disadvantaged, including people who are unemployed,

2. DETAILS OF YOUR CTP FUNDING AND THE SERVICES YOU ARE REQUIRED TO PROVIDE

2.1 Funding and output details

- (a) We will pay you the Funding, at the times and in the amounts specified in the attached **CTP Funding Table** to deliver the CTP Services.
- (b) You must deliver the CTP Services, which include:
 - (i) the community transport services and any other services identified in the attached CTP Funding Table to CTP Eligible Customers; and
 - (ii) delivery of the outputs set out in the CTP Funding Table.
- (c) Without prejudice to your other obligations under this Service Contract, including the key requirements set out in the General Services Schedule, you must design, plan and deliver the CTP Services so as to achieve the CTP Objectives.
- (d) The CTP Funding must not be used to:
 - (i) purchase or lease any vehicles, premises or other assets;
 - (ii) provide transport for the purpose of attending educational institutions such as schools, universities or technical colleges or vocational training;
 - (iii) pay any Indirect Costs not associated with the delivery of CTP Services;
 - (iv) provide transport services that duplicate Public Transport services;unless we otherwise agree in writing or this is specifically provided for in the CTP Funding Table.

3. EQUALITY OF ACCESS

Except to the extent the CTP Funding Table requires you to use the relevant CTP Funding to provide CTP Services to an identified group of people (to meet their special needs or to promote equal or improved access for them to facilities, services and opportunities), you must ensure that all customers eligible to be provided with the CTP Services, are able to access the CTP Services regardless of their race, gender, age, cultural or linguistic background, marital status, religion, gender identity, sexual preference, disability, health status or ability to pay for the services.

4. COLLECTION OF FEES

- (a) You must establish and publicise a written Fees policy for the CTP Services consistent with any policies or guidelines we may issue from time to time. If we have not issued any policy or guidelines in relation to Fees for the CTP Services, you must ensure that your Fees policy is consistent with the principles set out in the CHSP Client Contribution Framework.
- (b) You must use the Fees paid for the CTP Services to provide further CTP Services (to those CTP Eligible Customers eligible to be provided with the CTP

services as set out in this Schedule) and in doing so comply with all requirements for the provision of CTP Services in this Service Contract.