

This form should only be used if you wish to apply for an internal review of a decision made under the *Government Information (Public Access) Act 2009* (GIPA Act). If you need help filling out this form, contact the Information Officer on 8202 3768 or email information@transport.nsw.gov.au.

Applicant details

Title:	Given names:	Surname:
Company name:		
Postal address:		
		State:
		Postcode:
Email address:		Daytime phone number:
<input type="checkbox"/> I prefer to receive correspondence at the above email address		

Transport agency decision for which you seek internal review

I refer to the reviewable decision made by:

<input type="checkbox"/> Transport for NSW	<input type="checkbox"/> Sydney Trains	<input type="checkbox"/> State Transit Authority
<input type="checkbox"/> Roads and Maritime Services	<input type="checkbox"/> NSW Trains	

Comments

You may include any additional comments that you wish to be considered in the review of the reviewable decision (*additional pages may be attached if necessary*)

Application fee

I attach payment of the **\$40 application fee** by: (*select one*)

Credit Card Authority Payment - email the form and credit card authority to: information@transport.nsw.gov.au

Cheque (enclose a cheque made payable to Transport for NSW)

Money order (enclose a money order made payable to Transport for NSW)

Please do **NOT** send cash through the post

Applicant's signature: _____ Date: / /

day month year

Where to send your application

Mail to:
Information and Privacy Unit
Transport for NSW
PO Box K659
Haymarket NSW 1240

Privacy notice

Transport for NSW and the Transport agencies are subject to the *Privacy and Personal Information Protection Act 1998* in respect of your personal information. Your personal information is being collected to process your application for the review of a decision under the *Government Information (Public Access) Act 2009*. The provision of personal information is voluntary, however if you do not provide it we may not be able to process your application. Transport for NSW and the Transport agencies may use and disclose your personal information for the purposes of processing your application. Otherwise, we will not disclose your personal information without your consent unless authorised or required by law. Your personal information will be held by Transport for NSW at 18 Lee Street, Chippendale NSW 2008, which is where all applications are initially received. If your application is for information held by one of the Transport agencies, it will also be held by the relevant agency at:

- NSW Trains at 470 Pitt Street, Sydney NSW
- Sydney Trains at Level 21, 477 Pitt Street, Sydney, NSW
- Roads and Maritime Services at 20-44 Ennis Rd, Milsons Point NSW
- State Transit Authority at Level 4, 15 Bourke Road, Mascot, NSW

Generally, you have the right to access and correct the information if you believe that it is incorrect. If you wish to do so please telephone the Transport for NSW Privacy Officer on 8202 3768 or email privacy@transport.nsw.gov.au and we will provide you with the details of the relevant agency privacy officer.