



Transport is committed to improving accountability and transparency by increasing access to government information.

We do this in line with a number of legislative and policy requirements. The [Government Information \(Public Access\) Act 2009](#) (GIPA Act) promotes transparency and encourages customer access to information through regular proactive disclosure and timely release of government information. We are also committed to the release of information pursuant to the [Open Data Policy](#), and the continuous disclosure recommendations made by the [Auditor General](#).

Transport agencies also respond in a timely and coordinated manner to Orders for papers issued by the NSW Legislative Council under [Standing Order 52](#).

Transport proactively provides the community with information on our structure, functions, policies, performance, activities, projects and contracts. Our customers can also ask us for information that is not already publicly available, by submitting either an informal request or formal access application under the GIPA Act.

We create and promote an open and accessible information culture by:

- Adopting and facilitating an 'open by default' approach to information wherever appropriate
- Continuously improving access to Transport performance, service delivery and other information via our websites
- Making tender and contract information available on the [NSW e-tendering website](#)
- Providing a mechanism via the Transport-wide Proactive Disclosure Committee to identify and facilitate information that should be disclosed in the public interest
- Providing clear information on the [TfNSW website](#) about making GIPA requests
- Promoting staff awareness of our information access responsibilities through targeted campaigns, training and intranet resources
- Annually updating agency information guides
- Ensuring each Transport agency has a Procedure for dealing with Standing Order 52 calls for papers that aligns with TfNSW's Procedure

Elizabeth Mildwater
Acting Secretary
20 December 2018

This Policy applies to the following agencies and their staff:

- Transport for NSW
- Department of Transport
- Roads and Maritime Services
- Sydney Trains
- NSW Trains
- RailCorp
- State Transit Authority
- Sydney Metro

This policy applies to permanent, temporary and casual staff of the above agencies, staff seconded from another organisation and contingent workers including labour hire, professional services contractors and consultants.