COVID-19 RESPONSE

NEW MANDATORY HEALTH DECLARATION

TUESDAY 7 APRIL

MANDATORY HEALTH DECLARATION

- To protect you and everyone else, we are launching a mandatory health declaration that applies to everyone who enters our offices and sites.

- The mandatory health declaration will commence soon across all Offices and Sites.

- The information you provide will help prevent and/or manage COVID-19 in our workplace.

HOW TO ACCESS AND COMPLETE

- Use your phone's camera (or a QR code app) and click on the link that appears

- Answer all questions and submit

- If you receive a 'Green Tick' you are admitted

- If you receive a 'Red Cross' you are not permitted to access any Office and/or Site.

- No phone? A paper declaration can be completed at the Office and/or Site.

MANDATORY
HEALTH DECLARATION

Applies to everyone, everyday
All staff, workers, contractors and visitors must complete a daily health declaration before entry is admitted.

Scan QR code below
Use the camera on your phone to complete the declaration digitally. Alternatively, ask your site representative for help.
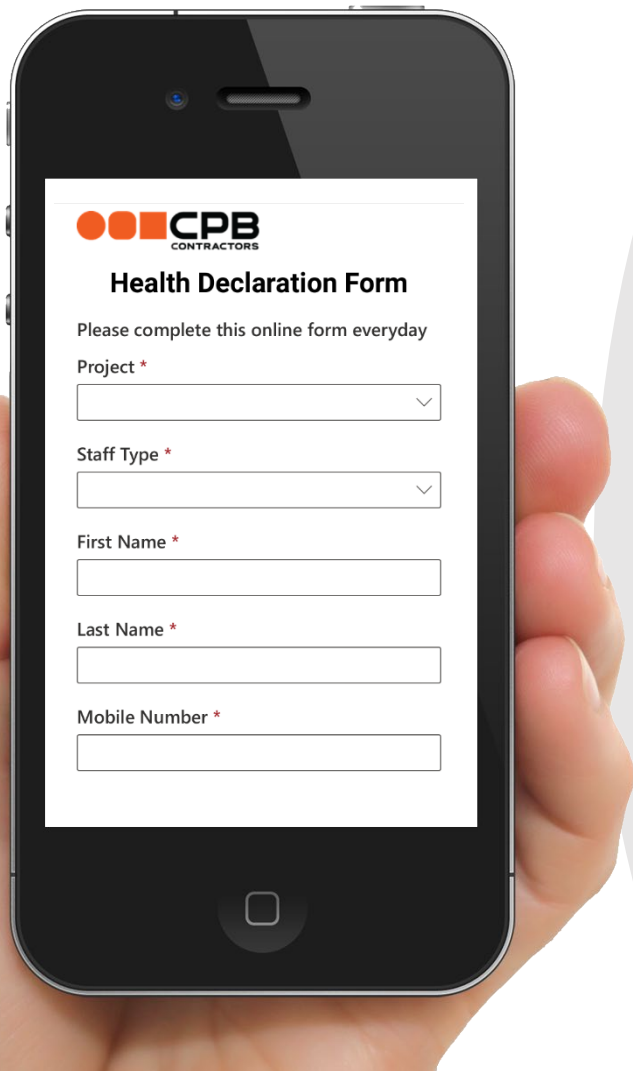
WHO NEEDS TO COMPLETE THE DECLARATION?

- The mandatory health declaration applies to **everyone** and must be completed **everyday**.

- It only takes a minute to complete.

- **Let's keep Everyone Safe!**

STEP 1

Access the form

- Use your phone's camera or QR code scanner to access the Mandatory Health Declaration

STEP 2

How To Complete

- Select your Project (or office location)
- Select your Staff Type;
  - CPB Salary
  - Sub contractor
  - Other
- Enter your First Name and Last Name
- Enter your Mobile Number

CPB
CONTRACTORS

Health Declaration Form

Please complete this online form everyday

Project *

Staff Type *

First Name *

Last Name *

Mobile Number *

STEP 3

Answer the questions

- Choose options; Yes or No
- Include additional information if required

Phone screen content:

Do you have any of the following symptoms: Fever, Cough, Sore throat, Sneezing and/or runny nose, Shortness of breath?

No

Which Symptom?

☐ Fever
☐ Cough
☐ Sore throat
☐ Sneezing and/or runny nose
☐ Shortness of breath

Have you returned from any overseas country in the last 14 days?

No

In the past 14 days, have you been in contact with any person who has returned from overseas?

No

In the past 14 days, have you been in close contact with anyone who has been diagnosed with COVID-19?

No

CPB CONTRACTORS

STEP 4

<u>Finalise the declaration</u>

- Confirm that the information supplied is true and acknowledge the privacy statement.

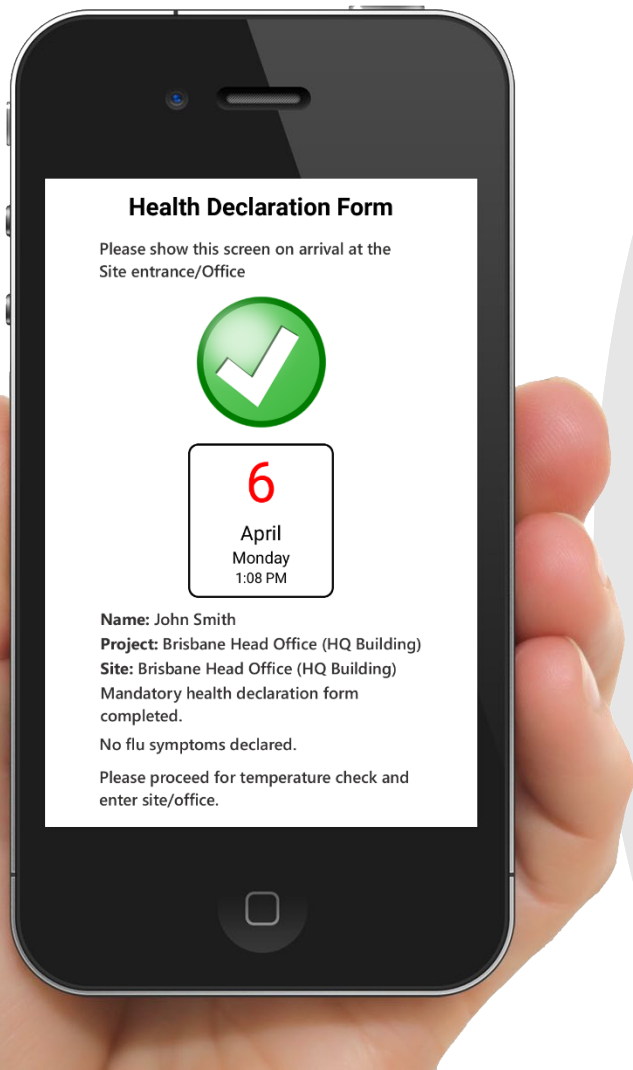- Press Submit to complete; or

- Press Reset to start again.

GREEN TICK

Show your result

- If you receive a **Green Tick**, show this screen on arrival at the Site entrance/Office.

RED CROSS

Show your result

- If your Mandatory Health Declaration returns a **Red Cross**, then you are not allowed to sign on for work

- Return home and speak to your employer about your working arrangements

QUESTIONS

Note anything unable to be answered here will be responded to at the next update by your SHEQ & HR Managers