

Online Bus Operator Accreditation - Help guide

Before you start your application you will need

Documentation

- The following documentation must be scanned or converted into PDF format:
 - Two references of good repute
 - A financial viability statement
 - Local council approval, lease agreement and a utility bill if the property is leased
 - A certified copy of your Bus Operator Accreditation certificate

A National Police Check dated no more than 3 months prior to the date of the application. If the document does not have a verification code it will need to be certified.

Note: Your criminal check must include all of your current names and also any previous names that you have been known by. If you are unable to arrange a National Police Check (NPC), Transport for NSW (TfNSW) will send you a one-time link to apply for your (NPC) online. This will enable TfNSW to complete the National Police Check (NPC) on your behalf. A contract letter if you are applying for a Regular Passenger Service Accreditation

- Proof of identification
- Payment receipt if the application is paid by Credit card or receipt details if payment is made by Electronic Funds Transfer (EFT).

Payment

The non-refundable application fee is \$355.00.

Payment is accepted by:

- Debit or Credit Card – MasterCard or Visa only. Debit Card is taken to be cleared funds.
- Electronic Funds Transfer (EFT). If payment is made by EFT the application will not be able to be processed until the funds have cleared and are visible in our system.

Things to note

- You must have a valid email address to complete this application. If you do not have one, please create an email address before beginning the application.
 - If you would like more information, please see our [Frequently Asked Questions](#).