



Use this form to establish or delete a Dealer on the Dealer Number Plate System

### 1. Details

Transport for NSW customer number  
Dealer licence number (if applicable)

Name

Trading name

Business address  
  
 Postcode

ACN, ARBN or ABN

Business telephone number  Business fax number

Business email address

### 2. Reason for request

Establish access

Remove access  Office number  
(required for remove access only)

### 3. Transport for NSW details

Controlling Service Centre name

### 4. Agreement and declaration by Participant

*This declaration must be read by the signatories.*

I agree that if Transport for NSW approves this application the terms and terms of the Agreement will apply concerning the Number Plate System. I declare that the information provided in this application is true and complete.

#### Details of Authorised user representative

Name

User representative signature

#### Witnessed by

Name

Signature

#### Date

/  /   
day month year

### 5. Privacy statement

Transport for NSW is collecting your personal information in connection with your application for access to the Dealer Number Plate System and for the administration of that system. You are not required to provide your personal information but we cannot process your application without it. Your personal information may be disclosed for the purpose of verifying the information and supporting documents you have provided to us, or, to a third party number plate manufacturer, systems operator or courier to facilitate delivery of number plates. Otherwise, we will not disclose your personal information without your consent unless authorised by law. You can contact us to access or update your information.

**Please return completed form to your Controlling Service Centre**

### Office Use Only

**Controlling Service Centre**  
**Number Plate System Authorisation (DVRS only)**

Approve Participant Yes  No

Remove Participant Yes  No

Manager's name

Signature

Staff number  Date  
 /  /   
day month year

**Number Plate System Operator**

Participant established

Participant removed

Confirmation email sent to Manager

System Operator Representative name (please print)

Signature

Date  
 /  /   
day month year