

Policy – Maritime Property – Support Systems

1. Policy statement

Support systems will be established to enable the effective management of Roads and Maritime Services Maritime Property.

2. Scope and coverage

This Policy applies to all staff, contractors, skill hire, and consultants engaged by Roads and Maritime Services, and to the provision of underlying support to enable;

- The establishment and implementation of a property management system as a key support tool for good property lifecycle management and portfolio planning
- Maintenance of spatial systems to allow monitoring of structures and improvements located on Roads and Maritime Services property
- The management of valuations including how and when the properties in the portfolio are to be valued for various purposes
- Effective responses customer enquiries, requests for information and reporting of hazards or damaged/faulty infrastructure
- An effective compliance program to ensure that Lessees/Licensees are compliant with the terms and conditions of their respective leases/licences.

3. Purpose and intended outcomes

This policy documents Roads and Maritime Services position with respect to systems required to support the effective management of Maritime Property.

Adherence to this policy will ensure that adequate systems are in place to support the effective management of Maritime Property and ensure that decisions to acquire, develop, lease and/or dispose of property, are recorded and that the lifecycle of Maritime Property is managed efficiently to meet Roads and Maritime Services and community requirements.

Review date: May 2019.