

You may use this form to request access to information about your driver licence, motor vehicle and trailer information (personal records).

To check the current fees payable visit nsw.gov.au/topics/driver-and-rider-licences/fees, attend your nearest Service NSW Centre or call us on 13 22 13.

Hearing or speech impaired? Call us on the National Relay Service: TTY users' call 13 36 77 then ask for 13 22 13. Speak and Listen users' call 1300 555 727 and ask for 13 22 13.

WHEN TO USE THIS FORM

- Use this form, if you want us to search for and provide copies of your Driving History, Address History, Name History, Confirmation of Registration Details, Confirmation of Licence Details and Vehicle Listings information.
- If you require other information, then please visit transport-privacy

Details of Applicant

NSW Driver licence/ NSW customer number:

Family name (surname):

Given name(s):

Date of Birth: Day / Month / Year Daytime telephone number:

Correspondence will be sent to email address where this has been provided.

Email:

Only certified correspondence will be sent to a postal address or if an email address has not been provided.

Postal Address:

State: Postcode:

Identification Documents

When seeking access to personal information, an applicant **MUST** provide proof of identity (POI) in the form of one of the following documents. *If your driver licence has expired within the last 2 years, please also provide your current Australian passport*

Australian driver licence Current Australian passport Other ▶ *Further details about acceptable POI documents are available at nsw.gov.au*

Personal Information

Please place an 'X' next to the record(s) for which you are seeking information. *Note: a search fee is payable per search*

Driving history record – *Note: NSW Driver licence holders can get instant access to their uncertified driving record. Visit your nearest Service NSW Centre or visit service.nsw.gov.au/transaction/request-driving-record*

Address history Vehicle listing Name history Confirmation of Registration Details

Other:

Certified extract required: No Yes *Certified records are typically used for official matters, including court cases*

Authorising Signature

Applicant's signature: Date:

Optional Section - Consent to release personal records to a third party

By signing this form, I declare that:

- I consent to TfNSW releasing my personal records to:
Name of person/organisation
- I consent to my personal records being sent to:
email address

Applicant's signature: Date:

Payment Information

To check the current fees payable visit nsw.gov.au/topics/driver-and-rider-licences/fees, attend your nearest Service NSW Centre or call us on 13 22 13.

Do not complete the credit cards details if you are paying at a Service NSW Centre



Credit Card Payment Authority

Remember – include your documents with this Authority

MASTERCARD VISA

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Card number

/

Valid until

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Card holder's name

\$

Amount

My supply of Credit Card information is voluntary and I understand that my 'personal information' may be disclosed to financial institutions for the purpose of administration and processing of payment.

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Signature of card holder

How to lodge your application

Please ensure you have provided:

- Completed application form
- Credit Card payment authority
- You must include copies of proof of identity (POI) documents with your application or the request will be declined.

Submit the completed request for information application via email if payment is being made using the credit card payment authority to: inforelease@transport.nsw.gov.au

Or visit a Service NSW Centre, there are locations across the state. To find one near you visit: service.nsw.gov.au/service-centre

Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law. Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at transport.nsw.gov.au/privacy-statement or call 13 22 13 to request a copy.

Service NSW Office use

Proof of Identity Record

Stand alone or primary proof

Document number

Service NSW Centre

Secondary proof *(if necessary)*

Document number

Customer service representative signature

Certified by:

Customer service representative name *(print)*

Staff number

Date

day / month / year