

Regional Safety Summits

# Effective Risk Management & Contractor Safety

Transport for NSW Health and Safety Partner



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# 01

## Setting the scene



# What do we need to know?

The basics!

## Definitions:

### PCBU

A person conducting a business or undertaking. E.g. a Council is a PCBU and TfNSW is a PCBU. You can have more than one PCBU working on a project.

### Officer

You're an Officer under the NSW WHS Act 2011 (the Act) if you make decisions that affect the whole business or a large portion of the business. So your GM or CEO is an officer under the Act.

### Worker

A person who works for the PCBU is considered a worker under the Act. If you're attending this summit – you're a worker – not a PCBU or an Officer! You must take reasonable care.

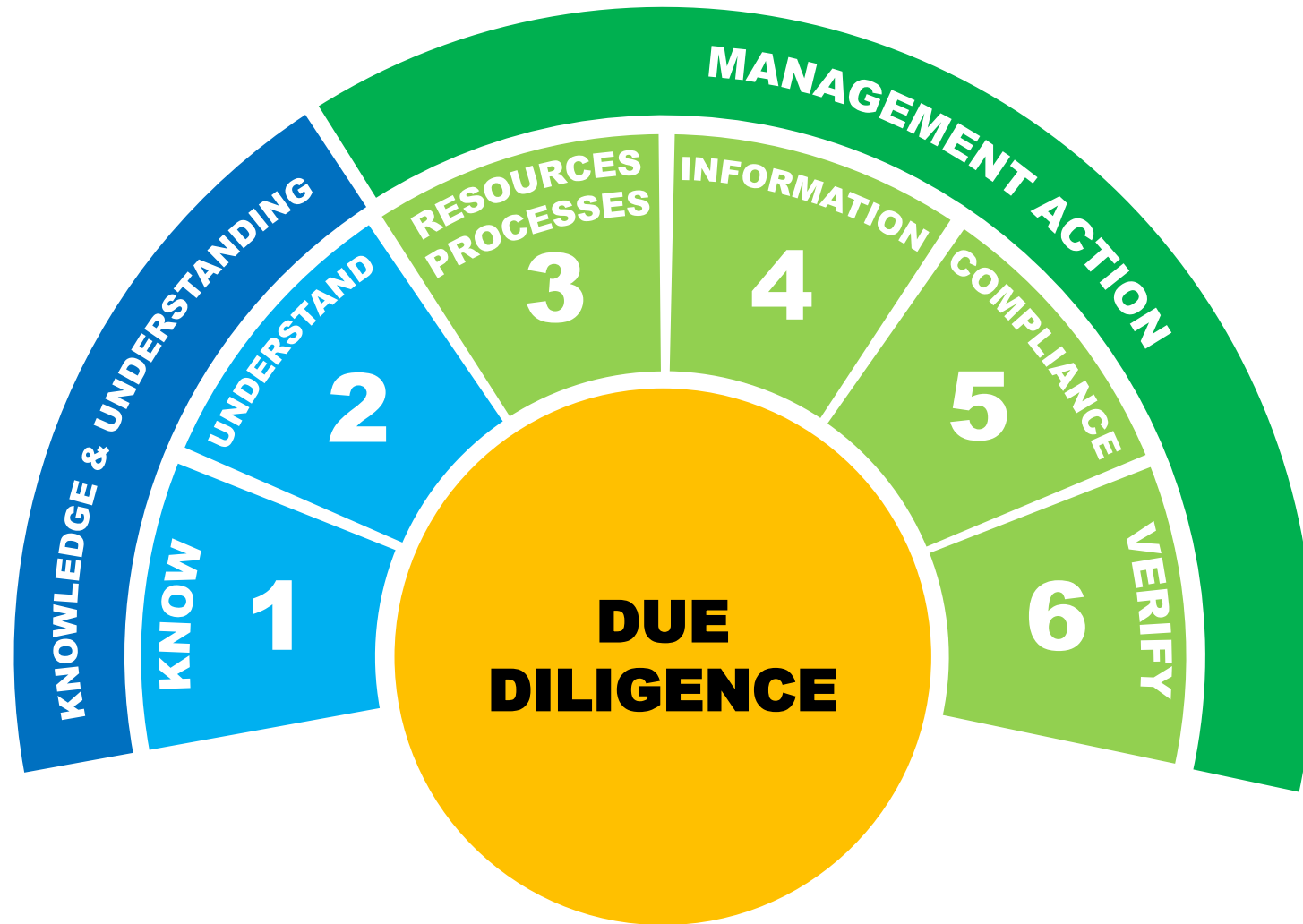


# 02

Due diligence – it's all about managing the risk!



# Six elements of due diligence



# Effective Risk Management

“The cost of preventing mistakes is generally much less than the cost of correcting mistakes”

*Project Management Book of Knowledge 5<sup>th</sup> Ed*



# 03

## Duties



# Duties of PCBU

VS

# Duties of Principal Contractor

## A PCBU must:

- Provide & maintain a safe workplace
- Provide and maintain safe plant and structures
- Provide safe use, handling and storage of plant, structures and substances
- Provide accessible and adequate facilities
- Provision of any information, training, instruction or supervision that is necessary to protect all persons
- Monitoring of worker health and conditions
- Must provide safe systems of work, including SWMS for high risk work
- Must provide copy of SWMS to Principal Contractor

## Principal Contractor

- PCBU Duties+
- Security of workplace
- Ensure that SWMSs are prepared prior to work commencing
- Review SWMS and ensure controls effective
- Take reasonable steps to identify services
- Provide information for safety including induction
- If a construction project:
  - Signage identifying PC
  - WHSMP Prepared and shared and reviewed
  - Storage, movement and disposal of construction materials and waste
  - Storage of plant not in use
  - Risks associated with traffic that may be affected by the construction work



# 04

## Planning for success



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# Proactive Planning

Document your hazards, risks and controls in your project plan

Use your safety management system as part of your plan to set your controls

Run ideas and questions past your WHS Advisor or seek support from a TfNSW Health and Safety resource

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# Be inclusive in planning

Include contractor selection, induction and management into the plan

Treat them just like any other worker:

- Check licences
- Site induction recorded
- Included in toolbox talks
- Check in – make sure they are clear on taskings





# Managing the risks on the day

- Be vigilant
- Follow the plan
- Communicate
- Change management – Stop and reassess!