|  |  |  |
| --- | --- | --- |
| **Insert your logo here** | Traffic management plan  (TCAWS Manual Appendix A.2.3 checklist) | TCAWS  TMP-01 |
| Details the work to be undertaken, identifies the associated traffic management risks and accepted control measures to eliminate or reduce those risks. |

**Disclaimer**

*While care and diligence has been taken to produce the checklists, templates, and example documents (Documents), no responsibility is taken, or warranty made with respect to the accuracy or correctness of the Documents. Transport for NSW expressly disclaim all liability for any omissions, errors, inaccuracy, or incompleteness of any of the Documents and the consequences upon reliance of the Documents.*

*The Documents are provided for general information purposes only. While every attempt has been made to align these documents with the Traffic control at work sites (TCAWS) Technical Manual, the Documents provided are only examples. The use of these Documents may not fulfill all the relevant requirements in the latest release of the TCAWS Technical Manual. It is the obligation of the user to ensure that appropriate modifications are made to meet the requirements of the TCAWS Technical Manual.*

*Disclaimer updated on 20 October 2023, 9:00am*

| Prepared by | | | |
| --- | --- | --- | --- |
| Name: |  | Role: |  |
| Card number: |  | Organisation: |  |
| Signature: |  | Date: |  |

| Location of works | |
| --- | --- |
| Project |  |
| Activity / work |  |
| Location |  |
| Dates relevant for TMP work | *DD/MM/YY – DD/MM/YY* |

| Traffic Management Strategy (TMS) Verification | | | | |
| --- | --- | --- | --- | --- |
| Has the TMS been received and attached to this TMP? | Yes  No  *If “no” has been selected a TMP should not be developed until TMS information is obtained* | | | |
| Provide updated information regarding TMS if required | | | | |
| Current existing speed limit/s | *(Road name 1: limit*  *Road name 2: limit)* | | | |
| Updated traffic data | Traffic volumes (ADT): | | Traffic volumes (AADT): if available | |
| Hourly traffic volumes : | | Operating speed | |
| Peak times AM: | | Peak times PM: | |
| Traffic composition  If yes provide details | OSOM | Heavy vehicles  \_\_\_\_\_\_\_\_ (%) | | Permit vehicle routes |
| Details: | | | |
| Site and work specific considerations | *Additional to TMS, additional time, with environment or community concerns* | | | |
| Additional options available | *For additional options identified, the process of assessment outlined in the TMS must be completed* | | | |

| Decision point: Temporary Traffic Management Method | |
| --- | --- |
| Was an options assessment completed by the client? | Yes  No  If yes, review and provide summary below  If no, undertake an assessment |
| Summary of TMS options |  |
| TTM method | Around  Past  Through  Option Selected: *nominate option selected from TMS* |
| Justification |  |

| Traffic Management Planning | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| TTM type | Mobile | | Low impact | | Static | |
| Will lane or shoulder widths need to be modified? | Yes | | | No | | |
| *If yes provide justifications and drawings:* | | | | | |
| Specific road users impacted | Pedestrians | Cyclists | | Motorcyclist | | OSOM |
| Freight Industry | Persons with disability, prams or children | | Public transport e.g. bus, tram. | | Other |
| *If one or more groups selected provide details of impacts and considerations:* | | | | | |
| Additional location specific requirements to be considered? |  | | | | | |

| Risk assessment | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Undertake and attach to this TMP a risk assessment of the proposed works with the determined strategy. | | | | | | | |
| List of sources of information used in risk assessment |  | | | | | | |
| Has the risk assessment considered? | Proximity of traffic | Queued traffic | | | High traffic volume | | Traffic speed and compliance behaviour |
| Traffic composition | Exposure and proximity of workers to live traffic | | | Length of delays for road users | | Traffic generating land use (hospital, mine, school) |
| Non-compliance with temporary speed limits | Reduced lane and shoulder widths | | | Compromised access points | | Site vehicle access and egress points |
| Horizontal (curves) and vertical (crests/sags) alignment | Utilities including above and below services | | | Crash history | | Topographical constraints |
| Sight distances | Emergency services | | | Car parking impacted | | Transport services (bus stops etc) |
| Access to private and commercial properties | Local road access | | | Special events or high risk venues | | Other  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Key risks identified as a result of works:** |  | | | | | | |
| **Specific controls required:** | | | | | | | |
| Protection of workers | Barriers | | Delineation | | | Other | |
| Provide details: | | | | | | |
| Will a speed restriction be required? | Yes | | | No | | | |
| *If yes provide justifications and drawings:* | | | | | | |
| End queue management strategy: | *Provide details of:*  *Calculated end-of-queue length*  *Control required*  *Sight distances* | | | | | | |
| Delineation of site | *Detail how site must be delineated: e.g. reflectivity, non-contradictory signs, devices and delineation* | | | | | | |
| Emergency service access and notification | *Provide details of emergency service strategy for site and who has been contacted* | | | | | | |

| Relevant Documentation | | | |
| --- | --- | --- | --- |
| Have the following ***mandatory*** documents been provided as part of the overall TMP? | | | |
| All approved TGS required | Road Occupancy Licence | | Plans showing access to local properties or side roads |
| WHS documentation | Approved list of TTM personnel and contacts | | Vehicle movement plans |
| Traffic incident plans |  | |  |
| ***STOP****: If one of the above documents has not been selected the TTMP cannot be approved* | | | |
| **Other documents provided** | | | |
| Traffic staging arrangements including Traffic Staging Plans | | Speed Zone Authorisation | |
| Design drawings | | Council permits | |
| Pedestrians and cyclists movement plans | | Consultation with public transport operator | |
| Other: | |  | |

| Monitoring activities required | | | |
| --- | --- | --- | --- |
| Person responsible for monitoring *daily* TTM work activities | | | |
| Name: |  | Role: |  |
| Unit: |  | Division: |  |
| Qualification: |  | Card Number: |  |
| Comments: |  | | |
| Person responsible for TTM works | | | |
| Name: |  | Role: |  |
| Unit: |  | Division: |  |
| Qualification: |  | Card Number: |  |
| Comments: |  | | |

| Review activities required | | | |
| --- | --- | --- | --- |
| Activity | Required | | Frequency or details |
| Shift inspections | Yes | No |  |
| Weekly Inspections | Yes | No |  |
| TMP review | Yes | No |  |
| Road safety audit | Yes | No |  |
| Other: | Yes | No |  |
| Other: | Yes | No |  |
| Comments: |  | | |

| Endorsed by (when a Principal Contractor undertaking the work) | | | |
| --- | --- | --- | --- |
| Name: |  | | |
| Role: |  | Organisation |  |
| Signature: |  | Date: |  |

| Approval | | | |
| --- | --- | --- | --- |
| *I have reviewed the relevant documents for the works and approve works to be completed in accordance with the TTM Plan.* | | | |
| Name: |  | | |
| Qualification: |  | Card Number: |  |
| Unit: |  | Division: |  |
| Signature: |  | Date: |  |