

CVAG MINUTES

Meeting title	Commercial Vessels Advisory Group (CVAG)		
Date and time	Tuesday 26 February 2019 13:00- 16:00		
Venue	Rozelle Ground Floor training room 1A & 1B		
Chairperson	Alex Barrell –GM Industry and Environment Branch Maritime Division		
Attendees	<i>Alex Barrell, Tatiana Nasoufi, Steve Nichols, Louise Koutrouzas, Michael Jarvin, John Paton, Shane Wilson, Simon Walter, Bahram Abedi, Andrew Stirzaker, Dan Duemmer, Phillip Pitt, Peter Franki, Harley Ogden, David Hunter, Richard Cordwell, David Garrett, Michael Minogue</i>	<i>AB, TN, SN, LK, MJ, JP, SW, SW2, BA, AS, DD, PP, PF, HO, DH, RC, DG, MM</i>	<i>Organisation/Division/Unit</i>
Apologies	<i>Angus Mitchell, Alan Steber, Anthony Haworth, Daniel Altiok Brown, Jim Ward, Dean Storey, Neil Patchett, Simon Robards,</i>	<i>AM, AS, AH, DAB, JW, DS, NP, SR</i>	<i>Organisation/Division/Unit</i>

		Responsible person / Due date
1.	Minutes from the previous meeting	
1.1	<p>Minutes from the previous meeting were approved</p> <p>AB invited members to propose matters for discussion and any presentations of interest that they would like to be facilitated. MJ: CVAG should curate the good work achieved by CVAG during the financial year. AB to talk to Neil Patchett re organising a CVAG end of financial year report</p>	Chair
2.	Previous actions	
	<p>Previous action items were discussed and addressed</p> <ul style="list-style-type: none"> ◆ SW and AMSA consultative committees member selection > nothing back yet, left as an outstanding item. ◆ Barangaroo will probably be floating pontoon, however at this point there is no available design. RMS Property has given licence for 5 years but still don't know what the final design is going to be. RMS to keep track of new updates and inform CVAG – Open item 	AB SW

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	<p>Alex to invite John (RMS Property) to next CVAG meeting for an update</p> <ul style="list-style-type: none"> ◆ DD: No update on the Glebe island bridge. At this time we are more concerned about the current bridge infrastructure and there is no plans for a future bridge. Completed item ◆ AB: working group will meet soon, however some actions have already been taken. There will probably be some industry consultation prior to finalising. (JM: the area is very confusing for the lay person). Closed item ◆ AB to keep working with Rachel for MAC updating 	
3.	Review of CVAG Charter (Terms of Reference)	
	<ul style="list-style-type: none"> ◆ No updates as yet. Alex happy to endorse for now ◆ PF: Note for changes to Advisory group RE whether the terms of reference need to be changed to allow you to sit on more than 1 committee ◆ AB: Needs to be consistent with RVAG and MAC- same rules ◆ JP: Conduct of code or conflict of interest – should allow you to sit on both committees ◆ Alex to amend the wording in Advisory to allow group/nominees to sit on more than 1 committee. ◆ Be clear to who you are representing and no conflict of interest ◆ Get amendment changed and endorse at next meeting 	AB
4.	AMSA update	Simon Walter
	<ul style="list-style-type: none"> ◆ Lightship declaration (all vessels any length and class 1 less than 12m) required every 5 years at renewal survey & required to be done by accredited marine surveyor (have to be accepted by AMS) ◆ Fault identified in MARS – reminders not sent out for CoO (Certificate of operation), around 900 vessels affected. Rectified now. ◆ Exception 7 – application for renewal of CoO needs to be done within 90 days and has effect for 120 days from expiry day ◆ Renewal letter not required to submit application for CoO ◆ Certificate survey exemption 6 is for interim inspection (eg survey year 3) not renewal (year 5 of certificate) ◆ Exemption 7 application for renewal can be applied by you or accredited surveyor (fees apply) ◆ 36 months max without out of water inspection but can't operate the vessel following expiry of CoS (would have to apply for a temporary exemption) ◆ Levies for certification will come yearly ◆ Simon Robards forwards to RMS 18-19 form for incident reporting ◆ AMSA acknowledgment RE incident report/notification – ◆ PP: do we get a notification from AMSA when we report an incident, how do we know AMSA has received it. Public would like a report back that AMSA has received the report from person reporting the incident 	SW, AB

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	<ul style="list-style-type: none"> ◆ FOLLOW UP. Simon to update next meeting (Simon Walter) ◆ Ensure Form 19 for “reporting” is complete. ◆ RMS and AMSA will triage to share the information – without a gap in reporting. In transition industry will need to report to both RMS and AMSA. We don’t want duplication of reporting. ◆ RMS still regulates state waters and the regulations require a notification of incident to be submitted to RMS. ◆ AMSA and RMS to partner up the reporting process for incident (an IT solution). RMS will update ◆ Review changes to Marine order 505 (MO505). Will be opened for consultation ◆ Sign up for newsletter AMSA for updates /changes ◆ Senate estimates result be aware of your passengers’ headcount (Marine order requires you to know the number of passengers at all times and at least one head count) –The link is on the senate website. ◆ Updated guidance notice on equipment lists will come back up on AMSA website (include open reversible liferaft etc.) – Section 7A updating of safety equipment on existing vessels. 	
5.	Sydney Harbour Update	Dan Duemmer
	<ul style="list-style-type: none"> ◆ Special Events external debrief taking place over the next few weeks, any comments please pass them up through Tatiana. ◆ Sail GP took place for the first time Mid Feb 19 . We have received positive feedback and will start planning for the next year ◆ This Sunday is clean up Australia Day. RMS is supporting and allows external operators to use our RMS office as operation centre. ◆ Harbour study in draft , no update. It is with TfNSW. ◆ Australian National Maritime Museum Expansion (open for comment closes on 1 March) - Tatiana to attach proposal to CVAG committee ◆ Geo-Tec drilling will commence shortly for Sydney Metro West wont impact anyone. But there is some work that will impact the Darling Harbour and Glebe bridge area which will affect users. Will release users feedback that will be affected by work on the navigational channel. 	TN
6.	DCV Safety Update	Steve Nichols
	<ul style="list-style-type: none"> ◆ AMSA Agreement SLA interact with DCV operators , training for BSOs , ◆ Safety interaction comprises of Check of documentation, safety info that AMSA provides (pamphlets) etc. ◆ There has been 1400 inspections completed (Safety Advices 629, Low Level 140, Medium Level 199) ◆ Marine Pollution prevention Scheme: When survey of vessel was done by RMS, surveyors would laso check the sewage system on board. Currently private surveyors don’t have to do inspections on 	

		Responsible person / Due date
	<p>sewage systems as the pollution issues are not dictated by the National Law.</p> <ul style="list-style-type: none"> ◆ Marine Pollution Act Legislation since 1987 not applied, only used by initial survey for system requirements. It's being looked at now. ◆ Vessels should be ok no major non-compliance but we are checking vessels with a toilet. Vessels carrying more than 15 persons will be issued sewerage prevention certificates (still some way off). RMS Inspectors are undertaking inspections > Smoke test the systems to check for gas tightness and detailed inspection of the system including collecting accurate data. ◆ No discharge into waters of NSW. If a vessel is limited to smooth or partially smooth water there shouldn't be an overboard discharge. ◆ Obligation to maintain systems. ◆ Older vessels that have overboard discharges but not in use , if there is no need for it to be there it has to be isolated from the system. ◆ Send out reminder to commercial vessel holders RE the inspections and their pollution requirements. RMS will take wholistic approach. ◆ Operators of large size can check their vessels' system and signed off by a competent person. No modifications should be made on the system without advising RMS. 	
7.	Designated Person Ashore (DPA) – Roles and Responsibility	Michael Minogue
	Presentation by Michael and discussions with committee	
8.	Mooring Reform Program Update	David Hunter
	<ul style="list-style-type: none"> ◆ Audits – BSOs out there doing mooring audits – robust and inclusive for around 23,000 audits (around 5000 to 8000 commercial) ◆ Moorings licence conditions – Guidelines require “fit for purpose” so we need to define what a mooring is and then the requirements for fit-for-purpose. May even be a standard. Quite a comprehensive document is about 85% complete. Mooring contractors will trial (wet testing) ◆ Consultation will be next step. And then Issuing expected to occur by September 2019 ◆ Accreditation of contractors – Defining what a mooring apparatus should look like, who manufactures should be. Anyone can be a mooring contractor currently and we will not change this however offer to persons with accreditation and listing on the website. ◆ Accredited person/s or company (with trained personnel) ◆ EFM – Environmental friendly mooring – designed working with Department of Primary Industries and Marine Park to find something that is cost effective and robust to keep boat attached to seabed while friendly to the environment. Needs to hold boat in specific waterway and reduces size /impact on seabed. Impact on seabed to be tested. ◆ PF: Difficulty obtaining moorings in Rushcutters bay, can we have a 	

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	<p>different type of mooring (e.g. club licence)? DD: At bays where we can manage moorings we do it internally.</p> <ul style="list-style-type: none"> ◆ RMS is also looking for ideas on how to help owners dispose of derelict vessels on moorings. 	
9.	King Street Wharf Foot Traffic Measures Update	Alex Barrell
	<ul style="list-style-type: none"> ◆ Alex will provide update next CVAG 	
10.	General Business	Alex Barrell
	<ul style="list-style-type: none"> ◆ Update RE Angus's resignation next Thursday 7 March 19. Acting position for the next 6 months until the election takes place. ◆ Bahram running MTIRG meeting on Wednesday regarding matter for Maritime Training (Changes within AMSA and RMS, qualifications update) ◆ BA: How does the industry feel about making the task book mandatory (eg for Coxswain). Feedback: lets improve safety without burdening the industry with further costs. ◆ DD - 5th February Solomon Island deployment of Maritime Staff cleaning fuel oil ◆ PF- Sail GP fantastic organisation / closer would be good 	

Next Meeting will take place on **Tuesday 28th May 2019**

STATUS OF ACTIONS

Item number	Action	Status	Responsible / Revised due date
1	Talk to Neil Patchett re organising a CVAG end of financial year report. Work with TfNSW on drafting comms with MAC		Alex Barrell
2	Invite RMS Property to next CVAG meeting for an update on Barangaroo plans		Alex Barrell
3	CVAG ToR amendments and endorse at next meeting		Alex Barrell – Tatiana Nasoufi
4	Update on <ul style="list-style-type: none"> - what is the process for selecting membership for consultation groups? - AMSA notification on receipt of Incident report/notification 		Simon Walter
5	Organise triaging of Incident reports so no duplication of reporting is required. Update.		Alex Barrell – Simon Robards
6	Australian National Maritime Museum Expansion proposal link	Completed	Tatiana Nasoufi
7	King Street Wharf Foot Traffic Measures Update		Alex Barrell
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