

Tuesday 28 May 2024
12:00pm – 1:00pm
MS Teams

Minutes

Coxs River Road Community Advisory Group

Chair	Alistair Lunn (AL) – Regional Director West, Transport for NSW
Attendees	<p>Community Advisory Group Ramsay Moodie (RM) Susie Moodie (SM) Michael Antoun (MA)</p> <p>Transport for NSW Paul Polansky (PP) – Senior Manager Transport Technical Solutions Kate Walsh (KW) – Manager Communications Matthew Davis (MD) – Senior Community and Customer Engagement Officer Brittany Aiken (BA) – Community and Customer Engagement Officer Van Bardzhamian (VB) – Project Director Jackie Barry (JB) – Associate Community and Safety Partner</p> <p>Ertech Jake Hoppe (JH) – Communications Manager David Stevens (DS) – Traffic Manager</p>
Apologies	<ul style="list-style-type: none">• Chris Deiley (CD)• David Harris (DH)• Sivapatham Aruneswaran (SA)• Shane Cahill (SC)
Conflict of Interest Declarations	Nil
Endorsement of minutes from previous meeting	<p>Previous meeting minutes were reviewed and endorsed.</p> <p>Actions from previous meeting were reviewed and approved.</p>
Items Item 1: Community Planting Initiatives	<ul style="list-style-type: none">• Request put forward to see if the community would be interested in taking part in a community planting initiative where the community will be invited to plant some trees in that are part of the landscape plan.• The trees are not additional to what is included in the landscape plans but form part of it.• AL identified this is a way for Transport to involve the community in the project if they wish to be included.• SM raised that planting along the highway is concerning for safety and an area along the service road would be better.• Action: CAG Community Members to consider a preferred location along the service road for this event to occur.

Item 2:
Roadworks

- Works program is overall running on schedule and work is progressing well.
- JH identified upcoming works around Coxs River Road, Baaners Lane, and along the new Great Western Highway alignment.
- SM questioned the sharpness of the turn from the service road for the properties off CRR coming onto the new CRR. DS described the turns and showed a design map outlining how this turn will take place. No further issues identified.
- DS showed the drainage map around Hartley Fresh and outlined that we have completed some temporary works to prevent the flooding issue at the front of the café and we have received good reports from the café management.
- Action: DS to review the levels of the asphaltting to determine if it will cause further issues with flooding in the future.
- SM raised concerns about the long-term effects on Hartley Fresh and with the Café on a service road how will trucks travelling West make that manoeuvre. DS showed on the maps the movement and how it will work. He also identified that the management of Hartley Fresh expressed satisfaction in the amount of business they have been getting. No further concerns raised.
- SM raised concerns about sightlines coming out of Browns Gap Road. RM asked about if the vegetation on the right coming out of the café exit can be removed to improve sightlines. JH and DS identified that it is outside out boundary.
- Action: SA to undertake a review and decide on best way forward.
- RM thanked Ertech for their assistance with community events and asked if he could have a flag of some sort to promote them as a thanks for their support. JH has arranged with his team in Perth and will reach out when he has it.
- Action: JH to supply promotional flag as requested.
- SM discussed an issue with a slope at the entrance to Hartley Fresh and questioned about the drainage there.
- Action: JH to send through drainage plans near Hartley Fresh to SM
- MA asked about the timing of the retaining wall near Alchemy.
- Action: JH to send through plans for the retaining wall to MA as well as drainage plans near Hartley Fresh to SM.

Item 3:
Upcoming events

- KW asked about any upcoming events in the Valley that we should be aware of to prevent causing impacts on these.
- RM mentioned that most things shut down in the winter but could likely do a winter bonfire during winter. RM will advise at a later date if this goes ahead.

Item 4:
General business

- SM mentioned she is not receiving project emails.
- **Action: MD to check and confirm.**
- Question was raised about if the school community was consulted regarding the temporary bus stop located on the service road.
- **Action: MD to check into if consultation was undertaken with school community regarding this bus stop.**
- **Action: AL has requested JB to undertake a review on the safety of the bus stop on the connecting road. JB to reach out to SM for more details.**
- Nic Moodie (on the board for the community nursery) has not heard from Arun or the project team about the chance to work together and supply plantings for the upgrade.
- **Action: MD to confirm that Project has spoken with the nursery and who was spoken with.**
- SM raised a question from the HDPa regarding the traffic flow at Browns Gap Road near the Café exit. Asked if we could consider a flashing light to help improve visibility. DS identified that a permanent light will be installed but there is a temporary light there currently. No further issue.
- SM raised a question from the HDPa regarding the extent of the works to the west, how far it goes, and how the two-lane arrangement will take place. JH identified that Eastbound the two-lane arrangement will continue and westbound will be two lanes up until it merges at the River Lett section. KW showed a simplified design of how the road will work from the past community update. No further issue.
- SM asked about signage near Hartley Fresh to identify that traffic cannot continue west. KW and JH confirmed that signage will be required but confirmed closer to completion of this part of the road.
- VB mentioned that the cul de sac (U-turn bay) will still exist to allow for westbound traffic on the service road will come to this cul de sac to turn around and access Hartley Fresh as there is no right turn into Hartley Fresh from the highway. VB identified that the access on Browns Gap Road will be an exit only.
- VB identified that the current arrangement is not the final, as the intention is for trucks to enter and exit in one direction. SM agreed that this makes more sense. JB asked if this is just for heavy vehicles which VB confirmed that is the case.

- Action: VB to confirm that heavy vehicles are not able to make the right turn into Hartley Fresh and come back on this movement and is this just for heavy vehicles.
- JB asked about the distance between the two 'marked' truck spots in Hartley Fresh. DS confirmed that it is approximately 8m.
- MA asked if the service road will be a 50 or 60km/h. VB confirmed 60.
- JB asked if the road will be a local road once completed. VB said yes and it will be Lithgow Council. JB identified that the permeant speed zone review will need to go through JB's team. Believed to have been completed during design but will be confirmed.
- Action: Transport to discuss internally on the speed zone review status.
- SM asked about the speed zone on Browns Gap Road and where the 60km will begin. VB identified that it is part of the final road furniture design but will investigate it.
- Action: VB to confirm the point where the 60km/h zone will begin on Browns Gap Road.
- SM asked a question about the congestion at the eastern and western tie-ins and if any modelling has occurred on it. VB identified that with the slip lane in place there is no longer a congestion point as it remains two-lanes all the way. If there is congestion it would likely be at the eastern end as you begin to climb Mt Vic. No further issue.
- SM asked a question about cultural interpretation on the project. KW outlined that we are working on this internally, but we are awaiting finalisation on funding allocations for this. VB identified that CRR is only a small part of a bigger picture, and the urban design framework was created based on the whole program, however without this program of works, the whole thing needs to be re-evaluated. VB identified that it would make more sense to wait on the future works as this would allow for a whole picture through the valley rather than a series of broken ones. Overall this was agreed to make the most sense.
- RM asked about the funding announcement and if that means there is more money available. KW outlined that it is the same pool of money it just means the Federal Government is providing some of that money and the project is not entirely State Funded.
- SM mentioned the height of the road in front of Meads Farm and was wondering if we will have significant planting in this area.
- Action: Transport to review planting in this area.
- RM asked about the Banksia Serrata and if it will be included in the final landscape plan.

- Action: MD to check with Landscape Team to see if they will be included.

Item 5:
Final questions

Nil

Next meeting

Tuesday 27 August 2024, MS Teams online meeting.

Actions Register

Date	Project	Action	Notes	Action status To begin, ongoing, delayed, completed
20240528	Coxs River Road	CAG Community Members to consider a preferred location along the service road for this event to occur	To be updated at next meeting.	Ongoing
20240528	Coxs River Road	DS to review the levels of the asphaltting to determine if it will cause further issues with flooding in the future.	DS reviewed the asphaltting in this area. Concluded that during asphaltting a berm was left that directed water in the direction of the café during heavy rainfall. This berm has been removed and water has been confirmed to flow in the correct direction (towards the pit). A kerb will also be constructed that will further direct water to flow in the correct direction.	Completed
20240528	Coxs River Road	SA to undertake a review of the sightlines coming out of Browns Gap Road due to the vegetation and decide on best way forward.	This area is outside of project boundary and so not included in the original REF. Further tree removal would be required to improve these sightlines. This will be investigated by the Project Team.	Ongoing
20240528	Coxs River Road	JH to supply promotional flag to RM as requested	JH to supply as soon as available.	Ongoing
20240528	Coxs River Road	JH to send through drainage plans near Hartley Fresh to SM	JH to send via email.	Completed
20240528	Coxs River Road	JH to send through plans for the retaining wall to MA	JH to send via email.	Completed
20240528	Coxs River Road	MD to check and confirm SM is on the list to receive project emails	MD checked the system and confirmed that SM is on the list. Has directed JH to also send email to SM directly when we send an email blast out to ensure it is received.	Completed
20240528	Coxs River Road	MD to check into if consultation was undertaken with school community regarding this bus stop.	School community has been consulted with. Confirmed that there is only 1 school student currently using this stop and there is no concern with the planned arrangements.	Completed
20240528	Coxs River Road	AL has requested JB to undertake a review on the safety of the bus stop on the connecting road. JB to reach out to SM for more details.	JB to provide an update at next CAG meeting.	Ongoing
20240528	Coxs River Road	MD to confirm that Project has spoken with the nursery and who was spoken with.	MD confirmed with project team that “Chris” was spoken with from the Nursery. MD requested SA to also contact “Nic Moodie” to discuss and close this out. Chris has provided information to SA regarding availability of native plants and pricing.	Complete
20240528	Coxs River Road	VB to confirm that heavy vehicles are not able to make the right turn into Hartley Fresh and come back on this movement and is this just for heavy vehicles	Heavy vehicles can make the right-hand turn from the service road into Hartley Fresh. Access was designed in accordance with Austroads guidelines.	Complete
20240528	Coxs River Road	Transport to discuss internally on the speed zone review status	Internal discussions within Transport to confirm the status of the speed zone review.	Complete
20240528	Coxs River Road	VB to confirm the point where the 60km/h zone will begin on Browns Gap Road	VB/SA to show on maps at next CAG meeting	Ongoing
20240528	Coxs River Road	Transport to review planting around Meads Farm	Update to be provided in next CAG meeting	Ongoing
20240528	Coxs River Road	MD to check with Landscape Team to see if Banksia Serrata will be included	Landscape team have confirmed that Banksia Serrata will be included in the landscaping for the project. 36 have been ordered as a replacement to <i>Eucalyptus macrocarpa</i> .	Completed
20240227	Coxs River Road	Transport to provide all future notifications to HDPa for additional distribution.	Noted	Ongoing

20240227	Coxs River Road	Transport to discuss use of trees with heritage significance with landscape architect and provide more information.	Conversations are ongoing	Ongoing
20240228	Coxs River Road	SA to investigate potential to shift the location of the marked car parks at Hartley Fresh to be distanced from traffic entering the café.	Investigations are ongoing	Ongoing
20240228	Coxs River Road	SA to investigate installing a stop sign for exiting traffic to remind them to stop and look prior to entering Browns Gap Road.	Investigations are ongoing	Ongoing
20231128	Coxs River Road	Transport to finalise presentation and Ertech to print copy for reference in the compound office.	Presentation available at Ertech Office, landscaping plans including palette and planting zones available at office. Transport will email all registered stakeholders in the Hartley Valley with information about the presentations' availability	Ongoing
20240227	Coxs River Road	Transport to distribute presentation to all working group members.	Attached to minutes	Complete
20240227	Coxs River Road	SM to check with stakeholder and, if permitted, share contact details with Transport and Ertech.	Email provided to Transport on 27 February 2024, meeting organised for week commencing 11 March 2024.	Complete
20240227	Coxs River Road	SM to provide Transport with update regarding online landscape meeting after discussing with other Progress Association members.	HDPa have advised members that presentation can be viewed at Ertech office. No further action required.	To begin
20240227	Coxs River Road	SM to provide Transport with the contact details for Lithgow community nursery.	Contact details provided	Complete
20240227	Coxs River Road	Transport to discuss potential collaboration with Lithgow Community Nursery to ensure their involvement in the project.	Lithgow Nursery to provide stock for replanting in vicinity of Hartley Historic Village	Complete
20240227	Coxs River Road	Transport to meet with SM and RM on 28 February to address all BGR concerns in situ.	Refer to meeting details below.	Complete
20240227	Coxs River Road	Team to investigate community update distribution to ensure all residents received the latest update.	Note that this update was not distributed electronically, however physical copies were delivered, and the update is available on the project page. Transport will email registered stakeholders to notify them of future Community Updates and link to project page copy.	Complete
20240227	Coxs River Road	MD to send community advisory group terms of reference to all group members	Attached to minutes	Complete
20240228	Coxs River Road	SA to speak with road designer to confirm reasoning for bus stop on the connecting road.	Response attached to minutes	Complete
20231128	Coxs River Road	Supply the landscaping montages from REF		Complete
20231128	Coxs River Road	Transport to investigate No Entry sign coming from Browns Gap Road into Hartley Fresh hardstand area	Signs were moved to the east of the café to prevent confusion.	Complete
20231128	Coxs River Road	Team to investigate levelling the transition from road to car park	Project team inspected onsite and noted that issue was outside the project boundary.	Complete
20231128	Coxs River Road	Re-examine the speed limit at this section to ensure safety, particularly over Christmas shutdown.	Project team examined and the speed remained 80km during the Christmas shutdown 2023/24.	Complete

Questions on Notice

Date	Project	Question	Response	Status To begin, response in draft, complete
20240227	Coxs River Road	Where will the westbound bus stop be to pick up school children?	Response attached to minutes	Complete
20240227	Coxs River Road	Will the bus that picks up school children from Hartley Fresh continue to do so once construction is complete?	Response attached to minutes	Complete
20240227	Coxs River Road	Were the service road plans re designed to no longer include a raised road to provide visibility over the hump looking west?	No, there has been no redesign of the plans	Complete