

20241126  
5:00pm – 6:00pm  
MS Teams

## Minutes

### Coxs River Road Community Advisory Group

Chair	<b>Kate Walsh (KW)</b> – Manager Communications
Attendees	<b>Community Advisory Group</b> Chris Deiley (CD) Ramsay Moodie (RM) Susie Moodie (SM) <b>Transport for NSW</b> Holly Davies (HD) – Regional Director West Jackie Barry (JB) – Associate Community and Safety Partner Kate Walsh (KW) – Manager Communications Matthew Davis (MD) – Senior Community and Customer Engagement Officer Sivapatham Aruneswaran – Senior Project Manager <b>Ertech</b> David Stevens (DS) – Traffic Manager Kevin Sugiatno (KS) – Project Manager
Apologies	<ul style="list-style-type: none"><li>• Jake Hoppe - Ertech</li><li>• Michael Antoun – Community Member</li><li>• David Harris – Community Member</li><li>• Paul Polansky – TfNSW</li><li>• Rochelle McDonald – TfNSW</li><li>• Van Bardzhamian - TfNSW</li></ul>
Conflict of Interest Declarations Endorsement of minutes from previous meeting	Nil  Previous meeting minutes were reviewed and endorsed.  Actions from previous meeting were reviewed and approved. <ul style="list-style-type: none"><li>- DS mentioned he had been contacted by a property owner regarding a few stumps that have been left in place within the road corridor near their property on Coxs River Road as part of early works, SA to investigate this.</li></ul> <b>ACTION: SA to investigate the stumps left in place on Coxs River Road as part of early works.</b> <ul style="list-style-type: none"><li>- SM said that she has a meeting with the new mayor, Cass Coleman later this week and asked when the questions from the previous meeting were sent to Council for its consideration.</li></ul> <b>ACTION: VB to advise Susie the date when the questions were sent.</b> <b>ACTION: MD to reach out to Maple Springs to explain the pathway Transport is currently following for signage.</b>

- SA proposed to have a meeting with HDPa and Council if interested at the site office to go through the changes made to the landscape design since it was presented in 2022. SM said that a meeting to discuss the changes would be great. KW asked if a meeting in December would be achievable considering the time of year. CD agreed this timeframe would be fine.

**ACTION: SA to work with Leigh Trevitt to arrange a time to present the changes to landscape design to the community.**

- SM clarified that in her discussions with the community, they would not be interested in taking part in a community planting initiative that is in line with the currently planned plantings but would be interested in an initiative that is additional to what has currently been planned for.

**ACTION: SA to confirm what the order from Lithgow Community Nursery is and where they are planning on planting these.**

- SM thanked JB for taking the time to meet with herself and RM to discuss concerns about the bus stop and for her efforts in helping to provide a better outcome. SM also thanked DS for helping them navigate the site and providing his knowledge on this issue.

## Items

### Item 1:

#### Roadworks

- DS indicated that Ertech is considering closing Baaners Lane for a few hours during night, allowing them to complete some asphaltting across Baaners Lane. This closure would occur between 11:30pm and 3:30am. There is a plan to provide access for emergency services during closure, if required. Ertech will engage with the residents and businesses on Baaners Lane once the details are known.
- SM asked about the timeframe for closure of Baaners Lane and main alignment switch. DS identified that it will be a single night closure and will occur early 2025, with the alignment switch occurring around March 2025.
- SM raised concerns about Mid Hartley Road and the “rat run” around Browns Gap Road. DS raised this would be a concern for Council. KW raised that JB could identify this with Council, specifically the sharp 90 degree turn and the narrowness of the road.

**ACTION: JB will have a look at the condition and safety concerns of Browns Gap Road.**

### Item 2:

#### Community Questions

- NIL

### Item 3:

#### Upcoming events

- Fire Brigade having a Christmas Party on Sunday 15/12 held at the school.

Item 4:  
General business

- SM raised concerns about the travel path for vehicles looking to use the connecting road bus stop needing to then travel into Mount Victoria being a long way around. JB indicated that most people would likely use the bus stop at BGR, SM agreed and asked if there would be a bus shelter here. SA confirmed that BGR bus stop includes a bus shelter.
- SM raised that she would like to see the minutes ASAP and have reduced delays in this. KW identified that we are on very limited staff now but will aim to get the minutes out ASAP.
- CD identified that an information board (like the tourist information board) in a communal space, like at Hartley Fresh, would be something that could be valuable to the community. KW stated we would investigate this as an idea.

**ACTION: Transport to investigate installing a tourist information board.**

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Item 5:  
Final questions

Nil

Next meeting

Thursday 27 February 2025, MS Teams online meeting.

## Actions Register

Date	Project	Action	Notes	Action status To begin, ongoing, delayed, complete
20241126	Coxs River Road	SA to investigate the stumps left near a property on Coxs River Road as part of early works and action this.		To begin
20241126	Coxs River Road	VB to confirm when questions from the previous meeting were sent to Council regarding sightlines from Hartley Fresh and general concerns about Browns Gap Road. Please advise SM when able.		To begin
20241126	Coxs River Road	MD to reach out to Maple Springs to give an update and explain the pathway we are currently following for business signage.	MD spoke with Alan from Maple Springs and explained the pathway we are taking for business signage, identifying that we will meet with business owners in the new year to discuss signage needs and determine the best locations for signs to be posted.	Complete
20241126	Coxs River Road	SA to work with Leigh Trevitt to arrange a time to meet with the community regarding landscaping questions.	Proposed meeting times have been provided to CAG members for comment. Meeting will take place in early 2025.	In progress
20241126	Coxs River Road	SA to confirm what the order from Lithgow Community Nursery is and where they are planning on planting these	SA has investigated this and confirmed that the plants have been ordered to replace the significant number of plants that were removed from along the highway in front of Hartley Pastoral as part of a Property Adjustment Plan. Transport apologises for the previous miscommunication regarding planting at the Hartley Historic Village.	Complete
20241126	Coxs River Road	JB will have a look at the condition and safety concerns of Browns Gap Road.		To begin
20241126	Coxs River Road	Transport to investigate installing a tourist information board.		To begin
20240227	Coxs River Road	Transport to discuss use of trees with heritage significance with landscape architect and provide more information.	SA and LT to meet with the community to discuss this moving forward. Meeting being scheduled as above.	In progress
20240227	Coxs River Road	Transport to provide all future notifications to HDPA for additional distribution.	Noted and ongoing via JH.	Complete
20240228	Coxs River Road	SA to investigate potential to shift the location of the marked car parks at Hartley Fresh to be distanced from traffic entering the café.	The car spots have been reviewed and investigations have found that the current positions are compliant and do not require further alterations. This can be revisited when the alignment opens.	Complete
20240228	Coxs River Road	SA to investigate installing a stop sign for exiting traffic to remind them to stop and look prior to entering Browns Gap Road.	Stop sign and stop line have been installed.	Complete
20231128	Coxs River Road	Transport to finalise presentation and Ertech to print copy for reference in the compound office.	Presentation available at Ertech Office, landscaping plans including palette and planting zones available at office. Transport will email all registered stakeholders in the Hartley Valley with information about the presentations' availability	Complete
20240227	Coxs River Road	Transport to distribute presentation to all working group members.	Attached to minutes	Complete
20240227	Coxs River Road	SM to check with stakeholder and, if permitted, share contact details with Transport and Ertech.	Email provided to Transport on 27 February 2024, meeting organised for week commencing 11 March 2024.	Complete
20240227	Coxs River Road	SM to provide Transport with update regarding online landscape meeting after discussing with other Progress Association members.	HDPA have advised members that presentation can be viewed at Ertech office. No further action required.	Complete

20240227	Coxs River Road	SM to provide Transport with the contact details for Lithgow community nursery.	Contact details provided	Complete
20240227	Coxs River Road	Transport to discuss potential collaboration with Lithgow Community Nursery to ensure their involvement in the project.	Lithgow Nursery to provide stock for replanting in vicinity of Hartley Historic Village	Complete
20240227	Coxs River Road	Transport to meet with SM and RM on 28 February to address all BGR concerns in situ.	Refer to meeting details below.	Complete
20240227	Coxs River Road	Team to investigate community update distribution to ensure all residents received the latest update.	Note that this update was not distributed electronically, however physical copies were delivered, and the update is available on the project page. Transport will email registered stakeholders to notify them of future Community Updates and link to project page copy.	Complete
20240227	Coxs River Road	MD to send community advisory group terms of reference to all group members	Attached to minutes	Complete
20240228	Coxs River Road	SA to speak with road designer to confirm reasoning for bus stop on the connecting road.	Response attached to minutes	Complete
20231128	Coxs River Road	Supply the landscaping montages from REF		Complete
20231128	Coxs River Road	Transport to investigate No Entry sign coming from Browns Gap Road into Hartley Fresh hardstand area	Signs were moved to the east of the café to prevent confusion.	Complete
20231128	Coxs River Road	Team to investigate levelling the transition from road to car park	Project team inspected onsite and noted that issue was outside the project boundary.	Complete
20231128	Coxs River Road	Re-examine the speed limit at this section to ensure safety, particularly over Christmas shutdown.	Project team examined and the speed remained 80km during the Christmas shutdown 2023/24.	Complete

Questions on Notice

Date	Project	Question	Response	Status To begin, response in draft, complete
20240227	Coxs River Road	Where will the westbound bus stop be to pick up school children?	Response attached to minutes	Complete
20240227	Coxs River Road	Will the bus that picks up school children from Hartley Fresh continue to do so once construction is complete?	Response attached to minutes	Complete
20240227	Coxs River Road	Were the service road plans re designed to no longer include a raised road to provide visibility over the hump looking west?	No, there has been no redesign of the plans	Complete