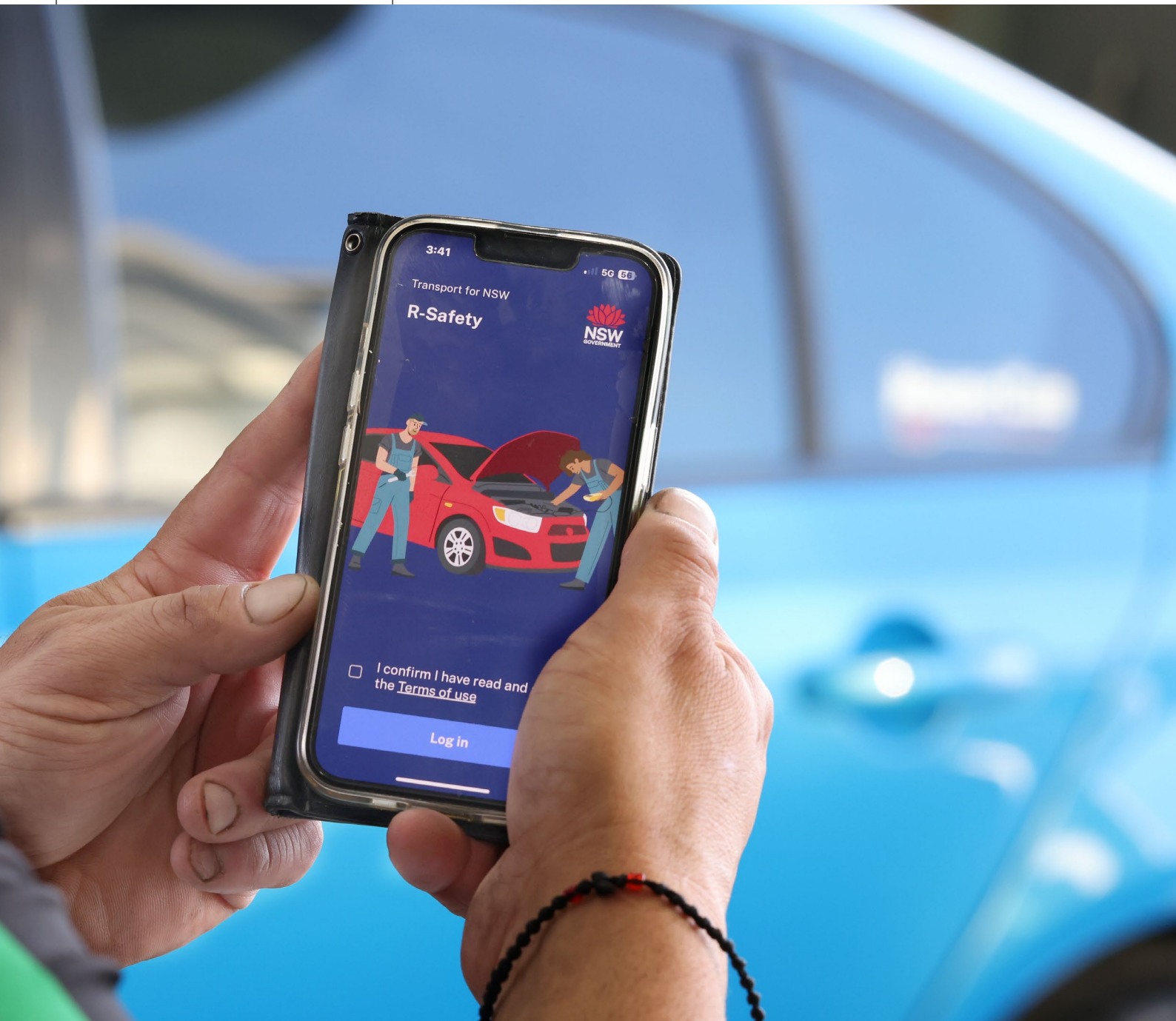


Supplementary Business Rules for Authorised Proprietors and Examiners

Mobile Safety Check (Pink Slip) Inspections



Acknowledgement of Country

Transport for NSW acknowledges the traditional custodians of the land on which we work and live.

We pay our respects to Elders past and present and celebrate the diversity of Aboriginal people and their ongoing cultures and connections to the lands and waters of NSW.

Many of the transport routes we use today – from rail lines, to roads, to water crossings – follow the traditional Songlines, trade routes and ceremonial paths in Country that our nation's First Peoples followed for tens of thousands of years.

Transport for NSW is committed to honouring Aboriginal peoples' cultural and spiritual connections to the lands, waters and seas and their rich contribution to society.

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August 2023	<ul style="list-style-type: none">• Updates to business rules relating to the introduction of the new native app, including:<ul style="list-style-type: none">○ Removal of requirement for examiners and proprietors to print, sign and store inspection reports for Mobile Safety Check inspections.○ Inclusion of the requirement to use a GPS enabled brake test device.○ Requirement to only record Mobile Safety Check inspections in the R-Safety app (not in AIS Online).• Re-formatted to align with new branding guidelines.
December 2023	<ul style="list-style-type: none">• Clarification of rule 1.12m (d)

1. Definitions

Term	Definition
Aggregate Trailer Mass (ATM)	<p>The maximum loaded mass specified for a particular trailer that represents the sum of its GTM plus the mass of the load it imposes onto its towing vehicle through the coupling.</p> <p>This mass limit is specified by the vehicle's manufacturer or by Transport for NSW (TfNSW) if its manufacturer has not specified an ATM for it or it has been modified such that its manufacturer's rating no longer applies.</p>
AIS	Authorised Inspection Scheme.
AIS Online	An electronic system for transmitting inspection reports between an AIS examiner and TfNSW through an AIS Station.
AIS Station	<p>Premises approved under the Authorised Inspection Scheme</p> <p>Only AIS Stations located in NSW may be endorsed by TfNSW to perform Mobile Safety Check inspections.</p>
Authorised Examiner	<p>A person authorised by an examiner's authority issued by TfNSW to conduct inspections and tests of registrable vehicles at AIS stations for the purposes of determining whether the vehicles are suitable for safe use or comply with the requirements of the legislation and to issue inspection reports relating to those inspections.</p> <p>Referred to as the 'examiner' in these Supplementary Rules.</p>
Authorised Officer	A TfNSW officer authorised to carry out audits and investigations into AIS related matters and to require the production of records or a police officer.
Authorised Proprietor	<p>A person authorised by TfNSW to use premises for the purpose of conducting inspections and tests of registrable vehicles by examiners.</p> <p>Referred to as the 'proprietor' in these Supplementary Rules.</p>
Authorised Proprietor's Nominee	A person nominated by an authorised proprietor and approved by TfNSW to represent and carry out the duties and obligations of the authorised proprietor.

Term	Definition
Appropriate equipment	<p>Any equipment required by an examiner to conduct inspections safely and properly in accordance with the AIS Rules including all instruments and/or equipment that meets TfNSW specifications and which are required to check a vehicle's:</p> <ul style="list-style-type: none"> • Braking system • Window tint • Headlamp aim • Other workshop tools and equipment specified by TfNSW in Appendix 1-A of the AIS Business Rules.
Brake Test location	<p>An un-obstructed, sealed and level surface not less than 3.5m wide that is used to test brakes within a Vehicle Inspection Area.</p> <p>Note: If testing light vehicle braking systems, the un-obstructed, sealed and level surface must also not be less than 30m in length.</p>
Braking system	<p>Refers to a vehicle's service brakes, park brakes and emergency brake. It also refers to a trailer's breakaway braking system.</p>
Breakaway brakes	<p>Brakes that operate automatically and quickly if the trailer breaks away from the towing vehicle.</p>
Certificates and licences issued by NSW Fair Trading (or equivalent)	<p>A valid and current licence issued by NSW Fair Trading (or an interstate equivalent authority) is required by TfNSW for entry of AIS proprietors into the AIS scheme. An examiner must also hold a tradesperson's certificate or licence issued by NSW Fair Trading (or an interstate equivalent authority) before they will be authorised by TfNSW as an examiner.</p> <p>The type of licence or illustration of qualification held may vary, and TfNSW may determine, at its discretion, whether an interstate qualification is appropriate.</p> <p>Reminder: Only proprietors with an AIS Station located in NSW may be endorsed by TfNSW to perform Mobile Safety Check inspections.</p>
Defect Notice	<p>A Notice under the Road Transport Act 2013 issued by Police or TfNSW if, in the reasonable opinion of the person issuing the notice, the further use of a vehicle would constitute a danger to a person, to property or to the environment.</p> <p>Note: A Defect Notice can be either a Major Defect Notice or a Minor Defect Notice.</p>
Design Check	<p>An AIS inspection of a vehicle to establish its compliance with the Design Check component of the AIS Rules.</p>

Term	Definition
Eligible vehicle	<ul style="list-style-type: none"> Light Motor Vehicles with a GVM of 4.5 tonnes or less OTHER THAN: <ul style="list-style-type: none"> Tow trucks Buses Mobile cranes. Mopeds, Motorcycles (including motorcycles with a sidecar attached) and Motor Tricycles (Trikes). Light trailers (including caravans) that have an Aggregate Trailer Mass (ATM) of 4.5 tonnes or less.
First Tier Identity Check	<p>A check conducted by an examiner to establish the identity of a vehicle by confirming the accuracy of the following vehicle identifiers between the vehicle and records:</p> <ul style="list-style-type: none"> Vehicle Identification Number (VIN) or chassis number.
GVM	Gross Vehicle Mass.
Identity Check	<p>An inspection of vehicle identifiers to establish the identity of a vehicle, comprising of:</p> <ul style="list-style-type: none"> A first tier Identity Check A second tier Identity Check A third tier Identity Check.
Inspection	<p>An inspection (including a test) of a vehicle by an authorised examiner at an AIS Station or nominated site in accordance with the AIS Supplementary Rules, for the purposes of determining whether the vehicle is suitable for safe use and complies with the requirements of the Rules, the applicable vehicle standards and the relevant road transport legislation.</p>
Inspection area	<p>A clear area of the AIS Station or nominated site that has a sealed level surface of sufficient dimension to allow for the safe and proper conduct of inspections in accordance with the AIS Rules but does not include a nominated road.</p>
Major Defect Notice	<p>A Notice issued by Police, the NHVR or TfNSW if, in the reasonable opinion of the person issuing the Notice, the further use of a vehicle would constitute an imminent and serious danger to a person, to property or to the environment.</p>

Term	Definition
Minor Defect Notice	<p>A Notice issued by Police, the NHVR or TfNSW if, in the reasonable opinion of the person issuing the Notice, deficiencies in the vehicle, if allowed to continue after the time specified in the notice, may:</p> <ul style="list-style-type: none"> i. Constitute a danger to a person, to property or to the environment ii. Hinder the ability of a person to identify the vehicle by reference to its number-plates.
Mobile Safety Check Approval Document	A document issued by TfNSW which certifies that the proprietor and examiner have been endorsed for the purposes of conducting Mobile Safety Check inspections and displays a list of vehicles approved as Mobile Inspection Vehicles.
Mobile Safety Check inspection	The process to conduct a Mobile Safety Check inspection of a light vehicle at a location away from an AIS Station using the R-Safety application.
Mobile Inspection Vehicle	A motor vehicle carrying appropriate inspection equipment that may be used by an examiner to undertake Mobile Safety Check inspections and the clearance of non-design related Defect Notices for eligible vehicles at a suitable location.
Motorcycle	A motor vehicle with two wheels or if a sidecar or side box is attached, it has three wheels, and includes a motor tricycle (i.e., a trike).
Motor Vehicle	A device with wheels, tracks or runners that is designed to transport people or goods on land, that is equipped with an engine or motor providing it with motive power.
NHVR	National Heavy Vehicle Regulator
Nominated premises	Historical reference. The premises of an AIS station. 'Nominated premises' is now known and referred to as an 'AIS Station'.
Nominated road	A road or road related area approved by Police for the conduct of 'on-road brake tests' by examiners appointed to a specific AIS Station during inspections.
Registrable vehicle	This refers to any motor vehicle or trailer, and any other vehicle prescribed under NSW road transport legislation for the purposes of this definition.

Term	Definition
Registration	<p>The official statutory record of a vehicle's identity, mass, seating capacity, load capability and its general description, its garaging address, and the details of its owner, and the lawful entitlement of that vehicle to be used on a NSW road or road related area.</p> <p>Establish Registration — the process of obtaining registration for a vehicle.</p> <p>Renew Registration — the process of renewing a vehicle's registration. This may be for a three-, six- or 12-month period.</p>
Road	An area that is open to or used by the public and is developed for, or has as one of its main uses, as the driving or riding of motor vehicles.
Road related area	<ul style="list-style-type: none"> • An area that divides a road. • A footpath or nature strip adjacent to a road. • An area that is open to the public and is designated for use by cyclists or animals. • An area that is not a road and that is open to or used by the public for driving, riding, or parking vehicles. • A shoulder of a road. • Any other area that is open to or used by the public and that has been declared under section 18 of the Road Transport Act 2013 to be an area to which specified provisions of, or made under, the <i>Road Transport Act 2013</i> apply.
R-Safety application	Digital application used by authorised examiners to record and submit Mobile Safety Check inspection information.
Second Tier Identity Check	<p>A check conducted by an examiner to establish the identity of a vehicle by confirming the consistency of the following vehicle identifiers between the vehicle and records:</p> <ul style="list-style-type: none"> • Vehicle Identification Number (VIN) or chassis number • Engine number • Compliance Plate, or • RAV entry.
Standard AIS Business Rules	The standard Business Rules for AIS known as the Business Rules for Authorised Proprietors and Authorised Examiners, effective 1 October 2016 or as re-issued from time to time.
Third Tier Identity Check	A check conducted by a TfNSW authorised officer when the identity of a vehicle cannot be established by conducting a first tier Identity Check or a second tier Identity Check.

Term	Definition
Tradesperson's Licence	A qualification issued by NSW Fair Trading that indicates that the holder is licensed to work as a motor mechanic.
Trike	<p>A motor vehicle with three wheels symmetrically arranged in relation to the longitudinal median axis with a GVM not exceeding 1 tonne and either an engine cylinder capacity exceeding 50 ml or a maximum motorcycle speed exceeding 50 km/h.</p> <p>Note: Refer to the Vehicle Standard (Australian Design Rule – Definitions and Vehicle Categories) 2005 for more information.</p>

2. Purpose

These Supplementary Business Rules apply to AIS proprietors and examiners endorsed by Transport for NSW ('TfNSW') to undertake Mobile Safety Check inspections of light vehicles.

This document should be read with the Authorised Inspection Scheme Business Rules for Authorised Proprietors and Authorised Examiners ('standard AIS Business Rules') and contains both additions and exemptions to those Rules relevant to Mobile Safety Check inspections of light vehicles.

Compliance with these rules is a requirement under cl.70 of the Road Transport (Vehicle Registration) Regulation 2017. Failure to comply with these rules or the standard AIS Business Rules is a breach of the conditions of an examiner or proprietor's authority and may result in prosecution or administrative action.

Note: When conducting a Mobile Safety Check inspection, both the standard AIS Business Rules and the Supplementary Business Rules and guidelines must be applied. Mobile Safety Check inspections must also be conducted in accordance with the Rules for Authorised Inspection Stations Safety Check Standards.

3. Mobile inspections

A Mobile Safety Check inspection refers to the TfNSW process to conduct a Safety Check inspection of a light vehicle at a location away from an AIS Station using the R-Safety application.

A Mobile Inspection Vehicle may be used to perform Mobile Safety Check inspections and the clearance of non-design related Defect Notices for eligible vehicles at a suitable location (within 75km from the AIS Station to which the examiner is attached).

Note: An examiner MUST NOT conduct a Mobile Safety Check to establish registration, carry out a design check or a Tier 2 or Tier 3 Identity Check.

A Mobile Safety Check may only be conducted for the purpose of registration renewal for customers who own the following eligible vehicles:

- Light Motor Vehicles with a GVM of 4.5 tonnes or less OTHER THAN:
 - Tow Trucks
 - Buses
 - Mobile Cranes.
- Mopeds, Motorcycles (including motorcycles with a sidecar attached) and Motor Tricycles (Trikes).
- Light trailers (including caravans) that have an Aggregate Trailer Mass (ATM) of 4.5 tonnes or less.

3.1 Supplementary Business Rules applicable to proprietors and proprietors' nominees with a mobile endorsement

Supplementary Business Rules for Authorised Proprietors and Proprietors Nominees	
Rule No.	Rule Requirement
1.01m	A proprietor must be appropriately licensed by NSW Fair Trading to carry on the business of repairing motor vehicles and must have both fixed and "mobile premises" (NSW Fair Trading terminology) included on the Motor Vehicle Repairers licence, and such licence must be current at the time of any inspection being conducted.
1.02m	A proprietor must be endorsed by Transport for NSW as a Mobile Safety Check proprietor and must ensure that the Mobile Safety Check Approval Document issued by Transport for NSW is carried in each Mobile Inspection Vehicle and be made available by the examiner on request by a customer or authorised officer.
1.03m	A proprietor must provide any examiner conducting Mobile Safety Checks with access to the documents listed in AIS Business Rule 1.12, these Rules and Supplementary Rules, and all Mobile Safety Check documents.
1.04m	A proprietor must comply with all obligations under the <i>Work Health and Safety Act 2011</i> and ensure that each Mobile Safety Check endorsed examiner has been suitably trained to conduct a site assessment of inspection areas and brake test locations before commencing an inspection.
1.05m	<p>A proprietor must retain the following original records relating to a Mobile Safety Check inspection for a period of twelve months:</p> <ul style="list-style-type: none"> • brake test report slips • site risk assessment including brake test assessment. <p>The original records must be stored in a secure location at the AIS Station within two business days of the Mobile Safety Check inspection being completed and must be produced on request to Transport for NSW.</p>
1.06m	A proprietor must ensure that all Mobile Safety Check inspections are performed by examiners who are endorsed by TfNSW to carry out mobile inspections and are appointed to, and employed by, the AIS Station as per their examiner authority.
1.07m	<p>A proprietor must provide all mandatory equipment and any other tools and equipment required by Transport for NSW to conduct Mobile Safety Check inspections and ensure that all equipment is properly calibrated and in good working condition.</p> <p>The Definition section of this document contains a definition of 'appropriate equipment' and Appendix 1-A of the AIS Business Rules lists all mandatory equipment requirements.</p> <p>Note: Rule 1.13 of the standard AIS Business Rules requires all mandatory equipment to be available at the proprietor's AIS Station, so it will be necessary to have <i>separate</i> equipment available for mobile inspections.</p>

1.08m	<p>A proprietor must ensure that an examiner carrying out a Mobile Safety Check, conducts:</p> <ul style="list-style-type: none"> • inspections only in daylight hours (one-half hour before sunrise and one-half hour after sunset). • brake tests using a GPS enabled brake test device. <p>headlight tests using a headlight aim tester device (headlight testing screens are not acceptable for mobile inspections).</p>
1.09m	<p>A proprietor must ensure that any Mobile Inspection Vehicle is present at the AIS Station at the time and date specified by Transport for NSW for the purposes of an audit at the request of a Transport for NSW authorised officer.</p> <p>A Transport for NSW authorised officer may also provide a direction that a Mobile Inspection Vehicle is to return to the AIS Station at any other time, and if so requested, the Mobile Inspection Vehicle must be returned to the AIS Station by the time and date specified.</p>
1.10m	<p>A proprietor must ensure that all Mobile Safety Check inspections are conducted only within the state of New South Wales.</p>
1.11m	<p>A proprietor must ensure an examiner attached to its AIS Station does not conduct a Mobile Safety Check inspection and site/brake test outside of a 75km radius from the AIS Station.</p>
1.12m	<p>A proprietor must retain the following insurances and provide a Certificate of Currency on request:</p> <p>(a) Worker's compensation insurance for not less than the minimum required under applicable legislation.</p> <p>(b) Public liability insurance for not less than \$20,000,000 in respect of any single occurrence.</p> <p>(c) Professional indemnity insurance for not less than \$5,000,000 in respect of any single occurrence and in the annual aggregate.</p> <p>(d) Motor Vehicle Comprehensive insurance for the vehicle used for mobile inspections.</p>
1.13m	<p>A proprietor must ensure that examiners conducting Mobile Safety Checks do not charge customers more than the maximum fee prescribed by Transport for NSW for the inspection.</p> <p>Note: Call out fee is to be charged separately and agreed with the customer before the inspection has taken place.</p>

3.2 Supplementary Business Rules applicable to examiners with a mobile endorsement

Supplementary Business Rules for Authorised Examiners	
Rule No.	Rule Requirement
2.00m	An examiner must not conduct a Mobile Safety Check unless the examiner is the holder of an endorsement on their examiner authority to conduct mobile inspections.
2.01m	An examiner must issue all Mobile Safety Check inspection reports and any defect clearances (any inspection outside the AIS Station area) using the R-Safety application. An examiner must not complete Mobile Safety Check inspections or any defect clearances conducted away from the AIS Station in AIS Online under the AIS Station log-in.
2.02m	<p>An examiner must complete each offline Mobile Safety Check inspection in the R-Safety application within 24 hours of commencing the Mobile Safety Check inspection otherwise the Mobile Safety Check inspection must start again.</p> <p>Note: No additional fee may be charged to the customer should the inspection expire requiring the inspection to be entered through the R-Safety application again.</p>
2.03m	<p>An examiner must conduct a site risk assessment of the inspection area and brake test location before commencing each inspection to ensure suitability of the site to carry out the inspection.</p> <p>A Risk Assessment template is available In the R-Safety application</p> <p>Inspections and brake tests must be conducted:</p> <ul style="list-style-type: none"> • on a sealed hard level surface (such as concrete or asphalt) suitable for the vehicle being inspected • on a site clear of any obstructions with sufficient room to allow for the boot, bonnet, and doors of the vehicle to be fully opened and Safety Check standards to be inspected • within daylight hours (one-half hour before sunrise and one-half hour after sunset). <p>An examiner must not conduct a vehicle inspection and brake test:</p> <ul style="list-style-type: none"> • at or near pedestrian crossings or in areas with high pedestrian activity (for example a strip shopping area, shopping centre or business premises) or near other sensitive land uses • in breach of any parking restriction or other road rules.
2.04m	An examiner must ensure any inspection is carried out in a manner consistent with all obligations under Work Health and Safety laws, standards, and regulations.
2.05m	If a suitable inspection site is not available, an examiner must refer the customer to an AIS Station for a Safety Check inspection.

2.06m	<p>When conducting a Mobile Safety Check inspection, the examiner must use a GPS enabled brake test device to conduct the brake test.</p> <p>A brake test device that performs the required functions below is considered a suitable device.</p> <table><tr><th>Record function</th><th>Required</th><th>Optional</th></tr><tr><td>Inspection date</td><td>√</td><td></td></tr><tr><td>Inspection time</td><td>√</td><td></td></tr><tr><td>Brake test GPS latitude</td><td>√</td><td></td></tr><tr><td>Brake test GPS longitude</td><td>√</td><td></td></tr><tr><td>Brake pedal force max (N)</td><td>√</td><td></td></tr><tr><td>Brake pedal Max at Peak G (N)</td><td>√</td><td></td></tr><tr><td>Deceleration time (sec)</td><td></td><td>√</td></tr><tr><td>Deceleration peak (%g)</td><td></td><td>√</td></tr><tr><td>Deceleration average (%g)</td><td>√</td><td></td></tr><tr><td>Deceleration distance (m)</td><td></td><td>√</td></tr><tr><td>Test speed (km/h)</td><td>√</td><td></td></tr></table> <p>Detailed requirements for brake test devices can be found in the Appendix 1-A (2) Page 47- 48 Portable Brake Testing Decelerometer of the AIS Business Rules.</p>	Record function	Required	Optional	Inspection date	√		Inspection time	√		Brake test GPS latitude	√		Brake test GPS longitude	√		Brake pedal force max (N)	√		Brake pedal Max at Peak G (N)	√		Deceleration time (sec)		√	Deceleration peak (%g)		√	Deceleration average (%g)	√		Deceleration distance (m)		√	Test speed (km/h)	√	
Record function	Required	Optional																																			
Inspection date	√																																				
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Brake test GPS latitude	√																																				
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Brake pedal force max (N)	√																																				
Brake pedal Max at Peak G (N)	√																																				
Deceleration time (sec)		√																																			
Deceleration peak (%g)		√																																			
Deceleration average (%g)	√																																				
Deceleration distance (m)		√																																			
Test speed (km/h)	√																																				
2.07m	<p>An examiner must only conduct an on-road brake test by ‘self-selecting’ a suitable brake test road.</p> <p>See Appendix 1-J of the AIS Business Rules.</p>																																				
2.08m	<p>Before conducting any on road brake test, the examiner must first assess whether the road section is suitable to conduct the brake test and ensure the road provides a hard level clear surface, is free of gravel or other loose material and is available to enable brake tests to be carried out.</p> <p>The examiner must also ensure the brake test area is</p> <ul style="list-style-type: none">at least 100m in length and at least 2.5m wide for light vehicles, andis assessed as safe and free from obstacles, pedestrians, or other hazards. <p>Note: The brake test area must not be an access or driveway used by the public or any other road related area. See Appendix 1-A and Appendix 1-G of the AIS Business Rules. The brake test area may be on private property with the approval of the property owner.</p>																																				

2.09m	<p>When conducting a brake test an examiner must comply with all applicable road rules and must not conduct brake tests:</p> <ul style="list-style-type: none"> • Within 500 metres of a school or supervised school crossing, within school zones (whether signposted or not) or within 500 metres from other sensitive land uses - the test direction MUST also be heading away from these zones • At or near pedestrian crossings or in areas with high pedestrian activity (for example a hospital, strip shopping area, shopping centre or business premises) • In areas with high density traffic (i.e., high number of motor vehicles present on a given length of road); and • In any other areas that a reasonable person would conclude that the location is not safe to use for conducting a brake test to mitigate the risk to themselves, other road users and members of the public. <p>Prior to conducting the brake test, the examiner must complete a brake test risk assessment to ensure the site is safe and suitable to conduct the brake test.</p>
2.10m	<p>An examiner must not charge more than the maximum fee prescribed by TfNSW for each Mobile Safety Check inspection.</p> <p>Note: In addition to the prescribed fee, an examiner may charge the customer a call-out fee. The call-out fee must be agreed with the customer prior to commencing the Mobile Safety Check inspection. If a second inspection is required, the call-out fee may need to be renegotiated.</p> <p>No additional fee may be charged to the customer should the inspection expire requiring the inspection to be re-entered through the R-Safety application.</p> <p>Refer AIS Notice – Fees: Authorised Inspection Scheme - Notice 18 Rev 9 (nsw.gov.au)</p>
2.11m	<p>An examiner conducting Mobile Safety Check inspections must provide the customer with a copy of the inspection report from the R-Safety application using the customer email address or mobile number, or otherwise provide a printed copy of the inspection report.</p>
2.12m	<p>An examiner must take clear and legible photos in the R-Safety application of the:</p> <ul style="list-style-type: none"> • inspection location that clearly shows the vehicle raised from the ground using a jack or stands, and the surrounds and suitability of the inspection site; • vehicle to be inspected, clearly showing the vehicle and number plate; • Vehicle Identification Number (VIN) of the inspected vehicle; • odometer reading from the vehicle being inspected; • brake test machine ‘in situ’ in the vehicle that is to be tested (while vehicle is stationary), and; • brake test machine prints for the mobile safety check inspection. <p>*Note: it is illegal to use a mobile phone while operating a motor vehicle. Do not take photographs using a mobile phone or other device while driving.</p>
2.13m	<p>The examiner must ensure that the Mobile Inspection Vehicle is returned to the AIS Station for the purposes of an audit upon request of a TfNSW authorised officer.</p>

2.14m	The examiner must ensure that any inspection of a vehicle, including the site/brake test, for a Mobile Safety Check is conducted within the state of New South Wales.
2.15m	An examiner must not conduct a Mobile Safety Check inspection and site/brake test outside of a 75km radius from the AIS Station to which they are attached.
2.16m	An examiner must only perform and submit Mobile Safety Check inspections in connection with the AIS Station to which the examiner is attached.
2.17m	An examiner must not conduct a Mobile Safety Check inspection other than from an approved Mobile Inspection Vehicle.
2.18m	An examiner must ensure that the Mobile Safety Check Approval Document issued by Transport for NSW is carried in each Mobile Inspection Vehicle and be made available on demand to a customer or to an authorised officer.
2.19m	An examiner must not conduct a Mobile Safety Check to establish registration, carry out a design check or Tier 2 or Tier 3 Identity Check.

3.3 Exemptions to the standard AIS Business Rules when a Mobile Safety Check is being done – proprietor or proprietors' nominee

Supplementary Business Rules for Authorised Examiners	
Rule No.	Rule Requirement
1.05	<p>A proprietor must be appropriately licensed by NSW Fair Trading or its interstate equivalent to carry on the business of repairing motor vehicles. AIS Stations solely undertaking light trailer inspections and Fleet Inspection Stations do not have to be licensed by NSW Fair Trading.</p> <p>Refer to rule 1.01m. in lieu.</p>
1.08	<p>A proprietor of an AIS Station other than a Fleet Inspection Station must ensure the appropriate current and approved signs are clearly visible from the exterior of the AIS Station whenever the AIS Station is trading.</p> <p>Not required.</p>
1.18	<p>A proprietor must ensure that an examiner appointed to an AIS Station, of which they are proprietor, conducts brake tests using either:</p> <ul style="list-style-type: none"> • Brake roller tester • Skid plate tester • Decelerometer on a nominated road (an on-road brake test) or brake test area approved by Transport for NSW. <p>If a decelerometer is used to test brake performance, the test area may be on the station premise.</p> <p>A proprietor must ensure a hard level clear surface, free of gravel or other loose material, is available to enable brake tests to be carried out. This area must be at least 100 m in length for light vehicles and 350 m in length for heavy vehicles.</p> <p>Note: This must not be an access or driveway used by the public. Approval must be obtained from Transport for NSW.</p> <p>Note: This Rule does not apply if the AIS Station has acceptable skid plate or roller brake test equipment which makes an on-road brake test unnecessary. See Appendix 1-A and Appendix 1-G of the AIS Business Rules.</p> <p>Refer to proprietor rule 1.05m and examiner rules 2.03m, 2.07m, 2.08m and 2.09m.</p>
1.43	<p>A proprietor must ensure that an examiner appointed to an AIS Station of which they are a proprietor conducts on-road brake tests only on the nominated road or approved brake test area for that AIS Station.</p> <p>Refer to proprietor rule 2.09m on criteria for self-selecting suitable brake test locations.</p>
1.45	<p>A proprietor must ensure that a copy of any inspection reports issued using the electronic system is kept and filed in a secure location at the AIS Station in chronological (date) order and surrendered to a TfNSW authorised officer upon request.</p> <p>Refer to proprietor rule 1.05m.</p>

1.46	<p>A proprietor must ensure that an examiner appointed to an AIS Station of which they are a proprietor, issues all inspection reports using AIS Online, unless AIS Online is unavailable for the inspection type.</p> <p>Refer to examiner rule 2.01m.</p>
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Note: The above rules are applicable when conducting an inspection other than a mobile inspection.

3.4 Exemptions to the standard AIS Business Rules when a Mobile Safety Check is being done – examiner

Supplementary Business Rules for Authorised Examiners	
Rule No.	Rule Requirement
2.25	<p>An examiner must conduct brake tests using either:</p> <ul style="list-style-type: none"> • A brake roller tester • A skid plate tester • A decelerometer on a nominated road (an on-road brake test) or brake test area approved by Transport for NSW. <p>Refer to proprietor rule 1.08m. and examiner rules 2.06m, 2.07m, 2.08m and 2.09m.</p>
2.26	<p>An examiner must conduct an on-road brake test only on the nominated road for that AIS Station.</p> <p>Refer to examiner rules 2.03m, 2.07m, 2.08m and 2.09m.</p>
2.29	<p>Following a brake test, an examiner must:</p> <ul style="list-style-type: none"> • Ensure the minimum required speed for that class of vehicle has been achieved. • Print an original and duplicate copy of the brake test print out. • Examine the brake test printout to ensure all device output information is correct and pass or fail result can be determined. • Sign the original and duplicate copies of the brake test print out. • Attach the original signed printout to the customer copy of the inspection report. • Attach the duplicate signed printout to the AIS copy of the inspection report. <p>Removal of 'Attach the duplicate signed printout to the AIS copy of the inspection report'.</p>
2.42	<p>An examiner must sign the inspection report original and duplicate copies and each copy of the brake test printout in respect of each inspection they conduct.</p> <p>Refer to rule 2.11m</p>
2.44	<p>An examiner must issue all inspection reports using AIS Online, unless AIS Online is unavailable for the inspection type.</p> <p>Refer to rule 2.01m.</p>
2.56	<p>An examiner must use the e-Defect Clearance option within AIS Online to clear defects unless the AIS Online system prevents the defect from being added.</p> <p>Refer to rule 2.01m.</p>

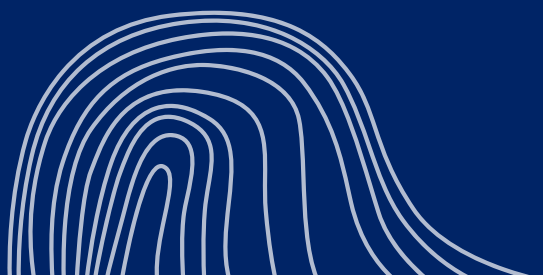
3.5 Conducting Mobile Pink Slip inspections

3.5.1 Signage

There are no additional signage requirements for Mobile Safety Check inspections.

4. Links

- [AIS inspection site risk assessment guide and tool](#)
 - [AIS Business Rules](#)
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