

20240227  
5:00pm – 6:00pm  
MS Teams

# Minutes

Coxs River Road Community Advisory Group

Chair  
Attendees

Kate Walsh- Communications and Engagement Manager  
**Community Advisory Group**  
Ramsay Moodie (RM)  
Susie Moodie (SM)  
**Transport for NSW**  
Paul Polansky (PP) – Senior Manager Transport Technical Solutions  
Kate Walsh (KW) – Manager Communications  
Matthew Davis (MD) – Senior Community and Customer Engagement Officer  
Brittany Aiken (BA) – Community and Customer Engagement Officer  
Sivapatham Aruneswaran (SA) – Project Manager  
Van Bardzhamian (VB) – Project Director  
Jackie Barry (JB) – Associate Community and Safety Partner  
**Ertech**  
Jake Hoppe (JH) – Communications Manager  
Shane Cahill (SC) – Project Manager

Apologies

- Alistair Lunn (AL) - Director West, Transport for NSW
- David Harris (DH)
- Michael Anton (MA)
- Chris Deiley (CD)

Conflict of Interest  
Declarations  
Endorsement of minutes  
from previous meeting

Nil

Previous meeting minutes were reviewed and endorsed.

Actions from previous meeting were reviewed and approved.

Items

Item 1:  
Coxs River Road Bridge Update

- Construction ahead of schedule with opening date to be mid April.
- Community impact will be to transition traffic from the existing highway and old Coxs River Road to the new CRR.
- Stakeholders will remain to be engaged and consulted with throughout this process.
- There will be nightwork for line marking and asphaltting at the end of March/start of April.
- Rain events throughout January did not impact timing of project.
- Will avoid doing a traffic switch over the Easter long weekend on 29 March-1 April.
- RM asked if Transport will give notice of this? JH advised that the general notification letter will outline the traffic

Item 2:  
Roadworks

switch, as well as an additional notification letter notifying the community and advising what it will mean for them.

- **Action: Transport to continue to provide all future notifications to HDPA via Amy for additional distribution.**
- RM asked what were the issues that were raised at the pop up session held on 8 February. JH advised that there was a question on the final design of Baaners Lane intersection and the distance of acceleration lane heading east. There were also concerns about crossing two lanes of traffic to head east. No other concerns raised. RM asked if the stakeholder was concerned about the Baaners Lane intersection after seeing the clearance? JH advised that their concern was more around the final design and the acceleration rate once it is complete. They were pleased by the end of the conversation as it was explained thoroughly. AS advised that the intersection is designed for 110km/h but will be signposted for 80km/h.
- SM asked if there will be a bus stop heading east near Ambermere Drive. JH confirmed there will be one reinstated in almost the same location. Consultation will be done with the community as the bus stop will need to be temporarily re located. SM asked where the bus stop will pick up school children heading west bound.  
**QoN: Where will the westbound bus stop be to pick up school children? – refer to meeting details below**
- SM asked if the bus that picks up school kids from Hartley Fresh will still continue? JH advised that it is an informal arrangement and Ertech and Transport will consult with the bus company when the new bus stops are active. More detail to be provided and was taken on notice.  
**QoN: Will the bus that picks up school children from Hartley Fresh continue to do so once construction is complete? – refer to meeting details below**
- SM asked if the finish on the retaining walls is temporary? JH advised that panels will be installed over the top. SM asked for a copy of the images. JH advised that MD will distribute presentation to attendees in coming days.  
**Action: Transport to distribute presentation to all working group members.**
- RM advised that the stockpile is taking the community and by passers by surprise due to the size. JH advised that there have been discussions with property owners on this and the landscaping. RM raised that they received an email from local resident quite distressed from construction impacts including dust and noise and was also unaware that a bridge was being constructed as part of the design. SM sent them aerial pictures and designs to explain that the bridge has always been a part of the design, but that she needs support from the project team. SM will get permission from said stakeholder to share the email with Transport staff so that further action can be taken.

Item 3:  
Baaners Lane intersection

- Action: SM to check with stakeholder and, if permitted, share contact details with Transport and Ertech.
- There will be a temporary traffic change to one lane with traffic lights for approximately one month to allow work to be done efficiently and safely. This will occur in March/April and residents will be notified.
- KW asked if there have been any recent concerns about the traffic switch? SM advised that no negative feedback has been received as of 27 February.
- RM advised that they are pleased with Ertech and how they have been carrying out construction of the project.

Item 4:  
Landscaping meeting

- Transport received a request for a meeting to show the community landscape plans. KW advised that Transport is unable to produce any new collateral and that the landscape plans are very technical. KW asked if there is broad community desire for an in-person meeting for this? SM advised that some members of the community do not want an online meeting. These community members are very concerned about landscaping and can only see current construction impacts, not the final result.
- KW proposed to share a similar presentation from the last meeting on landscaping. Noting that Transport can not confirm exact species to be planted until the time, depending on season, availability, and therefore cannot show exactly what the end result will look like. The presentation will explain zones, colour pallets and type of trees that could possibly be planted.
- SM agreed that the landscape plans are too technical for the community to understand. SM asked if the presentation on offer could be kept at the Ertech site compound so that an onsite Environmental Officer/Project Manager can discuss the plans with community members and gain insightful feedback.  
Action: Transport to finalise presentation and Ertech to print copy for reference in the compound office.  
Act.
- VB asked if they expect to get many questions on the landscape plans. Transport does not want to hold a face to face meeting as there is minimal value, would disappoint residents as new collateral not available. SM advised that they are meeting with other members of the HDPa on 28 February and will discuss the matter with them before moving forward.  
Action: SM to provide Transport with update regarding desire for online landscape meeting after discussing with other Progress Association members.
- RM advised that since last CAG meeting held in November 2023, he has done a review of the heritage trees within the Hartley conservation zone. The findings showed that Pin Oaks were significant in the 1840s, especially in the

Ambermere area, and therefore would like to see some incorporated in the plans.

Action: Transport to discuss use of trees with heritage significance with landscape architect and provide more information.

Item 5:  
General business

- SM raised that in the previous meeting held in November 2023, she asked Leigh if Lithgow community nursery is providing any of the plants for the landscaping and was advised that a small amount would be sourced from there. The nursery has not yet heard from Transport regarding this.

Action: SM to provide Transport the Lithgow community nursery contact details to follow up.

Action: Transport to discuss potential collaboration with Lithgow Community Nursery to ensure their involvement in the project.

- SM raised that there is confusion around the service road. The understanding is that it was going to be raised in front of Meads Farm with a retaining wall. Looking west the road was going to be lowered due to limited sight however this hasn't occurred as the road is at the same height that it was, and it is difficult to see over the hump.

QoN: Were the service road plans re designed to no longer include a raised road to provide visibility over the hump looking west?

- SM and RM raised issues with truck parking at Hartley Fresh. They have received emails from community members about this, especially when vehicles turning off the service road into BGR, vehicles are whipping around the road which is dangerous. Also issues around truck access as there is not enough space for them to turn around safely. SA advised that Transport is in the process of adjusting the western tie in design to ensure this is included.
- Action: Transport to meet with SM and RM on 28 February to address all BGR concerns in situ. – refer to meeting details below.
- SM raised that the community still hasn't received drawing of the slip road coming from the west. SA advised that the drawings will be available early March. KW shared Community Update which includes a broad map of how the slip lane would function. No further action.
- SM advised that they did not receive the January 2024 Community Update, they acquired a copy from another community member.
- Action: KW to check the distribution of January 2024 Community Update and ensure key stakeholders were included, and will be included in future notification deliveries.
- Action: MD to send community advisory group terms of reference to all group members.

Item 5:  
Final questions  
Additional Meeting on 28/2/24

nil

- MD and SA met with SM and RM as outlined above.
- Discussion focused on traffic movements around Hartley Fresh Café and Browns Gap Road and bus stop locations.
- All concerns regarding the traffic movements have been resolved and questions regarding bus stops locations were resolved during this meeting.
- SA provided SM and RM with maps identifying locations of bus stops.
  - SM asked how the bus stop locations were determined.
  - SA identified that consultation was undertaken with bus companies during the design phase and the locations were chosen during this consultation.
  - SM questioned the need for the bus stop on the connecting road.

Action: SA to speak with road designer to confirm reasoning for bus stop on the connecting road.

- SM raised concerns regarding the location of the car parks for Hartley Fresh and the interactions this traffic will have with traffic entering the café.
  - SA explained that the car parks were designed in accordance with swept paths of entering vehicles in mind and no issues were found.
  - MD identified potential to shift the marked spots slightly reduce interaction with incoming traffic.
  - SA to investigate the potential to shift the location of the marked car parks at Hartley Fresh to be distanced from traffic entering the café.
- SM raised concerns regarding traffic not stopping when exiting the café via Browns Gap Road.
  - SA identified that even though it is considered private property, he would investigate the idea to install a stop sign for exiting traffic to remind them to stop and look prior to entering Browns Gap Road.
- SM to provide contact details for Nic Moodie, the manager of Lithgow Community Nursery to MD.

Next meeting

Tuesday 28 May 2024, MS Teams online meeting.

## Actions Register

Date	Project	Action	Notes	Action status To begin, ongoing, delayed, completed
20240227	Coxs River Road	Transport to provide all future notifications to HDPa for additional distribution.	Noted	Ongoing
20240227	Coxs River Road	Transport to discuss use of trees with heritage significance with landscape architect and provide more information.	Conversations are ongoing	Ongoing
20240228	Coxs River Road	SA to investigate potential to shift the location of the marked car parks at Hartley Fresh to be distanced from traffic entering the café.	Investigations are ongoing	Ongoing
20240228	Coxs River Road	SA to investigate installing a stop sign for exiting traffic to remind them to stop and look prior to entering Browns Gap Road.	Investigations are ongoing	Ongoing
20231128	Coxs River Road	Transport to finalise presentation and Ertech to print copy for reference in the compound office.	Presentation available at Ertech Office, landscaping plans including palette and planting zones available at office. Transport will email all registered stakeholders in the Hartley Valley with information about the presentations' availability	Ongoing
20240227	Coxs River Road	Transport to distribute presentation to all working group members.	Attached to minutes	Complete
20240227	Coxs River Road	SM to check with stakeholder and, if permitted, share contact details with Transport and Ertech.	Email provided to Transport on 27 February 2024, meeting organised for week commencing 11 March 2024.	Complete
20240227	Coxs River Road	SM to provide Transport with update regarding online landscape meeting after discussing with other Progress Association members.	HDPa have advised members that presentation can be viewed at Ertech office. No further action required.	To begin
20240227	Coxs River Road	SM to provide Transport with the contact details for Lithgow community nursery.	Contact details provided	Complete
20240227	Coxs River Road	Transport to discuss potential collaboration with Lithgow Community Nursery to ensure their involvement in the project.	Lithgow Nursery to provide stock for replanting in vicinity of Hartley Historic Village	Complete
20240227	Coxs River Road	Transport to meet with SM and RM on 28 February to address all BGR concerns in situ.	Refer to meeting details below.	Complete
20240227	Coxs River Road	Team to investigate community update distribution to ensure all residents received the latest update.	Note that this update was not distributed electronically, however physical copies were delivered, and the update is available on the project page. Transport will email registered stakeholders to notify them of future Community Updates and link to project page copy.	Complete
20240227	Coxs River Road	MD to send community advisory group terms of reference to all group members	Attached to minutes	Complete
20240228	Coxs River Road	SA to speak with road designer to confirm reasoning for bus stop on the connecting road.	Response attached to minutes	Complete
20231128	Coxs River Road	Supply the landscaping montages from REF		Complete
20231128	Coxs River Road	Transport to investigate No Entry sign coming from Browns Gap Road into Hartley Fresh hardstand area	Signs were moved to the east of the café to prevent confusion.	Complete
20231128	Coxs River Road	Team to investigate levelling the transition from road to car park	Project team inspected onsite and noted that issue was outside the project boundary.	Complete

20231128	Coxs River Road	Re-examine the speed limit at this section to ensure safety, particularly over Christmas shutdown.	Project team examined and the speed remained 80km during the Christmas shutdown 2023/24.	Complete
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**Questions on Notice**

Date	Project	Question	Response	Status To begin, response in draft, complete
20240227	Coxs River Road	Where will the westbound bus stop be to pick up school children?	Response attached to minutes	Complete
20240227	Coxs River Road	Will the bus that picks up school children from Hartley Fresh continue to do so once construction is complete?	Response attached to minutes	Complete
20240227	Coxs River Road	Were the service road plans re designed to no longer include a raised road to provide visibility over the hump looking west?	No, there has been no redesign of the plans	Complete