

## POST COMPLETION REPORT FIXING LOCAL ROADS (FLR) PROGRAM

Transport for NSW (TfNSW) will not authorise payment of the final milestone until acceptance of the Post Completion Report<sup>1</sup> and supporting documentation<sup>2</sup>. If required, TfNSW may ask Council to revise the submitted report before accepting it.

<b>Project Name/WBS:</b>	
<b>Council:</b>	

### Scope

Provide details of all changes to the scope following Project approval\* for comparison purposes, including descriptions of the original Project scope approved (see funding agreement), any scope change and the rationale for the change:

Original Scope	Scope change	Rationale for change

\*Unapproved changes to scope and quality will require further investigation by TfNSW. Payment of the final milestone may not occur until approval is granted.

### Cost

Please provide details of the finalised project costs below and attach completed final certificate demonstrating actual project expenditure as supporting documentation.

Project Cost Category	Approved SOW (GST Ex)	Actual Cost (GST Ex)	Comments* (Include any Change Request submitted or underspend)
<b>Client Management and Oversight Costs</b>			
Project management			
Design & investigation			
Applicant supplied insurances, fees, levies			
Property purchase price			
Property purchase transaction costs			
Environmental offsets			
<b>Construction Costs</b>			
Environmental works			
Traffic Management and temporary works			
Bulk earthworks			
Retaining walls			
Drainage			

<sup>1</sup> This Post Completion Report Revision 1 is acceptable for all Rounds under the Fixing Local Roads Program.

<sup>2</sup> Council may submit separate Post Completion Report and Financial Certificate of Expenditure if preferred utilising the previous templates.

Pavements			
Finishing works			
Traffic signage, signals, signals and controls			
Design (if by contractor)			
Supplementary items			
<b>TOTAL PROJECT COST</b>			

\* Any item in which the actual cost is significantly above or below the Approved SOW is to be explained in the Comments column in the table above.

## Final Certificate of Expenditure

SCHEDULE OF WORKS / ALLOCATION	
Approved TfNSW Share	\$
Approved Council Share	\$
<b>Total</b> of SOW / Allocation	\$
EXPENDITURE	
Final Cost TfNSW Share	\$
Final Cost Council Share	\$
<b>Total</b> Final Cost	\$
<b>Total Payments Received</b>	\$

## Schedule

Provide dates of agreed and actual dates for construction commencement and physical completion.

Project Period as agreed on approval of the funding agreement		Actual Project Period	
Construction Start Date	Physical Completion Date	Construction Start Date	Physical Completion Date

Provide details of the rationale for changes to the construction commencement or physical completion dates and how was the impact of these changes managed.

## Performance

Provide an overview of the performance of the Project in meeting project funding guidelines and requirements (e.g. information regarding cost efficiencies, KPI's, etc.). Include a table of figures if appropriate.

### Innovation

Provide innovative Project delivery techniques that have resulted in positive economic, safety, social, environmental, integration or transparency outcomes (for example, use of recycled material, techniques to reduce water and energy consumption, Project delivery methods that deliver Project savings, or private funding or financing models.)

### Indigenous Strategy

Was an Indigenous workforce strategy incorporated into the delivery of the Project? YES/NO

IF Yes - What were the Indigenous employment outcomes under that strategy?

### Job Numbers

Number and type of positions directly employed on the project.

### Stimulus Outcomes

Economic and Community:

Provide information that demonstrates safety outcomes, support provided to the local economy or benefits realised by the local community throughout project delivery and as an outcome of this project.

Freight and Connectivity:

Provide information that demonstrates increased productivity, connectivity, and/or improved access as an outcome of this project.

Resilience:

Provide information that demonstrates increased resilience for the community as an outcome of this project (Increased flood heights, flame proofing, etc.)

### Additional Project Data

Relevant data should be provided for the purposes of evaluating the program by Transport for NSW.

Construction Timing	Date Construction started		(DD / MM / YYYY)
	Date Construction completed		(DD / MM / YYYY)

Detour	Length of any detour removed		KM
High Mass Limits	Length of any additional heavy vehicle access opened up		KM

Optional if Available - Annual average daily traffic (AADT):

Traffic volumes	Traffic volume prior to the project		AADT
	Traffic volume following project		AADT
Heavy Vehicles	Heavy vehicle traffic prior to the project		AADT
	Heavy vehicle traffic following project		AADT

## Supporting Documentation

The following supporting documentation must be attached to this report to form completion of the report and provide evidence of project completion:

- Sufficient photographic evidence of project completion demonstrating scope of works has been achieved.

## Post Completion Report Certification

I certify, in accordance with the conditions under which this grant was accepted, that:

1. The expenditure shown above has been actually and bona fide incurred and relates solely to the work covered by the allocation.
2. The work has been executed in accordance with appropriate prevailing standards and conforms with sound engineering practice and legislation. For classified roads the prevailing standards adopted have been current technical specifications used by TfNSW where available.

**Signature:** ..... **Date:** ..... / ..... / .....  
 Authorised Engineering Representative

**Name:** ..... **Position Title:** .....

**Signature:** ..... **Date:** ..... / ..... / .....  
 Authorised Financial Representative

**Name:** ..... **Position Title:** .....

**Council:** .....