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| PRELIMINARY REPORT | COMPREHENSIVE REPORT |
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| IRREGULARITY (Reported or Confirmed) | SIGNAL PASSED AT DANGER (*SPAD*) |
| DERAILMENT | SIGNAL RETURNED IN FACE OF DRIVER (*RIFOD*) |
| COLLISION | MAJOR INCIDENT/FAILURE OF INTEREST |
|  | |
| **INCIDENT TITLE:** Click here to enter text. | |
| DISTRICT: Click here to enter text. | **INCIDENT LOCATION:** Click here to enter text. |
| **DATE OF INCIDENT:** Click here to enter text. | **TIME OF INCIDENT:** Click here to enter text. |

| **INCIDENT DESCRIPTION** |
| --- |
| Click here to enter text. |

| **INCIDENT BACKGROUND**  (Reported information, Symptoms, Sequence of Events, Relevant Conditions, Related Equipment History) |
| --- |
| Click here to enter text. |
| **SIGNALLING PROTECTION ARRANGEMENTS**  (Equipment Booked Out of Use/Disconnected) |
| Click here to enter text. |

| **LIST OF RESOURCES USED TO GATHER EVIDENCE**  (Signalling Logs, Photographs, Signalling Documentation Extracts, CCTV Footage, Observations, Audio Recordings, Witness Reports, Interview Notes, Personnel Assisting Investigation, Test Equipment, etc.) 1. |
| --- |
| Click here to enter text. |

1. Signalling Logs, photographs, etc shall be included as appendices to this report.

| **DETAILED INSPECTION AND TEST STRATEGY**  (Consider Apparatus Inspection, Signal Sighting, Apparatus & System Function Test, Interlocking Test, Circuit Test, Insulation Test, Correspondence Test, Rail vehicle detection tests, Design Documentation Review) |
| --- |
| Click here to enter text. |

| **TEST RESULTS AND INVESTIGATION CONCLUSION**  (Attach extract of signal plan & documentation used to record testing e.g. marked up circuit pages, plans etc.) |
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| Click here to enter text. |

| **ACTION TAKEN** |
| --- |
| Click here to enter text. |

| **RECOMMENDATION** |
| --- |
| Click here to enter text. |

|  |  |
| --- | --- |
| **INVESTIGATING SIGNAL ENGINEER'S NAME:** | Click here to enter text. |
| **DATE:** | Click here to enter text. |
| **SIGNATURE:** | Click here to enter text. |

**To the Professional Head Signalling and Control Systems**