

Appendices

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Section cover image: Photo taken by RTA staff member Stephen Bennett of an inspection of B doubles at the Silverwater heavy vehicle inspection station.

Appendix 1. Major works

Project Description	Location	Status	Announced completion date	Estimated total cost \$'000	2008-09 exp \$'000	Previous years' exp \$'000
Urban Transport						
Inner West Busway along Victoria Road	Drummoyne, Rozelle		2011	175,000	21,378	16,520
Network Management (Pinch Point) Strategy	Various		2012	100,000	14,451	7,152
Bus Priority on Strategic Corridors	Various		2012	295,000	41,052	57,275
Sydney Motorway Network						
F3 Freeway to M2 Motorway Link (planning, Federal funded)	Wahroonga – Carlingford		NA	NA	55	6,146
Falcon Street Pedestrian Bridge and Underpass and Ramp	Cammeray		2009	15,000	11,310	1,435
M5 East Tunnel Filtration	Bexley North		2009	65,000	38,609	7,221
M5 East Motorway Corridor Improvements Study (State and Federal funded)	Arncliffe		2011	15,000	0	0
M4 Extension (planning)	Strathfield		NA	NA	3,434	5,397
Sydney West and North West						
Castle Hill Ring Road (State contribution)	Castle Hill		2009	9,500	6,215	3,100
Mamre Road, M4 Overpass Duplication	St Clair	Completed	2009	11,000	5,263	4,403
Riverstone Railway Overpass (planning)	Riverstone		NA	NA	688	1,120
Sydney South West and South						
Alfords Point Bridge Duplication	Alfords Point	Completed	2008	42,000	3,117	35,238
Alfords Point Bridge Northern Approach	Padstow Heights		2011	53,000	1,967	4,243
Bangor Bypass Stage 2, Marsden Road to New Illawarra Road	Barden Ridge		2010	41,000	2,277	1,964
Camden Valley Way, Bernera Road to Cowpasture Road, widen to four lanes	Edmondson Park		2011	65,000	6,465	5,100
Camden Valley Way, Cowpasture Road to Narellan Road (planning)	Leppington – Narellan		NA	NA	3,044	1,633
Cowpasture Road, M7 Motorway to North Liverpool Road, widen to four lanes	Hinchinbrook		2011	72,000	11,233	5,907
Cowpasture Road, Camden Valley Way to Main Street, widen to four lanes	Horningsea Park		2009	18,000	10,221	2,630
Hoxton Park Road, Banks Road to Cowpasture Road, widen to four lanes	Hoxton Park		2011	71,000	6,075	8,529

Project Description	Location	Status	Announced completion date	Estimated total cost \$'000	2008-09 exp \$'000	Previous years' exp \$'000
Sydney North						
F3 Sydney to Newcastle Freeway, widening to six lanes between Mt Colah and Cowan (State and Federal funded)	Mount Colah Berowra Cowan		2009	104,000	26,569	49,567
Great Western Highway						
Woodford to Hazelbrook, Station Street to Ferguson Avenue, widen to four lanes (State and Federal funded)	Woodford Hazelbrook		2012	160,000	13,853	41,299
Lawson, Ferguson Avenue to Ridge Street, widen to four lanes	Lawson		2012	220,000	31,409	30,458
Bullaburra, Ridge Street to Genevieve Road, widen to four lanes (planning)	Bullaburra		NA	NA	759	602
Bullaburra to Wentworth Falls, Genevieve Road to Tableland Road, widen to four lanes (planning)	Bullaburra – Wentworth Falls		NA	NA	1,112	1,804
Wentworth Falls East, Tableland Road to Station Street, widen to four lanes	Wentworth Falls		2012	115,000	10,104	8,788
Leura to Katoomba Stage 2, East View Avenue to Bowling Green Avenue, widen to four lanes	Leura Katoomba	Completed	2008	25,000	12,980	12,000
Mount Victoria to Lithgow (planning, State and Federal funded)	Mt Victoria, Hartley		NA	NA	3,230	727
Hume Highway						
F5 Widening, Brooks Road to Narellan Road (State and Federal funded)	Ingleburn – Campbelltown		2011	140,000	13,429	1,964
Hume Highway, Coolac Bypass (Federal funded)	Coolac		2009	179,000	61,437	98,103
Hume Highway, Sheahan Bridge Duplication (Federal funded)	Gundagai	Completed	2009	78,000	45,016	20,852
Southern Hume Duplication Works (Federal funded)	Sturt Highway – Albury		2009	924,000	403,126	346,607
Tarcutta Bypass (planning, Federal funded)	Tarcutta		2011	NA	6,886	1,161
Holbrook Bypass (planning, Federal funded)	Holbrook		NA	NA	1,525	721
Woomargama Bypass (planning, Federal funded)	Woomargama		2011	NA	3,260	1,196

Project Description	Location	Status	Announced completion date	Estimated total cost \$'000	2008-09 exp \$'000	Previous years' exp \$'000
Pacific Highway						
Karuah to Bulahdelah Sections 2 and 3, Dual Carriageway (State and Federal funded)	Bulahdelah		2009	262,000	81,906	135,550
Bulahdelah Bypass, Dual Carriageway (State and Federal funded)	Bulahdelah		2012	NA	28,706	30,259
Failford Road to Tritton Road (planning)	Failford		NA	NA	438	2,062
Cooperook to Moorland, Dual Carriageways (planning, State and Federal funded)	Moorland		2010	190,000	91,073	33,847
Moorland to Herons Creek, Dual Carriageways (State and Federal funded)	Kew		2010	365,000	160,597	114,721
Herons Creek to Stills Road (planning)	Herons Creek		2011	NA	3,456	1,256
Oxley Highway to Kempsey (planning)	Port Macquarie		NA	NA	1,475	12,016
Kempsey to Eungai (planning and preconstruction, State and Federal funded)	Kempsey		NA	NA	7,829	18,271
Warrell Creek to Urunga (planning, State and Federal funded)	Nambucca Heads		NA	NA	4,552	17,360
Bonville Bypass, Dual Carriageways (State and Federal funded)	Bonville	Completed	2008	233,000	23,735	204,337
Coffs Harbour Bypass (planning, State and Federal funded)	Coffs Harbour		NA	NA	3,540	24,701
Coffs Harbour (Sapphire) to Woolgoolga Duplication (planning and preconstruction, State and Federal funded)	Woolgoolga		2014	NA	12,619	22,043
Wells Crossing to Iluka Road (planning)	Harwood		NA	NA	2,901	14,233
Iluka Road to Woodburn (planning)	Woodburn		NA	NA	403	4,643
Woodburn to Ballina (planning)	Ballina		NA	NA	5,547	20,404
Ballina Bypass, Dual Carriageways (State and Federal funded)	Ballina		2012	640,000	178,706	109,066
Tintenbar to Ewingsdale (planning and preconstruction, State and Federal funded)	Bangalow		NA	NA	7,123	26,474
Banora Point Upgrade including Sexton Hill (planning and preconstruction, State and Federal funded)	Banora Point		2012	NA	3,900	9,248
Princes Highway						
Lawrence Hargrave Drive Intersection Upgrade	Bulli		2011	31,000	4,028	6,209
Wollongong Northern Distributor Extension	Bellambi		2009	110,000	43,854	62,242
Oak Flats to Dunmore, Dual Carriageways	Dunmore		2009	120,000	42,683	53,857
Kiama Ramps	Kiama	Completed	2009	13,000	3,564	8,948

Project Description	Location	Status	Announced completion date	Estimated total cost \$'000	2008-09 exp \$'000	Previous years' exp \$'000
Gerringong to Bomaderry (planning)	Gerringong, Berry, Bomaderry	Preferred route announced	NA	NA	5,531	6,115
Forest Road to Jervis Bay Road, widen to four lanes (State and Federal funded)	South Nowra	Completed	2008	24,600	10,788	13,784
Conjola Mountain Realignment (State and Federal funded)	Conjola		2010	58,000	21,601	8,042
Victoria Creek Realignment (planning)	Central Tilba		NA	NA	1,215	467
Dignams Creek Realignment (planning)	Dignams Creek		NA	NA	192	100
Illawarra and South Coast						
Lanyon Drive, Tomsitt Drive to ACT border (planning)	Jerrabomberra		2011	8,000	262	271
Kings Highway Improvements between Queanbeyan and Bungendore (State and Federal funded)	Queanbeyan – Bungendore		2011	26,300	7,653	853
Nowra to Nerriga Upgrade (State, Federal and local government funded)	Nowra		2010	95,000	23,450	41,618
Central Coast						
Avoca Drive, Sun Valley Road to Bayside Drive, widen to four lanes	Green Point		2011	40,000	2,714	4,962
Central Coast Highway, Woy Woy Road Intersection Upgrade (planning)	Kariong		2011	NA	706	723
Central Coast Highway, Brisbane Water Drive, Manns Road Intersection Upgrade (planning)	West Gosford		NA	NA	2,946	15,188
Central Coast Highway, Carlton Road to Matcham Road (planning and preconstruction)	Erina Heights		2011	NA	8,513	5,107
Central Coast Highway, Matcham Road to Ocean View Drive (planning)	Wamberal		NA	NA	10,160	1,862
Central Coast Highway, Ocean View Drive to Tumby Road, widen to four lanes	Wamberal	Completed	2008	42,000		40,024
F3 Freeway Incident Management System	Wahroonga – Ourimbah		2010	27,700	7,123	5,157
Pacific Highway, Tuggerah to Wyong, Anzac Road to Johnson Road, widen to four lanes	Tuggerah		2009	42,000	12,081	23,682
Pacific Highway, Lisarow to F3 – Stage 2, Glen Road to Burns Road, widen to four lanes	Ourimbah		2010	52,000	18,174	17,457
Pacific Highway, Lisarow to F3, Stage 3, Railway Crescent to Glen Road (planning)	Lisarow		NA	NA	1,963	646
Pacific Highway, Narara to Lisarow upgrade, Manns Road to Railway Crescent (planning)	Narara – Lisarow		NA	NA	1,434	1,0321
Terrigal Drive Upgrade (planning and preconstruction)	Erina – Terrigal		NA	NA	1,800	472

Project Description	Location	Status	Announced completion date	Estimated total cost \$'000	2008-09 exp \$'000	Previous years' exp \$'000
Hunter						
Nelson Bay Road, Replacement of Tourle Street Bridge over the Hunter River	Mayfield	Completed	2009	44,000	12,662	22,997
Newcastle Inner Bypass, Shortland to Sandgate (planning)	Sandgate		NA	NA	539	2,070
New England Highway, Weakleys Drive Interchange (Federal funded)	Beresfield	Completed	2008	51,800	14,222	34,463
Third Hunter River Crossing	Maitland		2011	65,000	6,939	8,675
North Coast and Northern NSW						
Bruxner Highway, Alstonville Bypass (Federal funded)	Alstonville		2010	101,000	2,538	25,842
New England Highway, Sunnyside Realignment (Federal funded)	Armidale		2010	13,500	3,629	939
Oxley Highway, Upgrade from Wrights Road to the Pacific Highway	Port Macquarie		2011	158,000	16,956	12,676
South Western NSW						
Barton Highway, duplication ACT to Hume Highway (planning and preconstruction, Federal funded)	Murrumbateman		NA	NA	275	1,894
Western NSW						
Newell Highway, Moree Bypass (Federal funded)			NA	56,200	15,138	23,023

Appendix 2. Threatened Species Recovery Plan

The RTA is required by legislation to report on the cost and progress of threatened species recovery plans in accordance with the *Threatened Species Conservation Act 1995*.

Measures	Action taken to implement measures	Estimated annual cost	Status
<i>Acacia pubescens</i> (Downy Wattle) Recovery Plan			
Identify existing and potential threats to the <i>A. pubescens</i> population at Beverly Hills/Narwee on the M5 Motorway (north of Windarra Street).	Environmental Services Representative to visit site and identify existing and potential threats to the population.	\$580	Site visited and extent of population mapped in 2000. Sites to be included on the Roadside Corridor Management Plans.
Develop and implement a threat and habitat management program for the <i>A. pubescens</i> population at Beverly Hills/Narwee on the M5 Motorway (north of Windarra Street).	Asset Services to develop a threat and habitat management program to be incorporated into the Maintenance Plan for the F5 Freeway, with advice from Environmental Services Representative. Sydney Asset Management to ensure that the program is implemented.	N/A	Interlink Roads has incorporated threat and habitat management of the species into landscaping management plans for the M5 Motorway.
Monitor the <i>A. pubescens</i> population at Beverly Hills/Narwee on the M5 Motorway (north of Windarra Street) on a regular basis to assess the effectiveness of the threat and habitat management programs.	Environmental Services Representative to conduct regular inspections of the population. Following each inspection compare inspection records and initiate corrective action if required.	\$620	Inspection completed for 2006. Proposed inspection in 2009-10.
Assess development activities with reference to the recovery plan, the Environmental Impact Assessment Guidelines for <i>A. pubescens</i> and future advice from the National Parks and Wildlife Service (NPWS).	Environmental Services Representative to advise project manager of this requirement if aware of the proposed activity before the EIA process. Project manager to advise EIA consultant of this requirement. Environmental assessor to ensure that the recovery plan, EIA guidelines and NPWS advice have been considered in all relevant EIAs. Environmental assessor to take this requirement into account when preparing decision reports.	N/A	Environmental Services Representative advised the project managers of the F5 Freeway widening and the M5 Motorway of the potential presence of <i>A. pubescens</i> . <i>A. pubescens</i> was not located within the study area of either of these projects.
Prepare or review any relevant environmental policies or management plans with reference to the recovery plans and any future advice from the NPWS.	Asset Services has added references to the <i>A. pubescens</i> recovery plan in the maintenance Environmental Management Plan (EMP) for the M5 Motorway, with advice from Environmental Services Representative.	N/A	Management plans implemented.
Forward to the NPWS information on all planning decisions which affect populations of <i>A. pubescens</i> , including decisions that protect habitat as well as those that lead to reduction of habitat and/or individuals.	Environmental Services Representative to advise project manager of this requirement. RTA project manager to forward the information to NPWS.	NA	No projects required information to be forwarded to NPWS in 2008-09.

Measures	Action taken to implement measures	Estimated annual cost	Status
<i>Grevillea caleyi</i> Threatened Species Recovery Plan			
Control of drainage runoff from Ryland Track in Ku-ring-gai Chase National Park.	Investigations to be made to determine controls of runoff from other side of road.	Nil	Site meeting undertaken with NPWS in November 2001. No further action required at this stage.
Sympathetic management of plants on roadways.	Inform maintenance contractor of appropriate maintenance techniques for minimising damage to <i>G. caleyi</i> .	N/A	Known locations of <i>G. caleyi</i> are to be included on the roadside corridor management plans.
<i>Darwinia biflora</i> Threatened Species Recovery Plan			
Endorsement of the <i>D. biflora</i> Threatened Species Recovery Plan.	Comments on draft recovery plan provided to NPWS.	N/A	Recovery plan approved in October 2004.
Public authorities will implement threat and habitat management programs on public lands.	Identify threats to population adjacent to the F3 Freeway at Mt Colah. Manage threats appropriately.	N/A	This population is situated some distance back from the freeway on top of a cutting. The population is relatively secure and is not under threat from any RTA activities.
Informed environmental assessment and planning decisions will be made.	<i>D. biflora</i> EIA guidelines to be used when considering any activity that may impact on the species.	N/A	Ongoing.
NPWS to be advised of any consents or approvals that affect <i>D. biflora</i> .	Advise NPWS when RTA proposals will affect <i>D. biflora</i> .	N/A	No projects required information to be forwarded to NPWS in 2008-09.
<i>Microtis angusii</i> (Angus Onion Orchid) Threatened Species Recovery Plan			
Consider the impact of any activities undertaken within areas under control of the RTA that are known to contain <i>M. angusii</i> or are potential habitat.	Environmental Services Representative to advise project manager of this requirement during the development of projects if aware of the proposed activity prior to EIA process. Environmental assessor to take this requirement into account when preparing decision reports.	N/A	Ongoing.
Liaise with NPWS, Warringah Council, Pittwater Council and Ku-ring-gai Council to achieve and maintain a permanent record of the location of <i>M. angusii</i> populations and potential habitats.	RTA recovery team member to share information with other recovery team members and update records accordingly.	In kind support.	Ongoing RTA involvement in recovery team.

Measures	Action taken to implement measures	Estimated annual cost	Status
Ensure that road work and road maintenance at the known location at Ingleside will not cause the destruction or degradation of any part of a <i>M. angusii</i> population, its habitat or potential habitat.	Environmental Services Representative to advise relevant project manager of this requirement prior to any activity that may impact on this species. Environmental assessor to take this requirement into account when preparing decision reports for projects that may have an impact on this species.	N/A	Ongoing.
Ensure that all environmental personnel are familiar with the location of <i>M. angusii</i> .	RTA Environmental Services Branch to establish central database for sensitive sites, including known and potential locations of <i>M. angusii</i> locations. RTA recovery team to brief Environmental Services Branch on location of <i>M. angusii</i> populations and potential habitat.	N/A	Locations of sensitive sites to be included on the Roadside Corridor Management Plans. Environmental Services Branch staff to be briefed on location of populations and potential habitat.
Ensure that all site personnel are familiar with the location of <i>M. angusii</i> populations and potential habitat.	RTA recovery team member to provide information to maintenance contractors regarding identification of <i>M. angusii</i> , known and potential locations of <i>M. angusii</i> populations and preferred weed control methods.	\$630	Maintenance contractors advised of location, potential habitat and preferred weed control in population locations.
Warringah Council in consultation with the RTA and experts in the field will prepare a site management strategy for the Ingleside population.	Warringah Council have engaged a specialist to development a management strategy. RTA recovery team member to provide management strategy to maintenance contractors.	One-off \$2500	Ongoing.
Notify NPWS of any new <i>M. angusii</i> populations discovered.	RTA recovery team member to notify NPWS when new populations of this species discovered.	N/A	No new populations have been identified by the RTA.
Warringah council and RTA will monitor the population of <i>M. angusii</i> at Ingleside.	Warringah Council is developing a monitoring procedure and management actions.	Estimated cost \$5000	RTA has agreed to contribute to annual monitoring.
Duffys Forest Endangered Ecological Community Draft Recovery Plan			
Liaise with NPWS, Warringah Council, Pittwater Council and Ku-ring-gai Council to develop the Duffys Forest Endangered Ecological Community Recovery Plan.	RTA recovery team member to share information with other recovery team members to develop action plans.	In-kind support	Ongoing RTA involvement in recovery team.
Public authorities will implement threat and habitat management programs on public lands.	Identification of threats to populations on RTA-controlled lands. Manage threats appropriately.	N/A	Areas of Duffys Forest within RTA controlled lands underway have been identified. Sites to be included on the Roadside Corridor Management Plans.

Measures	Action taken to implement measures	Estimated annual cost	Status
<i>Isoodon obesulus</i> (Southern Brown Bandicoot) Threatened Species Recovery Plan			
Endorsement of the <i>I. obesulus</i> Threatened Species Recovery Plan.	Formal notification to NPWS.	N/A	RTA has endorsed plan.
Liaise with NPWS, Hornsby, Warringah, Pittwater and Ku-ring-gai councils to manage areas with known Southern Brown Bandicoot populations.	RTA recovery team member to share information with other recovery team members to develop action plans.	In-kind support	Ongoing RTA involvement in recovery team.
Ensure that Environmental Impact Assessment surveys are conducted between May and October.	Environmental Services Representative to advise relevant project manager of this requirement prior to any activity that may impact on this species. Project manager to advise EIA consultant of this requirement.	N/A	Ongoing.
<i>Litoria aurea</i> (Green and Golden Bell Frog) Draft Management Plan			
Review of the <i>L. aurea</i> management plan.	Formal notification to NPWS, Sydney Catchment Management Authority (CMA).	N/A	Reviewed draft plan.
Liaise with NPWS, Parramatta, Holroyd City and Auburn councils, and Sydney CMA to manage Green and Golden Bell Frog populations.	RTA recovery team member to share information with other recovery team members to develop action plans.	In-kind support	Ongoing RTA involvement in recovery team.
Ensure that Environmental Impact Assessment surveys accommodate significance of original habitat as set out in DECCW guidelines.	Environmental Services Representative to advise relevant project manager of this requirement prior to any activity that may impact on this species. Project manager to advise EIA consultant of this requirement.	N/A	Ongoing.

Appendix 3. Committees and significant advisory groups

RTA staff serve as members of many committees and advisory groups.

A list of significant committees and advisory groups can be found below.

The Services chapter has information on Austroads and the Australian Transport Council.

Roads and Traffic Advisory Council

Established under the *Transport Administration Act 1988*, the Roads and Traffic Advisory Council (RTAC) advises the RTA and the Minister for Roads on:

- The promotion of traffic safety.
- Improvements in the movement of traffic.
- Improvements in the movement of freight.
- Requirements of vehicle drivers.
- Requirements for roads and vehicles.
- Promotion of industrial development, primary production and tourism in relation to roads and traffic.
- Protection of the environment in relation to roads and traffic.
- Roads and traffic legislation.
- Any other matter relating to roads and traffic that the council considers appropriate.

Membership of RTAC is by appointment by the Minister for Roads and comprises representatives from various organisations.

The council comprised:

- Representative of the Local Government and Shires Associations of NSW.
- Representative of NRMA Limited.
- Representative of the Union New South Wales.
- Representative of the medical profession.

Ex-officio members:

- Chief Executive, RTA.
- Director-General of the Department of Planning.
- Director-General of the Department of Transport and Infrastructure.
- Commissioner of the NSW Police Force.

Local Government Liaison Committee

The RTA Local Government Liaison Committee's role is to enhance communication and promote cooperation between the RTA and local government on road and traffic issues of mutual interest. It is the peak body for this communication and cooperation.

During 2008-09 the committee discussed a broad range of issues including the Regional Road Timber Bridge Partnership, council contracts for road maintenance, administrative arrangements between councils and the RTA for road management, council audits, road safety issues and freight transport issues.

Membership is:

- Chief Executive, RTA (Chair).
- President of the Local Government Association of NSW.
- President of the Shires Association of NSW.
- Vice President, Shires Association of NSW and representing the Associations' Economic Committee.
- Executive Director of the Local Government and Shires Associations of NSW.
- Director, Network Management, RTA.
- Director, Licensing Registration and Freight, RTA.
- Acting Director, Regional Operations & Engineering Services, RTA.
- Director, NSW Centre for Road Safety, RTA.

State Road Authorities Project Management Executive

The executive's purpose is to provide mutual support to state road authorities (SRAs) to ensure the cost-effective delivery of projects to the community. Membership comprises senior executives from all Australian SRAs including the Australian Capital Territory as well as the New Zealand SRA.

Roads Australia

The Australian Road Forum is a national peak body for Australia's roads. It is the Australian affiliate of the International Road Federation and provides a forum for information exchange, policy development and advocacy for stakeholders within the Australian road sector. Membership includes SRAs such as the RTA and the Department of Transport and Main Roads, Queensland. Private industry groups such as Boral, Shell and Transurban are also represented.

Transport Certification Australia Limited

Transport Certification Australia Limited (TCA) is a public company established to manage the national technical and business administration of the Intelligent Access Program (IAP) on behalf of Australian road agencies.

TCA's membership comprises all Australian state and territory road transport and traffic authorities, and the federal Department of Infrastructure, Transport, Regional Development and Local Government.

It is governed by a board of directors who are responsible for setting the strategic direction, supporting strategies and operating performance objectives of the TCA.

ARRB Group Ltd

The ARRB Group Ltd. was created to serve the Australian national research, technical information and technology development needs of its members.

The organisations that provide members to the ARRB Group Ltd are:

- RTA
- VicRoads (the Roads Corporation of Victoria).
- Department of Infrastructure, Energy and Resources, TAS.
- Department of Transport, Energy and Infrastructure, SA.
- Department of Transport and Main Roads, QLD.
- Main Roads, WA.
- Department of Infrastructure, Transport, Regional Development and Local Government.
- Department of Planning and Infrastructure, NT.
- Department of Territory and Municipal Service, ACT.
- Australian Local Government Association.
- NZ Transport Agency.

Australasian New Car Assessment Program Board

The Australasian New Car Assessment Program (ANCAP) gives consumers consistent information on the level of occupant protection provided by vehicles in serious front and side crashes.

The program is supported by Australian and New Zealand automobile clubs, the States government road and transport authorities of NSW, Victoria, South Australia, Queensland, Tasmania, Western Australia, the New Zealand Government, the Victorian TAC, NRMA Insurance and the FIA Foundation.

The board is the governing body of the organisation and is responsible for the effective management of the organisation.

The Directors of the ANCAP Board were:

- Lachlan McIntosh – Independent Director and Chairman.
- Soames Job – Roads and Traffic Authority NSW.
- Phil Allan – Department of Transport, Energy and Infrastructure, SA.
- Iain Cameron – Independent Director.
- Michael Harris – Australian Automobile Association.
- George Mavroyeni – VicRoads.
- Mike Stapleton – Department of Transport and Main Roads, QLD.
- Simon Whiteley – NZ Transport Agency.

National Road Safety Executive Group

The National Road Safety Executive Group provides leadership, advice and guidance on national road safety initiatives to enable the implementation of a safe road transport system. The group performs this role through the Safety Standing Sub-Committee of the Australian Transport Council.

The membership of the Committee comprises:

- Iain Cameron (Chair) – Office of Road Safety, WA.
- Soames Job – Roads and Traffic Authority, NSW.
- Joe Motha – Department of Infrastructure, Transport, Regional Development and Local Government.
- Angela Conway – Department of Infrastructure, Energy and Resources, TAS.
- Bruce Ollason – Department of Transport and Main Roads, QLD.
- David Eyre – NZ Transport Agency.
- David Quinlan – Department of Territory and Municipal Service, ACT.
- George Mavroyeni – VicRoads, VIC.
- James Holgate – VicRoads, VIC.
- Jeff Potter – National Transport Commission.
- Marj Morrissey – Department of Planning and Infrastructure, NT.
- Martin Small – Department of Transport, Energy and Infrastructure, SA.
- Peter Robertson – Department of Infrastructure, Transport, Regional Development and Local Government.
- Robert Hogen – Department of Infrastructure, Transport, Regional Development and Local Government.

NSW Bicycle Advisory Council

The Bicycle Advisory Council (BAC) was established to advise the Minister for Roads, through the RTA Chief Executive, on all matters concerning bicycle use, cyclist safety and bicycle facilities.

The NSW BAC is composed of ex-officio members with the exception of the Chair:

- Chairman (independent member, also representing local government).
- Bicycle NSW.
- Newcastle Cycleways Movement.
- NSW Police Force.
- A senior officer of the RTA.
- A senior officer of the Department of Transport and Infrastructure.

The Chair of the BAC is appointed by the Minister for Roads with the right of direct access to the Minister as well as to the Chief Executive of the RTA. The current Chair is Cr Patricia Gould (Albury City Council) who also represents the Local Government and Shires Associations of NSW.

Land Transport Environment Committee (LTEC)

The RTA represents NSW on the Land Transport Environment Committee (LTEC).

LTEC was formed by Australia's National Environment Protection Council and the National Transport Commission to coordinate the development and introduction of initiatives to reduce the environmental impacts of motor vehicles (cars, trucks, buses etc).

LTEC is involved in initiatives such as setting emission standards for new and existing vehicles, developing fuel quality standards and setting Australia's vehicle noise standards.

Roadside Environment Committee

The purpose of the Roadside Environment Committee is to improve and enhance the management of roadsides in NSW through the engagement of community and key stakeholders.

Membership of the committee is formed by representatives of the following organisations:

- RTA, Nature Conservation Council Country Energy, Rural Fire Service, Rail Corp, Institute of Public Works Australia, Local Government Engineers, Shires Association of NSW, Livestock Health and Pest Authorities (LHPA), NSW Department of Environment, Climate Change and Water, NSW Department of Lands, Catchment Management Authorities (supporting member).

RTA Heritage Committee

The purpose of the RTA Heritage Committee is to discuss issues relating to strategic heritage management of RTA assets.

The RTA Environment Branch administers the committee and membership is formed by representatives of the Department of Planning, National Trust, Royal Australian Historical Society, Engineers Australia and community representatives with relevant specialist knowledge. The RTA also provides several representatives and manages committee business.

Road Freight Advisory Council

The Road Freight Advisory Council (RFAC) assists in identifying and delivering freight solutions that will meet the needs of the NSW and Australian community and economy.

The solutions and strategies identified by the RFAC are built on a foundation of:

- Improving safety management and outcomes in the freight and logistics sector.
- Better integrating road network access and road asset management issues.
- Delivering strong compliance assurances for the benefit of the community, local government and the road transport and logistics industries.

The council comprises:

- Michael Bushby, Chief Executive, RTA (Chair).
- Alan Evans, President, NRMA.
- Peter Fox, Chairman, Linfox.
- Philip Lovel, Chief Executive Officer, Victorian Transport Association.
- Jim Savage, President, Livestock and Bulk Carriers Association.
- Stephen Thacker, Director, Supply Chain, Ingram Micro Pty Ltd.
- Terry Pennington, Chief Technical Officer, Truck Industry Council.
- Mark Crosdale, Secretary, Newcastle and Northern Sub-Branch, Transport Workers Union.
- Ron Finemore, Executive Chairman, Ron Finemore Transport.
- Geoff Thomas, National Transport Manager, Woolworths Limited.
- Vicky Leeds, National Industrial Relations Manager, Leighton Holdings Pty Ltd.
- Tony Davidson, Chair, Sea Freight Council of NSW.
- Ingilby Dickson, Vice President, Logistics and Procurement, BlueScope Steel.
- Ann King, Director Licensing Registration and Freight, RTA.
- Peter Collins, Director Network Management, RTA.
- Phillip Halton, General Manager Compliance and Freight Strategy, RTA.
- Trish Grunert, Manager Policy Secretariat and Stakeholders Relations, RTA.
- Hugh McMaster, Secretariat, RTA.

National Motor Vehicle Theft Council

The council aims to reduce motor vehicle theft through a collaborative response of industry and government. The RTA's Ann King, Director, Licensing, Registration and Freight, is a member of the council.

The council comprises:

- Mr Bob Inkster (Chair), Independent, Consumers.
- Elizabeth Darlison, Independent, Consumers.
- Terrence Donkin, Independent, Consumers.
- Ann King, RTA, Government.
- John Hartley, NSW Police Force, Government.
- Gary Campbell, NRMA Motoring & Services, NRMA members.
- John Driscoll, Insurance Council of Australia, Insurance industry and policy holders.
- James McCall, Motor Traders Association, Towing industry and the motor repair industry.
- Joe D'Ermilio, Office of Fair Trading, Consumers.

Other

The RTA also provides representatives to a number of local and regional committees. These include technical and professional forums and institutions, university advisory boards, research reference groups, Australian standard committees, technology review panels, industry advisory committees, traffic committees and safety taskforces.

Appendix 4. Senior executive performance statements

SES Level	2004-05	2005-06	2006-07	2007-08	2008-09
CEO under S.11A#	1	1	1	1	1
Level 6	5	6	5	5	6
Level 5	2	2	2	2	2
Level 4	10	10	10	11	8
Level 3	14	14	19	24	20
Level 2	12	12	7	3	0
Level 1	0	0	0	0	0
Other	0	0	1	0	0
Total	44	45	45	46	37

Note: The number of SES positions occupied by women in the current year was three.

Chief Executive Officer position is listed under S.11A of the *Statutory and Other Officers Remuneration Act 1975*.

Individual statements

Name:	Michael Bushby
Position:	Director, Network Management (July 2008 – February 2009) Chief Executive (February – June 2009)*
Level:	8
Period:	2008-09
Total Remuneration Package:	\$366,251

* Acted in the position until June 2009 and was then formally appointed in July 2009.

Significant achievements in 2008-09

1 July 2008 - 13 February 2009 Director, Network Management

- Oversaw changes to the road network with the cessation of cash tolling on the Sydney Harbour Bridge on 11 January 2009 and introduction of variable time-of-day tolling for the Sydney Harbour Bridge and Sydney Harbour Tunnel from 27 January 2009.
- Successful development and implementation of traffic management plans for World Youth Day in July 2008 and the World Cup Rugby in October 2008.
- Completion and publication of Network and Corridor Planning Practice Notes.
- Production of Culvert Inventory and Risk Assessment Guidelines followed by initiation of training and the start of State-wide inventory collection.
- Completion of the RTA Study into Adaptation to Climate Change.
- Completion of the Sydney Road Reservation Review.
- Completion of further works to improve traffic efficiency as part of the Pinch Point program, including works at Campbelltown and Beverly Hills.
- Completion of works to enhance safety on a further five pedestrian crossings on multi-lane State roads.
- Ongoing delivery of the Railway Level Crossing site upgrade program.
- Ongoing progress on the Timber Bridge Partnership program including the opening of a further 26 bridges to traffic.
- Continued implementation of bus priority infrastructure projects with a total of 89 projects completed by February 2009, and ongoing deployment of the Public Transport Information and Priority System (PTIPS) in State Transit Authority buses as part of a program to install bus priority measures on strategic bus corridors.
- Installation of 12 bus lane enforcement cameras in and around the Sydney CBD.
- Successful installation of 125km of bus lanes by 31 December 2008, meeting the commitment made in the RTA's *Blueprint*.
- Commencement of new road maintenance council contracts from October 2008.
- Oversaw five Sustainable Travel Workshops – two at University Technology Sydney, two at Wollongong University and one at Canterbury Community Centre.

- Appointment of additional distributors for the Sydney Coordinated Adaptive Traffic System (SCATS).
- Release of SCATS version 6.62 and Traffic Incident Reporting Facility version 2.
- Development of a SCATS prototype website.
- Establishment of a policy and operational procedures for the Sydney to Newcastle Freeway (F3) contra flow.

16 February 2008 - 30 June 2009

Acted in the position of Chief Executive until June 2009 and then formally appointed during July 2009.

During the period Mr Bushby continued to focus on delivering a safe, sustainable and efficient road transport system. He directed a range of significant policy and infrastructure activities in support of the NSW Government priorities and led improvements to the management of the RTA's internal business operations.

Organisational management

- Oversaw the allocation of the RTA's resources and budget across programs to achieve RTA results and services for the community and meet government priorities.
- Continued implementation of the *RTA Corporate Plan 2008-12: Blueprint*, with actions incorporated into the Business Planning Cycle for 2009-10 and reports provided to the Executive.
- Supported the continued implementation of the RTA's Aboriginal Action Plan 2006-2010.
- Oversaw the implementation of the Commercial Development Committee to provide strategic direction in the pursuit of business opportunities to improve services and generate investment for the road network.

Inter-agency planning and delivery

- Continued to lead the RTA's contribution to the delivery of the NSW State Plan. As the RTA is lead agency for S7 (Safer Roads), Mr Bushby oversaw submission and Cabinet approval of the S7 package of initiatives. Mr Bushby also oversaw the RTA's contribution to the delivery of other State Plan Priorities for which it is a 'partner' agency and priorities that the RTA was identified by other agencies to contribute to the achievement of particular milestones.
- Continued to oversee the RTA's contribution to the implementation of the State Infrastructure Strategy, Action for Air and the Metropolitan Strategy and Regional Strategies.

- Led the RTA's involvement with other NSW transport and planning agencies including the Ministry of Transport, the Department of Planning, the Department of Environment, Climate Change and Water and the Office of the Coordinator General to ensure a whole-of-government focus was applied to the provision of road infrastructure as part of a sustainable and integrated transport and land use system.
- Represented the RTA on a range of high level committees including the Chief Executive's Committee, the NSW CEO Transport Cluster and the Planning and Approvals Chief Executive Group. At a national level, represented the RTA on the Standing Committee on Transport/Transport Agencies Chief Executives, the Austroads Council, Australian Road Research Board, and the Economic Framework for an Efficient Transportation Marketplace Ministerial Taskforce.

Road development

- Oversaw the management and delivery of the RTA's \$1.8 billion road development program.
- Oversaw negotiations with the federal Department of Infrastructure, Transport, Regional Development and Local Government resulting in the five-year Nation Building Program and including joint funding of \$2.3 billion for the Pacific Highway upgrade.

Road management

- Continued to lead the provision of efficient and safe management of traffic flow on the road network through effective management of the RTA's Transport Management Centre and the ongoing development of incident management strategies and programs.
- Continued to work with the Ministry of Transport to ensure the delivery of bus priority infrastructure across the Sydney Strategic Bus Corridor network, contributing to the completion of 97 bus priority infrastructure projects, and continued implementation of the PTIPS to State Transit Authority buses.
- Continued to oversee negotiations of alliance partnership contracts on the Lawson Upgrade on the Great Western Highway and the Inner West Busway.
- Continued to oversee works for the Pinch Point program.
- Continued to work with the Department of Environment, Climate Change and Water to drive improvement of environmental initiatives such as the NSW Diesel Retrofit Program and cleaner vehicle technology.
- Continued implementation of the Auditor General's Condition of State Roads recommendations.

Road use

- Continued to lead the delivery of a range of road safety programs and initiatives. The combination of road safety programs has resulted in a provisional road toll of 440 for the 12 months ended 30 June 2009. This equates to an estimated 0.66 road fatalities per 100 million vehicle kilometres travelled which meets the 2016 State Plan target of 0.70 fatalities per 100 million vehicle kilometres travelled.
- Continued to oversee the research and implementation of initiatives to address safer people, safer roads, safer vehicles and technology.
- Oversaw a range of road transport legislation including the introduction of point-to-point enforcement targeting heavy vehicle speeding, digital red-light and combined red-light speed cameras, a Graduated Licensing Scheme for motorcycle riders and a review of speeding penalties.
- Completed the rollout of 50 school zone speed cameras in NSW.
- Achieved customer satisfaction results for 2008-09 exceeding the target of 90 per cent with 94 per cent of customers rating motor registry services as very good or good.
- During 2008-09, the RTA provided registration and licensing services in relation to 4.72 million licence holders and 5.33 million registered vehicles in NSW.
- Continued to increase share of the E-tag market with a total of 868,505 RTA E-Toll tags and 680,686 current E-Toll accounts at 30 June 2009.
- Oversaw improvements to customer and business-to-business accessibility to services such as the continued implementation of a business-to-business bulk transaction system for dealers and the establishment and trial of a mobile E-Toll office.
- Oversaw implementation of the Voluntary Green Registration Scheme.
- Continued to improve heavy vehicle compliance with a total of 12,982 kilometres of State roads approved for Higher Mass Limits (HML), representing 93 per cent of the total 14,000 kilometres HML approved State road network.
- Continued to support bicycle and pedestrian facilities and infrastructure.

Name:	Les Wielinga
Position:	Chief Executive
Level:	8
Period in position:	2008-09
Total remuneration package:	\$423,150

During the period Mr Wielinga continued to focus on delivering a safe, sustainable and efficient road transport system. He directed a range of significant policy and infrastructure activities in support of the NSW Government priorities and led improvements to the management of the RTA's internal business operations.

Significant achievements in 2008-09

1 July 2008 - 13 February 2009

Organisational management

- Oversaw the appropriate allocation of the RTA's resources and budget across programs to achieve RTA results and services for the community and meet Government priorities.
- Oversaw implementation of the *RTA Corporate Plan 2008-2012: Blueprint*. *Blueprint* actions were incorporated into 2008-09 directorate business plans and half yearly reporting mechanisms implemented.
- Oversaw the relocation of RTA head office to Miller Street, North Sydney.
- Managed organisational realignment following announcement of the Government commitment to reduce its Senior Executive Service officers by 20 per cent.

Inter-agency planning and delivery

- Continued to lead the RTA's contribution to the delivery of the NSW State Plan. As the RTA is lead agency for Priority S7: Safer Roads, Mr Wielinga oversaw the development of the Cabinet submission for the S7 package of initiatives. Mr Wielinga also oversaw the RTA's contribution to the delivery of other State Plan priorities for which it is a 'partner agency' and further priorities for which the RTA was identified by other agencies to contribute to the achievement of particular milestones and actions.
- Continued to oversee the RTA's contribution to the ongoing implementation of the State Infrastructure Strategy, Action for Air and the Metropolitan Strategy.

- Led the RTA's involvement with other transport and planning agencies including the Ministry of Transport, the Department of Planning, the Department of Environment, Climate Change and Water, and the Office of the Coordinator General to ensure a whole of Government focus was applied to the provision of road infrastructure as part of a sustainable and integrated transport and land use system.
- Represented the RTA on a range of high level committees including the Chief Executive's Committee, the NSW CEO Transport Cluster, and at the national level – the Standing Committee on Transport/Transport Agencies Chief Executives and the Austroads Council.
- Represented the RTA at the NSW Mobility Forum (Sydney CBD) in October 2008.

Road development

- Oversaw the management and delivery of the RTA's \$1.8 billion Road Development program.
- Oversaw submissions to Infrastructure Australia to secure funding for key projects including the Hunter Expressway and Kempsey Bypass.
- Oversaw negotiations of alliance partnership contracts for the Lawson Upgrade on the Great Western Highway and the Inner West Busway.

Road management

- Oversaw the management of the seamless transition of the Sydney Harbour Bridge to full electronic tolling and the introduction of time-of-day tolling to the Sydney Harbour Bridge and Tunnel.
- Continued to lead the provision of efficient and safe management of traffic flow on the road network through effective management of the RTA's Transport Management Centre and the ongoing development of incident management strategies and programs.
- Achieved successful coordination of traffic management for major events in Sydney including World Youth Day, New Year's Eve celebrations and other planned events.
- Continued to work with the NSW Ministry of Transport to ensure the delivery of bus priority infrastructure across the Sydney Strategic Bus Corridor network, including completion of 89 projects and the commencement of the rollout of the Public Transport Information and Priority System to State Transit Authority buses.
- Oversaw improvement works for the \$100 million Pinch Point program.

- Oversaw the awarding of the construction contract for M5 East Tunnel Filtration.
- Continued to work with the Department of Environment, Climate Change and Water to drive improvements to environmental initiatives such as the NSW Diesel Retrofit Program and cleaner vehicle technology.
- Continued to oversee the implementation of projects to address the NSW Auditor-General's recommendations arising from the report on the Condition of State Roads.

Road use

- Continued to lead the delivery of a range of road safety programs and initiatives. The combination of road safety programs has resulted in a road toll of 374 in 2008 (compared to 435 for 2007), representing the lowest annual figure since 1944. The fatality rate per 100,000 population has decreased to a figure of 5.4 in 2008 (compared to 6.3 in 2007) and an estimated 0.57 fatalities per 100 million vehicle kilometres travelled (compared to 0.69 in 2007).
- Continued to oversee the research and implementation of initiatives to address safer people, safer roads, safer vehicles and technology such as the Intelligent Speed Adaptation trial, the development of a Speed Zone Management system, reforms for Learner, P1 and P2 drivers and public education campaigns on safety.
- Oversaw introduction of a range of new tolling products and payment methods to increase flexibility for road users such as the Easy Toll Tag and Short Term Tag.
- Improved customer and business-to-business accessibility to services through the introduction of a number of online services and the availability of automated transactions at self service kiosks.
- Oversaw a range of road transport legislation and regulations.

Name:	Peter Collins
Position:	Director, Regional Operations and Engineering Services (July 2008 – February 2009) Acting Director, Network Management (February – June 2009)
Level:	6
Period:	2008-09
Total Remuneration Package:	\$289,950

Significant achievements in 2008-09

1 July 2008 – 13 February 2009

Director, Regional Operations and Engineering Services

- Core programs of road development, road management and road use delivered to meet community needs across the State. Highlights included:
 - Bonville Bypass, Pacific Highway (opened to traffic)
 - Ballina Bypass, Pacific Highway (detailed design completed)
 - Princes Highway, South Nowra – Forest Road to Jervis Bay Road (opened to traffic)
 - Princes Highway, Gerringong to Bomaderry Route Selection (preferred option announced)
 - Grubbenbun Creek, Mid Western Highway (bridge works complete and opened to traffic)
- The first phase of the Government's school road safety package (School Zone Alert System) for 2008-09 delivered within announced time frames, with installation of 50 flashing lights at school zones completed in the first half of the year.
- Key projects under the Pinch Point program for congestion management on Sydney Roads managed, including completion of the Campbelltown Road/Blaxland Road project at Campbelltown.
- Twelve bus priority treatments completed with a remaining 13 under construction.
- Excellent commercial results achieved with Road and Fleet Services recording an above budget income of \$339.7 million and surplus of \$17.6 million during the period July – December 2008.
- Management of Occupational Health and Safety saw a marked reduction in lost time injuries in Road and Fleet Services during the period July – December 2008.

16 February – 30 June 2009

Acting Director, Network Management

- Coordination of the RTA steering committee for implementation of the recommendations from the Gemell Independent Review of Sydney's Critical Infrastructure.
- Development of processes to support the implementation of the Road Classification Review following release by the Minister for Roads on 20 May 2009.
- Development and publication of a 'Policy for the Transfer of Assets and Asset Management Functions between the RTA and other Roads Authorities'.
- Completion of Major Heavy Vehicle Rest Area Strategy for Rural Freight Routes.
- Completion of the design phase and start of implementation of the enhanced alpha-numeric route marking system to assist way finding on the road network.
- Delivery of the 2008-09 Infrastructure Asset Management Program.
- Ongoing delivery of the Railway Level Crossing site upgrade program.
- Ongoing progress on the Timber Bridge Partnership program with a total of 34 bridges completed as at 30 June 2009.
- Methodology has been developed and calibrated by the Australian Road Research Board, under contract to the RTA, to derive the remaining life of road pavements.
- Ongoing conduct of training as part of the implementation of the Culvert Inventory Guideline.
- Progress on populating the culvert inventory and continued progress on the inspection of culverts contributing with 15,244 culverts inspected by 30 June 2009.
- Start of final stages of commissioning of the Sydney Coordinated Adaptive Traffic System (SCATS) website.
- Continued progress on SCATS optimisation software.
- Release of Traffic Management Interface System 2.1 in June 2009 and continued progress on SCATS 6.7.1.
- Completion of works to enhance safety on a further 13 pedestrian crossings on multi-lane State roads with a total of 49 completed as at 30 June 2009.
- Completion of a further eight bus priority infrastructure projects a total of 97 completed projects as at 30 June 2009.

- Ongoing deployment of the Public Transport Information and Priority System (PTIPS) in STA buses contributing to installation of PITPS in a total of 1365 buses as at 30 June 2009 and work being on track for deployment to a total of 2100 STA buses by October 2009.
- Installation of additional Bus Priority Enforcement sites in the Sydney CBD that are scheduled for commissioning in the near future.
- Completion of further works to improve traffic efficiency as part of the Pinch Point program, including works at Woodpark, Engadine, Roselands, Wiley Park, Chatswood, Heathcote and Tempe.
- Online publication of 'A Handbook for Bicycle Riders'.
- Conduct of a two-day training course in May 2009 to provide planners, engineers and designers with the latest information, resources and techniques to design pedestrian and cycling facilities.

Name:	Paul Hesford
Position:	Director, Finance and Performance
Level:	6
Period:	2008-09
Total Remuneration Package:	\$267,901

Significant achievements in 2008-09

Commercialisation

- Commercial Development Committee (CDC) established and started operating from March 2009. The CDC provides strategic direction in the pursuit of business opportunities to improve services and generate investment for the road network.
- Provided advice on the evaluation of the special Number Plates concession as announced in the 2008-09 Mini Budget.
- Partnered with the Tolling Branch to improve financial reporting and the assessment of potential business initiatives.
- Oversaw the implementation of rebranding, new products and pricing structure for the Special Number Plates business.
- Delivered outdoor advertising revenues of \$15 million in 2008-09, an increase of 44 per cent from the previous year.
- Oversaw the property sales and rental program where revenues of \$84 million exceeded budget by more than \$34 million.

Financial management

- Unqualified accounts for 30 June 2008 were signed by the Auditor-General.
- Directed the 2008-09 Mini Budget and 2009-10 Budget negotiations with NSW Treasury and funding allocations across RTA programs.
- Led the introduction of new policies and procedures to appraise and fund business initiatives and non infrastructure asset replacement projects.
- Sponsored a significant program of review of the purchasing framework and commercial contracts manual, and rolled out communication and road shows across the RTA.
- Directed the implementation of the upgrade and enhancements of the Information Management System.

Corporate financial advice

- Managed program of financial advice on private sector infrastructure proposals including refinancing proposals.
- Sponsored the ongoing annual program of reviews for public private partnerships.

- Annual indexation at December and June implemented for RTA products and services.
- Advice provided on a range of issues relating to the Lane Cove Tunnel, the sale of the Westlink M7 and the transfer of the M4 back into Government hands.

Corporate planning and performance

- Oversaw the corporate, strategic and business planning direction of the RTA.
- Led the RTA's response to the NSW Job Summit for the Transport and Logistics round table.
- Developed a monitoring process to align the *Blueprint* agenda to internal planning and reporting, to ensure the successful implementation of the RTA's Corporate Plan.
- Oversaw coordination of the RTA's contribution to the NSW State Plan through integrated planning and reporting, including delivery of quarterly performance reports/website updates.
- Managed the coordination and submission of the RTA's 2009-10 Budget Papers to NSW Treasury.
- Developed and submitted a Proposed Total Asset Management (TAM) approach to NSW Treasury in April 2009 and also developed the Agreed TAM for submission to NSW Treasury in early July.
- Managed the coordination and development of the RTA's 2009-10 Results and Services Plan which represents a high-level service delivery and funding plan required by NSW Treasury.

Business services (including corporate real estate)

- Delivered the successful relocation and fit-out of RTA head office at Miller Street, North Sydney.
- Completed a program of works for the relocation and fit-out of motor registries in Parramatta, City South, St Marys and Warners Bay.
- Cashback processed approximately 760,000 claims totalling \$107 million and successfully implemented changes from the Mini Budget.
- Employee self-service extended to include online petty cash claims, travel and non-travel expenses, the ability to cancel leave, change bank accounts, view and print payment summaries.
- Recovered \$9.7 million for the three and five year hindsight adjustments on workers compensation.
- Exceeded the Government's 20 per cent usage target for E10 fuel.
- Strategic procurement generated savings of \$1.2 million and procurement accreditation was approved by the State Contract Control Board.

Name:	Ann King
Position:	Director, Licensing, Registration & Freight
Level:	6
Period in Position:	2008-09 *
Total Remuneration Package:	\$267,901

* Acted in the position until June 2009 and was then formally appointed.

Significant achievements in 2008-09

12 January 2009 - 30 June 2009

- Introduced time-of-day tolling on the Sydney Harbour Bridge and Tunnel in January 2009.
- Assisted in the facilitation of efficient traffic movement across the toll road system with a total of 868,505 RTA E-Toll tags issued to 30 June 2009.
- Successfully implemented the Pilot Prosecution Program, forging stronger relationships with critical external agencies. The program is a valuable intra-agency project involving cooperation and achievement between the RTA, NSW Police Force, State Debt Recovery Office and the Attorney-General's Department.
- Implemented the Intelligent Access Program as a mandatory requirement for Higher Mass Limits and facilitated the expansion of the Higher Mass Limits network across NSW.
- Successfully trialled Super-B-Doubles within the Port Botany vicinity as part of an investigation into higher productivity vehicles and freight movement.
- Contributed to improved road safety through the implementation of national fatigue and speed laws and incorporated an expansion of chain of responsibility legislation, including extensive pre and post-implementation consultation with industry.
- Conducted successful prosecutions under chain of responsibility legislation resulting in the first ever prohibition order issued against a company director, as well as fines and court costs being issued against the company.
- Led the national development of an Electronic Vehicle Identification framework through Austroads.
- Introduced the graduated licensing scheme for motorcycle riders in June 2009.
- Participated in the Austroads feasibility study into options for national harmonisation of registration and licensing practices.
- Delivered a range of online registry services, with 27.6 per cent of services conducted through myRTA.com. Also delivered a range of face-to-face services, including the issue and renewal of approximately 1,546,000 licences and 225,000 driving tests.
- Procured facial recognition software to be used initially for fraud investigation and correct identification of customers in certain high risk transactions.

- Continued to participate in the Commonwealth Document Verification Service both as a verifying agency for driver licences and as a user agency to verify key proof of identity documents presented by customers with the issuing authorities.
- Strengthened the Mobility Parking Scheme by introducing a requirement for driver licensing 'fitness to drive' medical reviews and clearer powers for local council officers in confiscating misused cards.
- Completed the National In-Service Emissions 2 Study with the final report submitted to the Commonwealth Department of Environment, Water, Heritage and the Arts ahead of time and within budget.
- Managed registration reforms including:
 - Older driver licensing reforms
 - Short-term registrations
 - Vehicle history checks
 - Heavy vehicle registration renewals online
- At June 2009, 11 organisations had signed up to phase four of the NSW Diesel Retrofit Program and 75 trucks were committed to be fitted with particle traps to catch emissions from the exhaust.
- Implemented an ongoing communication strategy to promote and broaden participation in the Clean Fleet program, resulting in 57 Clean Fleet participants consisting of 6002 heavy vehicles (including 2061 State Transit Authority buses).
- Developed the world's first fixed Engine Brake Noise Camera, which is now operational and being used for educational purposes.
- The introduction of an NGARA (a hand held portable real time sound acquisition system that records the engine brake noise of heavy vehicles) required the design and construction of a prototype trailer to provide a mobile system to record engine brake noise that can be set up at temporary locations throughout the state.
- Rolled out licensing services to the tow truck industry allowing operators to perform basic functions at any motor registry or attend six motor registries offering a wide range of services to conduct many of their towing related transactions.
- Established a new Tow Truck Advisory Council to facilitate consultation between the RTA and key industry stakeholders with a view to providing the people of NSW with safe and efficient towing services.
- Initiation of the DriveGreen Calculator on 30 June 2009 marked the completion of the Voluntary Green Registration Scheme. This project aims to raise awareness of driving on greenhouse gas emissions.
- Contributed towards road safety initiatives through the installation or upgrade of 57 fixed digital camera sites (including 11 new school zone cameras completed in February 2009).
- Completed a data integrity review for the DRIVES database.

Name:	David Stuart-Watt
Position:	Director, Licensing, Registration and Freight
Level:	6
Period in Position:	2008-09
Total Remuneration Package:	\$319,050

Significant achievements in 2008-09

1 July 2008 – 11 January 2009

- Transitioned the Sydney Harbour Bridge to full electronic tolling beginning on 11 January 2009.
- Extended E-Toll tag/pass product suite to cater for cash customer conversion. The short-term tag, the interoperable ePass, the EasyToll Account and pensioner accounts were developed and launched by December 2008.
- Participated in the Commonwealth Document Verification Service both as a verifying agency for driver licences and as a user agency to verify key proof of identity documents presented by customers with the issuing authorities.
- Implemented legislation for illegal street racing 'car hoons' including increasing penalties for non-compliance. Phase two of legislative amendments effective from September 2008.
- Measured emissions performance for the vehicle fleet as part of the National In-Service Emissions 2 Study.
- Developed a Cabinet Minute on a Mobility Parking Scheme enhancement package.
- Promoted the use of electronic transactions by providing increased availability to myRTA.com.
- Extended chain of responsibility legislation to heavy vehicle driver fatigue reforms in NSW.
- Began pilots of incremental pricing to improve freight movement.
- Progressed the Intelligent Access Program to manage Higher Mass Vehicle access and compliance through satellite tracking.
- Promoted the use of Performance Based Standards (PBS) and other higher productivity vehicles.
- Secured Government approval to consolidate road transport legislation.
- Managed the Austroads registration and licensing program and taskforce, including delivering and supporting the work programs and participating at a national level in the development of registration and licensing reforms.
- Managed the RTA's involvement in the Council of Australian Government Road Reform Taskforce.
- Improved engine brake noise detection through testing and software upgrades.
- Managed the tow truck industry framework including the delivery of the Tow Truck Industry Regulation 1999 regulatory impact statement and subsequent amendment of the Tow Truck Industry Regulation 1999.

Name:	Rod Tout
Position:	Director, Corporate Services
Level:	5
Period in position:	2008-09
Total Remuneration Package:	\$259,850

Significant achievements in 2008-09

Budget management

- Approved budget was well managed and a saving returned for core business use.

Directorate structural reviews

- Occupational Health and Safety, Information Management and Information Technology and Ministerial and Executive Coordination Branches undertook structural reviews to improve efficiency.

Occupational Health and Safety (OHS)

- Reductions in both Workplace Compensable Injuries and Lost Time Injuries for employees were significantly better than corporate targets.
- Workplace annual cost of workers compensation claims was 25 per cent better than the year target.
- 1190 employees participated in Alpha One health and fitness assessments to date; phase four of the five-stage program rolled out in 2008-09.
- EnSafe rolled out and training conducted for users.
- Contractor Safety Forum held in November 2008 with more than 65 participants and seven contracting companies participating in forum to share 'best practice' ideas in OHS.
- Working Together Phase 2 Safety Training for Supervisors developed with a pilot program run for Fleet Services Managers.
- Positive Performance Indicators for contractors developed, measured and reported to OHS Steering and Executive committees.

Information and Communications Technology (ICT)

- Development of the RTA ICT strategy and governance arrangements.
- Facilitated the telecommunications and server technology component of the successful Miller Street and Parramatta staff relocations on time and budget.
- Provided IT support for the RTA stand at the Easter Show which won a gold award.
- Completed Integrated Management System stage 1 technical and functional upgrade on time and budget.
- Finalised Voice Over IP rollout across the RTA with the completion of the Sydney Harbour Bridge installation.
- RTA website recorded 22,177,841 million visits in 2008-09 – an increase of 34.8 per cent from 2007-08.
- Implementation of four DRIVES releases on time and budget.
- Continued accreditation to ISO 27001 Information Security Management System.

Workforce capability

- Began implementation of the High Performance Environmental Structure across the RTA.
- Work and Development Plan Workshops rolled out across the RTA.
- Ethical Standards Committee established.
- Women in Engineering initiatives held in conjunction with universities.
- Phase I of the Mental Health Awareness Program conducted.
- Major structural reviews completed across the organisation.
- Implementation of inaugural Executive Talent Review.
- Development and presentation of the Onboarding Strategy.
- Launch of rebranded alumni: the RTA Immortals.
- Successful implementation of the leadership strategy across the organisation and successfully conducted four leader's forums.
- Completion of the RTA Senior Leaders Initiative for the top 65 in the organisation and to the next layer of organisational leaders.
- Inclusion in the leadership initiative of a 360° feedback process as a structured process for leadership development.
- Negotiation and implementation of cadetship agreements with Newcastle and Wollongong universities.
- Launch of three new paraprofessional programs for Traffic Operations Officers, Computer Systems Officers, and Property Officers and introduction of the e+ Professional Development program for Level 1 and 2 engineers.

- Identification of four critical skills areas to begin to safeguard the RTA's technical expertise in the future: Civil Engineering; Road Design; Traffic and Transport Management and Policy.
- HR Enquiry Service won the Service Excellence RTA Staff Award.
- 40 years' service award presentation ceremony held in May, with 88 recipients and 71 guests receiving their award from the Minister for Roads and the Chief Executive.
- Implementation of E-learning across the organisation.
- Negotiated new industrial awards and created the Crown Employees (RTA of NSW – Salaried Staff) Award 2008.
- Knowledge continuity project initiated and progressing to mitigate risk of corporate and technical knowledge loss.

Communication

- Prepared approximately 1800 media releases, facilitated around 2600 media inquiries and supported approximately 85 NSW Government media events in 2008-09.
- Provided media support to key campaigns including cashless and time-of-day tolling on the Sydney Harbour Bridge.
- Received a gold award for the RTA stand at the Royal Easter Show, which was seen by more than 600,000 people and staffed by 90 volunteers.
- A pink plate launch event was held at the Sydney Cricket Ground for the RTA and McGrath Foundation partnership (April) and was attended by Glen McGrath and the Minister for Roads. At 30 June 2009, a total of 1605 pink plates had been sold with more than \$43,470 raised for the McGrath Foundation.
- Promotion of myAddress and myRego resulting in monthly online transactions increasing from 24.1 per cent in July 2008 to 31.3 per cent in June 2009.

Governance

- Reviewed and redeveloped the RTA Delegations Manual to align with structural changes in the RTA.
- From December 2008 to July 2009, Ministerial & Executive Coordination Branch delivered 650 ministerial briefings, 95 contentious issue/electorate briefings, 430 community cabinet briefings and 100 Cabinet Minute responses.

Procurement

- Achieved RTA-wide accreditation by the State Contracts Control Board for procurement of goods and services.

Vehicle management

- Utilisation of E10 fuels in RTA vehicles better than the Government approved target.

Name:	Mike Veysey
Position:	Acting Director, Regional Operations and Engineering Services
Level:	5
Period in Position:	2008-09
Total Remuneration Package:	\$225,200

Significant achievements in 2008-09

17 February 2009 – 30 June 2009

- Delivered core programs of road development, road management and road use, amounting to \$1.7 billion to meet community needs across the State. Highlights included:
 - Central Coast Highway between Ocean View Drive and Pitt Road – four lanes constructed and opened to traffic, three months ahead of schedule.
 - New Tourle Street Bridge completed and opened to traffic, three months ahead of schedule.
 - Alstonville Bypass – contract awarded and announced with work beginning in April 2009.
 - Sheahan Bridge duplication completed.
 - Coolac Bypass opened to traffic.
 - Great Western Highway – reconstruction completed at Tunnel Hill.
 - Slope stability project on the historic Bulli Pass successfully completed, reducing the risk to the community and environment.
 - Hume Highway reconstruction between Hoxton Park Road and Elizabeth Drive completed.
 - Start of works on the Moree Bypass Stage 1 – Mehi River Bridge.
 - 'Protect the peak' approach to road works to ensure minimal disruption to peak traffic in Sydney.
- Delivered the second phase of the Government's school road safety package (School Zone Alert System) for 2008-09 within announced time frames, with installation of 50 flashing lights at school zones completed between January and June 2009.
- Continued to deliver key projects under the Pinch Point program including completion of the Richmond Road / St Marys Road project at Berkshire Park.
- Achieved excellent commercial results in the Road and Fleet Services business with a record income of \$749.6 million and a surplus of \$55.4 million.
- Secured external income of \$47.4 million by all business sections of the Directorate.

- Undertook comprehensive speed zone reviews on high profile roads across the State road network.
- Progressed 40km/h High Pedestrian Activity Area Program across targeted areas in the Sydney metropolitan area (including Mortdale town centre, Glebe Point Road and Cabramatta town centre) and also in Lindabyne.
- Developed incident management plans for key routes on the State road network including the start of the F3 Incident Management Scheme – the first integrated incident management scheme which aims to integrate information technology and decision systems into existing infrastructure with significant topographical challenges; Murray River Crossings Incident Plan and a Winter Operations Plan for the Snowy Mountains Highway and Selwyn Snowfields.
- Managed the delivery of bus priority measures with 25 Strategic Bus Corridor treatments completed in 2008-09.
- Enhanced effectiveness of vehicle regulations by constructing additional heavy vehicle inspection sites (Franklin Road, Nungarry, Picton Road and Young), upgrading existing sites (Parkes and Mudgee) and through the implementation of the Heavy Vehicle Driver Fatigue Reform Strategy.
- Continued to achieve excellent results in Occupational Health and Safety with a 20 per cent reduction in Lost Time Injuries in Road and Fleet Services over 2008-09.
- Developed centre of expertise in engineering through the RTA's technical resources in the Engineering Technology Branch.
- Provided leadership of Aboriginal affairs and results for the RTA through implementation of the Aboriginal Action Plan 2006-10 and launch of the Procedure for Aboriginal Cultural Heritage Consultation and Investigation.
- Maintained strong performance delivery culture through the drive for sharper accountability for results across the Directorate.

Name:	Brian Watters
Position:	Director, Major Infrastructure
Level:	6
Period in Position	2008–09
Total remuneration package:	\$292,050

Significant achievements in 2008-09

- Led and managed delivery of the RTA's \$1.8 billion Road Development program.
- Maintained strategic partnerships with the Australian Government, State Government agencies, contractors, consultants and industry associations.
- Managed negotiations with the federal Department of Infrastructure, Transport, Regional Development and Local Government resulting in the five-year Nation Building Program and including joint funding of \$2.3 billion for the Pacific Highway Upgrade.
- Oversaw and facilitated submissions to Infrastructure Australia to secure funding for key projects including the Hunter Expressway on the New England Highway and Kempsey Bypass on the Pacific Highway.
- Oversaw the management of major works on the Pacific, Hume, Great Western and the Princes highways.
- Oversaw the planning and the development of the Pacific Highway Upgrade and the Southern Hume Highway Duplication.
- Major projects completed under Mr Watters' leadership and opened to traffic in 2008-09 included:
 - Central Coast Highway: Ocean View Drive to Tumby Road
 - F5 Northbound 4 Lane Widening: Brooks Road to Camden Valley Way
 - Hume Highway: Sheahan Bridge Duplication, Gundagai
 - Alford's Point Bridge Duplication
 - Mamre Road: M4 Overpass Duplication
 - Great Western Highway: Leura to Katoomba Stage 2
 - Pacific Highway: Bonville Bypass
 - Princes Highway: South Nowra Duplication, Forest Road
 - Forest Road to Jervis Bay Road and Kiama Ramps
 - New England Highway: Weakleys Drive Interchange
 - Nelson Bay Road: New Tourle Street Bridge and approaches
- Oversaw and facilitated the negotiation of alliance partnership contracts on three major projects: the Tarcutta Bypass on the Hume Highway, the Lawson Upgrade on the Great Western Highway and the Inner West Busway.

- Oversaw and facilitated the preliminary work towards introduction of alliance partnership contracts on four other projects: Banora Point, Glenugie Upgrade and the Kempsey Bypass on the Pacific Highway and the Hunter Expressway on the New England Highway.
- Oversaw and facilitated the awarding of construction contracts for:
 - Inner West Busway along Victoria Road
 - Alford's Point Bridge Northern approaches
 - Bangor Bypass Stage 2: Marsden Road to New Illawarra Road
 - Warringah Freeway pedestrian bridge at Falcon Street
 - Cowpasture Road: M7 Motorway to North Liverpool Road
 - F5 Widening: Brooks Road to Narellan Road
 - Hoxton Park Road: Banks Road to Cowpasture Road
 - M5 East Tunnel Filtration
 - Great Western Highway: Lawson Upgrade, Ferguson Avenue to Ridge Street and Wentworth Falls East, Tableland Road to Station Street
 - Princes Highway: Lawrence Hargrave Drive Intersection and Conjola Mountain Realignment
 - MR92 Nowra to Nerriga
 - Third Crossing of Hunter River
 - Avoca Drive: Sun Valley Road to Bayside Drive
 - Bruxner Highway: Alstonville Bypass
 - New England Highway: Sunnyside Realignment
 - Oxley Highway: Wrights Road to Pacific Highway
- Continued to lead and develop improvements to project management within the RTA.
- Continued to lead and manage the RTA's urban design policy including the 2009 update of RTA urban design policy Beyond the Pavement.
- Oversaw the leadership and management of communications and community involvement activities to support the delivery of road infrastructure development, construction and maintenance programs, including:
 - The development and distribution of more than 453 community updates, household notifications and displays, as well as more than 173 community meetings, workshops and stakeholder briefings relating to road infrastructure projects.
 - The purchase and set up of the RTA second web server in regards to hosting infrastructure projects.

Name:	Jack Whelan
Position:	Director, Business Coordination, Road Safety and Policy
Level:	6
Period in position:	2008-09
Total Remuneration Package:	\$292,050

Significant achievements in 2008-09

1 July 2008 – 12 January 2009

* Seconded to Department of Premier and Cabinet for two months from September to November 2008.

Road safety

- Oversaw staffing of the NSW Centre for Road Safety since it was established in January 2008, with 75 per cent of staff positions in the centre filled by 31 December 2008.
- Oversaw the achievement of further reductions in the NSW road toll with a road toll of 374 fatalities for 2008. This result represents the sixth consecutive annual decrease and the lowest annual total since 1944.
- As the RTA Director responsible for the delivery of the State Plan priority S7: Safer Roads, Mr Whelan led the development of the S7 package of initiatives.
- Supported communications in the continuation of the pinkie Speeding. No one thinks big of you campaign targeting young male drivers.
- Oversaw improvements that have increased the effectiveness of the Enhanced Enforcement Program.
- Received the Gold Premiers Award in November 2008 for delivering better services, for the Speed Management Project.
- Continued the Sober Driver Program and the Roadside Drug Testing Program.
- Continued improvement of alcohol interlock legislation and technology.
- Continued to expand the school zone alert system.
- Oversaw development and completion of the next generation of school resources. The resource Limiting risks, protecting lives – choices for novice drivers and their passengers is an educational package for years 10 and 11 which aims to promote deeper thinking and better decision-making about road safety.
- Refined Road Safety Impact Statements to ensure all maintenance and upgrading development projects incorporate and consider road safety benefits.

- Progressed the development of the Total Vehicle Safety Scoring System to provide tools to assess and report on vehicle safety.
- Oversaw development of a Speed Zone Management system to record the locations of all speed limit signs and zones in NSW.
- Assisted in the planning and implementation of legislative changes to improve road safety.

Corporate communication

- Managed and prepared media releases, media inquiries, speeches, and briefing notes for key NSW Government initiatives and events, including changes to legislation, policy and reforms. This included heavy vehicle fatigue laws and major infrastructure projects, the rollout of flashing lights in school zones and school zone speed cameras.
- Prepared and implemented two key strategies for World Youth Day 2008 – a communication and community consultation strategy and a pedestrian awareness campaign.
- Received Bronze award at the Australasian Reporting Awards for the RTA's 2008 Annual Report.
- Developed a new brand look for the New Year's Eve event on the Cahill Expressway in Sydney and oversaw the planning leading up to the event.
- Oversaw the planning for the 2008 Staff Awards.
- Instigated improvements to the RTA SpeedBlitz Blues sponsorship program with Cricket NSW that led to road safety events at cricket matches in Sydney and Newcastle for the first time, as well as a significant increase in player appearances to work with the RTA to deliver road safety messages.
- Managed the RTA's Slow Down Community Road Show which was launched at Macarthur Shopping Centre in September 2008.
- Instigated the RTA's involvement in the International Motor Show in Sydney in October 2008 with an informative RTA display.
- Drove the development and implementation of the 'Speeding. No one thinks big of you' campaign that received a number of awards, including: Gold in the Premier's Awards and top prize in the State and National Australian Marketing Institute Awards for social marketing.
- The RTA was recognised as a world leader in road safety marketing by Washington State Department of Transportation and presented on the 'Speeding. No one thinks big of you' campaign at their US symposium.
- Developed and oversaw the Miller Street relocation internal communication strategy which moved approximately 1000 staff to North Sydney.

Ministerial and executive coordination

- Oversaw the management of complex cross-Directorate policies and projects and continued to provide executive services, including management of national issues and resolution of current and emerging strategic issues.
- Improved management of RTA Ministerial correspondence across all Directorates through the implementation of a new reporting framework, realignment of the ministerial coordination section and building accountability across the organisation through directorate partnering sessions.

Infrastructure communication

- Led the development and distribution of more than 324 community updates, household notifications and displays, as well as more than 124 community meetings, workshops and stakeholder briefings relating to road infrastructure projects.
- Oversaw the initiation and development of the brief for the RTA first Multimedia Technology Panel.
- Oversaw the plain English review of the RTA Aboriginal Liaison Protocol.
- Agreed to the development of the RTA Design Excellence publication.
- Approved the 'RTA Draft Community Involvement and Communications Resource Manual for Staff'.
- Oversaw the preparation of public information on the RTA and alliance method of project delivery.
- Oversaw the participation of approximately 150 project managers in the infrastructure communications processes workshop.

Corporate planning and performance

- Oversaw the alignment of corporate and business plans with the NSW State Plan and the RTA's Corporate Framework.
- Oversaw strategies to ensure performance management processes and reporting across the organisation.
- Oversaw coordination of the RTA's contribution to the NSW State Plan through integrated planning and reporting, including delivery of quarterly performance reports/website updates and the Annual Report.
- Coordinated content and logistics for a PIARC (World Roads Association) Technical Committee conference in Sydney in November 2008. The conference brought together roads related officials from five continents to discuss 'Good governance in roads administration'.

Appendix 5. Industrial relations

Awards/enterprise agreements

The awards and agreements setting the wages and conditions of employment for all staff expired on 30 June 2008. The Government's wages policy required the RTA to fund any proposed increases above 2.5 per cent per annum for future awards and agreements through employee-related cost savings. The RTA identified sufficient cost savings to enable it to negotiate a 4 per cent increase per annum over three years, retrospective to 1 July 2008. New awards were made with all unions covering RTA staff.

Communication and consultation

The Peak Consultative Committee continues to be the primary point of consultation with salaried staff associations about business improvements impacting on staff. The agreed consultative processes to discuss crucial industrial issues with all unions/associations continue. Forums and committees are convened periodically to address specific issues. A Single Bargaining Unit continues to be the main negotiation and consultation forum for wages staff.

Movements in salaries, wages and allowances

Salaried and wages staff received a 4 per cent increase in salaries from the first full pay period after 1 July 2008, in line with award provisions.

Industrial Relations Commission

The RTA was involved in 18 disputes lodged with the Industrial Relations Commission (IRC). Eight were settled by conciliation and eight were discontinued. One dispute was referred for arbitration and another remained unresolved at 30 June 2009. The four disputes that remained unresolved at 30 June 2008 have been finalised.

Five unfair dismissal applications were lodged with the IRC. Four were settled by conciliation and one was withdrawn prior to hearing. The two unfair dismissal applications that were unresolved at 30 June 2008 have been finalised.

Lost time due to industrial action

583.95 equivalent full-time days were lost due to industrial action.

GREAT appeals – Promotional

Seven promotional appeals were lodged with the Government and Related Employees Appeal Tribunal (GREAT) between 1 July 2008 and 30 June 2009. Five appeals were disallowed and two were withdrawn before hearing.

GREAT appeals – Disciplinary

Three disciplinary appeals were lodged with GREAT. Two were settled before hearing and one appeal remained unresolved at 30 June 2009. One appeal remained unresolved as at 30 June 2008 and it has since been finalised.

TABLE 14. TOTAL EFFECTIVE FULL-TIME EMPLOYEES BY CATEGORY

Year	Salaried Staff	Wages Staff	Casual Staff	Total Staff
2005-06	5150	1750	22	6922
2006-07	5173	1718	33	6924
2007-08	5395	1496	38	6929
2008-09	5359	1743	21	7123

Appendix 6. Equal Employment Opportunity (EEO)

Diversity and equity in the RTA

Human Resource Strategy branch is actively working to ensure RTA staff are representative of the communities we serve. The more diversity we build into our teams, the more creative and innovative our workforce will be, as well as responsive to the challenges ahead.

The RTA's Diversity & Equity plan has six key focus areas: development of our female staff towards more senior management positions; encouraging women to undertake engineering careers; increasing the employment and development of Aboriginal people at all levels of responsibility (in line with State Plan priority F1); increasing the employment of persons with disability (in line with State Plan priority F2); encouraging our youth towards tertiary studies in engineering and related technical fields where there are skill shortages; and continuing the inclusion of skilled migrant workers within our project teams.

Our key philosophy for equity is to ensure that identified target groups are encouraged in their input to the RTA's key result areas. We use strategy review, policy and project support to increase recruitment, integration, work outcomes and personal development of these groups.

2008-09 actions towards gender equity for women

During 2008-09, the participation by women in the RTA workforce remained at 35 per cent. Women now make up 27 per cent of the Executive, however we still need to improve the development and support of women in management.

Targeted recruitment of women in 2008-09 has been enabled through various employment programs including traineeships (50), paraprofessional recruitment (5), civil engineering scholarships (7), engineering cadetships (1) and the RTA Graduate program (14).

Skill development of our female staff has been facilitated by active participation in:

- e+ Chartered status accreditation for Engineers.
- Top Steps programs to establish career pathways and individual development for women in middle management.
- Australian Regional Women's Network presentations.
- Formal voice training to build confidence and clarity in verbal communications.
- Seminars, training and networking events by the Institute of Public Administration Australia – including formal certified training in project management.
- Financial assistance and study leave provisions to support female staff in postgraduate study.

Our Spokeswomen's Program, 'Spokes 08', was fully subscribed at all venues across the State, with participation from more than 550 women and excellent evaluation results. Speakers previewed at these events have now been introduced into regular RTA training programs.

The RTA Professional Women's Network, has continued to offer regular lunch meetings with high profile speakers for senior female staff across the organisation. RTA has maintained an active membership of NSW Equal Employment Opportunity Practitioner's Association.

2008-09 actions to increase the number of women in engineering

The RTA has activated a Women in Engineering strategy. Working in partnership with Engineers Australia and five NSW universities offering civil engineering, the RTA is encouraging greater numbers of female secondary students to consider a career in engineering. In 2008 the RTA recruited three additional female scholars in the third year of their engineering studies.

We have co-sponsored a Women in Engineering calendar that is distributed across NSW secondary schools and TAFE colleges.

The inaugural Women in Engineering ('So You Think You Can Engineer?') Summit for Yr 10-12 female secondary students (in conjunction with the University of Wollongong) was run in January 2009 with 94 students in attendance. This event has now been confirmed as an annual enterprise with an increased sponsorship base.

Teams of RTA graduates and road designers-in-training have designed and presented interactive learning workshops at the University of Technology, Sydney, 'Hands On Engineering' Day for female students in Years 11 and 12.

These programs have raised awareness of the RTA as an 'employer of choice' and increased female participation in engineering scholarships for civil, environmental and telecommunication disciplines.

2008-09 actions to increase the employment and development of Aboriginal people

The NSW State Plan and 'Two Ways Together' economic development plan identify the need for senior executive performance targets to increase Aboriginal employment. The 'Making It Our Business' (MIOB) strategic framework tracks the organisation's performance against key result areas. The RTA's Aboriginal Employment Strategy brings together these initiatives and has been the subject of wide consultation.

In 2008-09, the RTA identified and filled Aboriginal positions including traineeships, an apprenticeship, cultural and heritage advisors, driver licensing staff and road safety strategy advisors. We have participated in Indigenous jobs fairs and events and have attracted three Aboriginal civil engineering scholars to study at NSW universities.

The RTA secondary scholarship for Aboriginal students, supporting Year 11 and 12 students in maths and science subjects (both engineering prerequisites), has been widely promoted.

We have established an Aboriginal employment contact point (Aboriginal_Jobs@rt.nsw.gov.au) and have been receiving and responding to regular enquiries from individuals and Job Service Centres.

The 2008 Elsa Dixon grant submissions funded the establishment of:

- An Aboriginal Employment Coordinator within Workplace Diversity and Equity.
- An Aboriginal Cultural Heritage Advisor for the South-West Region.

The RTA has also applied for 2009 Elsa Dixon grants to fund three new Aboriginal identified roles.

The RTA is reviewing the RTA Aboriginal Action Plan 2006 – 2010 and, in conjunction with 'Making It Our Business' (MIOB), reporting against this plan to the RTA Executive and NSW Department of Premier and Cabinet.

2008-09 actions to increase employment and participation of people with a disability

People who have disclosed a disability represent 9 per cent of the RTA workforce. The RTA has Gold membership of The Australian Employers Network on Disability. The RTA seeks to ensure it is supporting staff with disabilities equitably, building its 'disability confidence' as an employer and facilitating any workplace adjustments that may be required.

The RTA is also building awareness and inclusion strategies for our staff and customers through the establishment of a Disability Steering Committee, team leader training at RTA Contact Centre and participation in the 'Made You Look' and 'Flags Ahoy' campaigns. We have built our knowledge of the upcoming Access to Premises legislation and are ensuring Transport Access Guides are available to the public for all RTA office locations and metropolitan motor registries. In Disability Week 2009 we will be offering regional events for motorised scooter riders and aged drivers.

2008-09 actions to increase the integration and retention of young people aged under 35 years

The RTA's Employment Programs Unit continued to manage 501 young people involved in the RTA's entry level programs. This role included student support, tertiary institution liaison and proactive participant placement for the RTA's range of targeted pathways.

The 2009 paraprofessional program expanded to build career pathways from electrical trades into traffic network modelling and to develop RTA skills on-the-job in property acquisition/asset management and road design.

The RTA Young Professionals Network has become an active forum for staff under 35 years through a range of social and business networking events in key locations and regular profiles of members via 'The Young Ones' regular feature in the *Momentum* staff newsletter.

2008-09 actions to increase the participation of staff members with a multicultural background

The RTA's staff come from a wide cross-section of cultural and ethnic backgrounds. The RTA is an active member of the Community Relations Commission and the RTA will undertake an agency review against the revised Ethnic Affairs Priority Statement framework in late 2009.

The RTA, in partnership with Sydney Community College and TAFE, has facilitated short-term work placements for skilled migrant engineers from varied disciplines. These staff have made a valuable contribution and have delivered business outcomes for the RTA. The program has provided local public sector experience for candidates and fostered greater understanding of RTA business needs and skill shortages with training providers.

Key initiatives for workplace diversity and equity in 2009-10

- Undertake data collection, analysis and reporting of EEO Data.
- Support work and development planning, and professional and technical development.
- Encourage employee engagement, through participation, development opportunities and mentoring.
- Implement the RTA Diversity & Equity plan and evaluate outcomes.
- Promote the Aboriginal Employment Strategy and Aboriginal Action Plan and deliver culturally appropriate projects and programs to support the community through road safety, licensing and employment targets.
- Recruit and develop Aboriginal identified roles across a range of levels.
- Develop the RTA Disability Action Plan in consultation with internal and external stakeholder groups.
- Finalise the RTA Reasonable Adjustment policy and support managers and staff in its implementation.
- Provide access to and encourage uptake of flexible work practices and provisions through a review, and update relevant RTA policies such as flexible work, job swap/job share, teleworking, reasonable adjustment, special leave provisions and use of first aid rooms for new mothers returning to work.
- Assess women's participation in sponsored programs, development opportunities, tertiary studies and research projects.
- Provide scholarships targeting female candidates, single parents and mature age tertiary study.
- Review recruitment programs to encourage opportunities and applicants for female apprenticeships and to ensure equitable access for disadvantaged groups including Aboriginal people and people with a disability.
- Establish a 'Stepping into Engineering' internship program pilot for final year engineering students with a disability.

TABLE 15. TRENDS IN THE REPRESENTATION OF EEO GROUPS

EEO GROUP	Benchmark	% of total staff (excludes casual staff)			
		RTA 2006	RTA 2007	RTA 2008	RTA 2009
Women	50	34	34	35	35
Aboriginal People and Torres Strait Islanders	2	1.8	1.9	1.8	1.7
People Whose Language First Spoken as a Child was not English	20	16	16	16	18
People with a Disability	12	12	11	11	9
People with a Disability Requiring Work-related Adjustment	7	3.5	3.4	3.4	2.9

EEO GROUP	Benchmark	Distribution Index			
		RTA 2006	RTA 2007	RTA 2008	RTA 2009
Women	100	86	86	87	87
Aboriginal People & Torres Strait Islanders	100	91	92	94	95
People Whose Language First Spoken as a Child was not English	100	105	107	111	109
People with a Disability	100	91	91	92	98
People with a Disability Requiring Work-related Adjustment	100	92	93	93	98

Distribution index: A distribution index of 100 indicates that the centre of the distribution of the EEO group across salary levels is equivalent to that of other staff. Values less than 100 mean that the EEO group tends to be more concentrated at lower salary levels than is the case for other staff. The more pronounced this tendency is, the lower the index will be. In some cases the index may be more than 100, indicating that the EEO group is less concentrated at lower salary levels. This excludes casual staff.

Appendix 7.

Ethnic Affairs Priorities Statement and Plan

The RTA meets all requirements of the Ethnic Affairs Priorities Statement and Plan (EAPS) regulations and will report in October 2009 on progress made during 2008-09 and forward strategies as required under the revised Standards Framework.

Key activity areas include:

Planning and evaluation

Drawing from the State Plan, *Blueprint*, the RTA's Corporate Plan for 2008–12, sets out short and long-term priorities, key result areas and values for the conduct of all RTA interactions, both internally and within the community. These corporate goals are incorporated into Directorate and branch business plans that are reviewed on a quarterly basis. Research, consultation and evaluation of ethnic affairs initiatives and our key values are measured through formal performance agreements and annual leadership feedback surveys.

Program and service delivery

Our external programs, delivery and outcomes are based on detailed research from local and international academic organisations, plus incident reporting and focus group feedback from our key customer groups. Internal program development, delivery and evaluations are devised through project teams, drawing on a diversity of skills, resources and expertise for team contribution. Special needs are resourced and monitored for positive outcomes as required.

Staffing

Our recruitment strategies encourage applicants from diverse backgrounds, with both short and long-term development opportunities offered across the organisation. Promotion of RTA employment opportunities occurs through intranet, internet, public sector notices, news sheet and selected recruitment agency avenues. All staff training from induction to formal qualification – oriented development is linked to our leadership framework, encouraged by individual work and development planning and accessible to all staff. Community Language Allowance Scheme (CLAS) accredited staff contribute to our customer service, particularly within our motor registry venues.

Communication

The RTA authenticates and distributes critical identity and licence documentation on behalf of the Government. The RTA translates key documents and assessment tools into a range of community languages. CLAS officers are part of this information and communication network.

Communication channels for road safety messages include written (formal and informal), spoken, and an increasingly wide range of mediums (from billboards to nursery songs) to proactively convey and reinforce safety messages to all road users within the diverse community.

Funded services

The RTA contracts service providers through approved Government panels or via public tender processes. Evaluation and appointment of providers is based on the published criteria, including the core knowledge, skills and experience required of the contractor. The RTA requests specific cultural diversity outcomes in areas including Aboriginal participation in construction.

Our Diversity & Equity Plan for 2008–12 will be compiled after consultation with key stakeholder groups by our Principal Advisor Workplace Diversity & Equity. Our focus will be on the development and support of our staff in the performance of their duties.

Key targets under Diversity and Equity initiatives include:

- Supporting women in advancing to higher professional levels in the workplace.
- Developing more female engineers and females in non-traditional technical fields. Developing career pathways for Aboriginal staff.
- Ensuring access to learning and progression for staff with disabilities to suit their skills and interests.
- Retention of staff on entry level programs.
- Building the diversity of our work teams.

Appendix 8. Disability Plan

Proposed initiatives for the 2009-10 period are listed at page 228.

It is a legal requirement to have disability included in the Diversity & Equity plan, which is described in Appendix 6 (page 226).

Appendix 9.

Overseas travel by RTA Officers

From 1 July 2008 to 30 June 2009, officers of the RTA travelled overseas on 41 occasions to undertake official duties for the RTA and the Government of NSW.

At no cost to the RTA, overseas visits were made by:

- The Materials Technologist, Pavement Structures, to San Francisco, USA, to present a paper at the International Society of Concrete Pavement 9th Conference.
- The Acting Manager, Road Safety Marketing, to Seattle, USA, to deliver a keynote presentation about road safety marketing at the 2008 National Safety Rest Area Conference.
- The Director, Centre for Road Safety, to Kuala Lumpur, Malaysia, to attend a Global Road Safety Partner Conference.
- The Manager, Environmental Planning and Assessment, to Calgary, Canada, to attend a conference of the International Association for Impact Assessment on assessing and managing cumulative environmental effects.
- The Manager, Network Performance Development, and the Principal Systems Analyst, SCATS, to Whangarei, New Zealand, to attend the annual meeting of the SCATS New Zealand User Group.
- The Manager, Network Performance Development, the Principal Systems Analyst, SCATS, and the Manager, Client Liaison, to Auckland, New Zealand, to provide training to staff of New Zealand Transport Agency's Auckland Transport Management Unit and to provide technical support for the SCATS Ramp Metering System.
- The Director, Centre for Road Safety, to Washington DC, USA, to attend a training seminar for World Bank Global Road Safety staff in a key leadership role and to provide advice to a range of road safety professionals.

Visits during 2008-09, for which all or part of the costs were met by the RTA, were as follows:

- The General Manager, Corporate Planning and Performance, travelled to Amsterdam, The Netherlands, to attend the World Road Association (PIARC) committee on Good Governance in Roads Administration, as an Austroads representative, English-speaking secretary of the committee and working group leader for one of the three sub-committees.
- A Pavement Engineer travelled to Nottingham, England, to present a paper on Shakedown Analysis on Road Pavement Performance at the International Society for Soil Mechanics and Geotechnical Engineering's 1st International Conference on Transportation Geotechnics.
- The Director, Licensing, Registration and Freight, the Group General Manager, Driver and Vehicle Services, the Manager, NEVDIS, and the Project Officer, Austroads, travelled to Wellington, New Zealand, to attend the Austroads Registration and Licensing Task Force meeting. (The Manager, NEVDIS, also travelled to Auckland for a site visit with the company MotorWeb to view a Vehicle Information Request System project).
- The Acting Senior Research and Policy Analyst travelled to Oslo, Norway; Gothenberg, Sweden; Amsterdam, The Netherlands; Paris, France; and Brussels, Belgium, as a member of the Austroads Young Professionals Study Tour.
- The Bitumen Inspector Fleet travelled to Port Moresby, Mount Hagan, Goroka, Wewak and Keviang, Papua New Guinea, to test and calibrate bitumen sprayers owned by various companies.
- The Manager, Traffic Systems Applications, the Manager, Client Liaison, and a Transport Systems Specialist travelled to New York, USA, to present papers and participate in the exhibition at the 15th World Conference on Intelligent Transport Systems.
- A Project Engineer, Bridge Engineering, travelled to Wellington, New Zealand, to present a paper on the current work on the durability of RTA bridges at the Australasia Corrosion Association Conference.
- The Manager, Industrial Relations, and the Operations Services Manager, Ballina Bypass Alliance, travelled to Wellington, New Zealand, to participate in the Executive Masters in Public Administration Course.
- The Bitumen Inspector Fleet again travelled to Port Moresby, Papua New Guinea, to test and calibrate bitumen sprayers.

- The Principal Policy Manager, Light Vehicles, travelled to Auckland, New Zealand, to attend Australian New Car Assessment Program and Used Car Safety Ratings meetings.
- The Project Services Manager, the Senior Project Development Manager and the Operations Liaison Manager, travelled to Auckland, New Zealand, to observe the installation and commissioning of the Quick Movable Barrier System on the Auckland Harbour Bridge.
- The Manager, Business and Commercial Services, travelled to San Francisco, USA, to attend the Managing in an Era of Changing Economic Times seminar organised by the International Bridge, Tunnel and Turnpike Association, and to Seattle, USA, and Halifax, Canada, to meet with a number of toll road operators.
- The Quality Manager, Hume Highway Southern Alliance, travelled to St Louis, USA, to attend the National Conference on Preservation, Repair and Rehabilitation of Concrete Pavements.
- The Acting Manager, Bridge Assets, the Bridge Engineering Branch Principal Bridge Engineer, the Senior Bridge Engineer (Assessment and Evaluation), the Supervising Bridge Engineer (Reviews and External Design), the Senior Bridge Engineer (New Design), the Senior Bridge Engineer (Policy and Specification) and two Project Engineers travelled to Auckland, New Zealand, to attend the Austroads 7th Bridge Conference.
- The General Manager, Corporate Planning and Performance, travelled to Malmo, Sweden, to represent Austroads at the World Road Association (PIARC) technical committee on Good Governance in Road Administration.
- The Assistant Director, National Transport Policy, travelled to Ann Arbour and Washington, USA, to speak at an International Conference on Efficient, Safe and Sustainable Truck Transportation Systems for the Future – Building the Policy Options Roadmap, and to meet with US Government officials from the Federal Motor Carrier Safety Administration, Federal Highways Administration.

Appendix 10.

Freedom of Information

During 2008-09 the RTA received 2566 requests for information under the *Freedom of Information Act 1989* (FOI Act), compared with 1973 in 2007-08. In addition, 197 applications were brought forward from the previous period, making a total of 2763 applications to be processed. At the end of the 2008-09 reporting period 319 applications were not completed. There was a 27 per cent increase in the total applications processed in 2008-09 compared to 2007-08.

The complexity and volume of documents sought from the RTA have increased significantly in the past 12 months. These applications seek access to maps, plans, and proposed and current road works. The use of FOI by insurance and finance companies continues to rise. The majority of these applicants use Freedom of Information (FOI) to obtain the identity and address of registered operators of motor vehicles whom they are trying to trace. There has also been a marked increase in the number of applications lodged by the media, opposition members, community groups and solicitors.

Of those requests not granted in full, internal reviews were finalised for 26 decisions and six external appeals to the Ombudsman were finalised. There were three appeals completed at the Administrative Decisions Tribunal this year. A total of 1521 applications required consultation with 2786 third parties external to the organisation. The estimated operating cost of processing FOI requests was \$60,150 (\$98,137 in 2007-08) and fees received totalled \$51,300 (\$91,424 in 2007-08). There were two requests received for amendments to personal records. No requests were received for notations to personal records and no ministerial certificates were issued. A total of 727 applications were finalised after the statutory processing period. One of the factors contributing to this was the continuing high number of applications and the large volume of documents requested.

In 2008-09 the RTA continued to review the resources available to the area responsible for FOI, privacy and contract reporting. A number of business solutions have been introduced to improve the efficiency and effectiveness of the FOI process and the area is restructuring a number of business processes. A NSW Ombudsman's investigation recommended a number of process improvements which are being implemented. The RTA continued with the identification, computerised recording and the provision of policy documents in accordance with the requirements of the FOI Act. The RTA's Statement and Summary of Affairs are published on its website at www.rta.nsw.gov.au.

FOI appeals to the Ombudsman

During 2008-09 six external appeals to the Ombudsman were commenced, continued or concluded. Two of these matters, cases three and four, resulted in the Ombudsman issuing a notice of investigation on 10 July 2008, pursuant to section 16 of the *Ombudsman Act*. Cases three and four are identical from 10 July 2008, and as such, the investigation and outcome is only recorded in case three.

In the first case, on 1 April 2008 an application was made for documents, including any reports or letters, regarding the applicant's ability to drive. On 16 April 2008 the RTA determined to grant access in part to some documents held by the agency. The remainder of the documents were considered exempt under Schedule 1 Clause 6(1) and 13(b) of the FOI Act. On 6 May 2008 the applicant lodged a request for internal review. The application for internal review was determined on 17 May 2009 and the initial determination was upheld. The applicant applied to the office of the NSW Ombudsman for external review. Pursuant to 52A(1)(a) of the FOI Act, the Office of the NSW Ombudsman suggested the RTA review its determination. On 3 October 2008, the RTA reviewed the determination and granted partial access to additional documentation.

In the second case, on 29 October 2007 an application was made for documents regarding a matrix and all notes or information regarding the applicant being unsuccessful in obtaining an interview for various job applications. On 10 December 2007 the applicant was forwarded a copy of a matrix relating to the job applications. On 6 January 2008 the applicant sought further additional information such as a copy of the electronic application, the name of the panel members, any documentation advising other applicants as to whether they were culled and the reason and any additional documentation. On 24 January 2008 documents were released to the applicant. On 1 February 2008 the applicant's father contacted the RTA and stated that 'other' documentation was requested, including all applicant resumes for those applicants who were called for interview and a matrix of all applicants who were called for an interview. On 12 March 2008 a request for the advance deposit was sent to the applicant. On 4 April 2008 the applicant requested an internal review of the advance deposit. On 29 April 2008 the internal review determination endorsed the request for advance deposit. On 14 May 2008 the Ombudsman's office wrote to the RTA notifying of an external review request by the applicant. On 30 May 2008 the RTA determined to refuse to continue dealing with the application as the requested advance deposit was not paid pursuant to section 22(3)(a) and (b) of the FOI Act. On 14 July 2008 the Ombudsman's office, satisfied in the RTA's handling of the matter, decided not to take any further action regarding the applicant's complaint.

In the third case, on 19 February 2008 an application was made for documents relating to the average AM and PM peak travel times for seven selected routes to the Sydney CBD. The RTA determined the application on 14 March 2008, refusing access and refunding the application fee on the basis that documents were otherwise available on the NSW Department of Premier and Cabinet website. An application for internal review on the basis that relevant documents were not otherwise available in the level of detail as documents held by the RTA was received on 26 March 2008. The applicant declared a deemed refusal upon the expiration of the statutory deadline for an internal review determination to be made. The applicant applied to the Ombudsman's office for an external review of the RTA's FOI determinations on 8 April 2008. The Ombudsman wrote to the RTA on 23 April 2008 making preliminary inquiries pursuant to 13AA of the *Ombudsman Act*. The RTA responded on 16 May 2008 following further correspondence between the Ombudsman and the RTA. The Ombudsman issued a notice of investigation on 10 July 2008, pursuant to section 16 of the *Ombudsman Act*. The Ombudsman also conducted 16 hearings pursuant to section 19 of the *Ombudsman Act*. The Ombudsman wrote to the Chief Executive of the RTA requiring the production of information and documents pursuant to section 18 of the *Ombudsman Act* on 21 July 2008. The RTA responded on 25 July 2008, providing a significant number of documents. A further notice was issued by the Ombudsman to the RTA under section 18 on 27 August 2008 seeking additional information. The RTA responded on 5 September 2008. A further notice pursuant to section 18 was issued to the RTA on 4 December 2008 and responded to on 24 December 2008. The Ombudsman provided a Statement of Provisional Findings to the Chief Executive on 26 November 2008. The RTA responded on 24 December 2008. On 20 January 2009 a draft report was issued to the Minister for Roads, in accordance with section 25 of the *Ombudsman Act*. The Final Report under section 26 of the *Ombudsman Act*, dated 24 February 2009, included the following findings:

1. The practice of the RTA sending draft FOI determinations to the Office of the Minister for Roads is based wholly or partly on improper motives, irrelevant grounds or irrelevant consideration, as set out in section 26(1)(d) of the *Ombudsman Act*.
2. The practice of the RTA not recording the consultative process with the Office of the Minister of Roads in the fortnightly reports on significant FOI applications, and on documentation which forwards draft determinations to the Minister's office to be based wholly or partly on improper motives, irrelevant grounds or irrelevant consideration, as set out in section 26(1)(d) and is wrong, as set out in section 26(g) of the *Ombudsman Act*, in that it attempts to disguise the true process in handling such FOI applications and is inaccurate.

3. With regard to the determinations made by the RTA on the FOI application, the subject of this investigation, the internal review determinations made by the RTA were unreasonable in terms of section 26(1)(b) and were based wholly or partly on improper motives, irrelevant grounds or irrelevant consideration, as set out in section 26(1)(d) of the *Ombudsman Act*. The decisions at internal review were not made on the merits of the application.

The Ombudsman made 20 recommendations and the RTA has responded to the Ombudsman in relation to his recommendations. The Ombudsman's final report has been tabled in Parliament.

In the fourth case, on 10 March 2008 an application was received by the RTA for documents relating to the Ride Quality and Pavement Durability figures as published in the Auditor-General's Report. The application further sought approximate timeframes for when significant upgrade projects were scheduled to improve their standard under present funding priorities. On 7 May 2008 the RTA determined that the agency did not hold the documents requested pursuant to Section 28 (1)(b) of the FOI Act. The applicant sought an internal review by letter dated 12 May 2008. The applicant declared a deemed refusal after the expiry of the statutory deadline for an internal review determination to be made. The applicant sought an internal review of the way the RTA determined the application. The Ombudsman notified the RTA on 17 June 2008 that the applicant had sought an external review. The Ombudsman wrote to the RTA on 17 June 2008 making preliminary inquiries pursuant to 13AA of the *Ombudsman Act*, asking for the FOI file, internal review file, including reasons why no internal review determination was issued, and detail of the searches undertaken by the RTA in response to the FOI application. At the request of the RTA, an extension was granted until 9 July 2008. The RTA provided the FOI file to the Ombudsman on 9 July 2008, but did not provide answers to the questions posed in the 17 June letter. The Ombudsman issued a notice of investigation on 10 July 2008, pursuant to section 16 of the *Ombudsman Act*.

In the fifth case, on 22 December 2007 an application was made for documents that involved allegations made against a former employee of the RTA. An additional request was sent via facsimile on 24 December 2007, requesting complaints, interviews, reports and subsequent investigations in relation to the matter. On 27 February 2008 the RTA determined to grant access in part to some documents held by the agency. Documents were considered exempt under Schedule 1 Clause 9(1) of the FOI Act. On 6 March 2008 the status of the applicant's employment changed and as such the RTA determined to grant access in full to most of the documents and in part to some documents. Documents were considered exempt under Schedule 1 Clause 6(1), Clause 9(1), Clause 13(b) and Clause 16 of the FOI Act. On 8 April 2008 the applicant requested an internal review of the determination stating that he/she did not have access to documents as requested. On 29 April 2008 the internal review determination endorsed the original decision. On 29 May 2008 the Ombudsman's office wrote to the RTA notifying of an external review request by the applicant. On 17 July 2008 the Ombudsman's office wrote to the RTA suggesting the RTA review its determination pursuant to section 52A of the FOI Act. On 12 August 2008 the RTA varied its original determination by providing two additional documents. The Ombudsman's office was notified in writing of the RTA re-determination on the same day. On 18 August 2008 the Ombudsman's office wrote to the RTA advising that the file was now closed.

In the sixth case, on 7 January 2009 an application was made for documents relating to the regrading of an RTA employment position. On 4 February 2009 the RTA determined to grant access in full to the documents located by the relevant area. On 9 February, the RTA amended its 4 February determination and wrote to the applicant enclosing an additional document. On 12 February 2009, the applicant lodged an application for internal review on the belief that additional documentation existed within the agency. On 26 February 2009, the RTA upheld the applicant's application for internal review and provided the applicant with an additional document. On 21 April 2009 the Ombudsman's office wrote to the RTA notifying of an external review request by the applicant. On 23 June 2009 the Ombudsman's office wrote to the RTA pursuant to section 52.A of the FOI Act, suggesting that the RTA produce further documents. The revised determination will be issued and reported in the 2009–10 reporting period.

FOI appeals to the Administrative Decisions Tribunal

There were three appeals to the Administrative Decisions Tribunal (ADT) that were either continuing or began in 2008-09.

In the first case, on 7 February 2007 the RTA received an application for documents relating to the payment of \$25 million to Connector Motorways to allow for a delay of road changes around the Lane Cove Tunnel. On 16 February 2007 the RTA requested an advance deposit which was received on 26 February 2007. On 11 April 2007, the RTA advised the applicant that third party consultations for business affairs would be required. On 4 May 2007 the applicant lodged an application for an internal review on the grounds of a deemed refusal. The RTA made a determination of the internal review to refuse access to all documents on the grounds that the documents were exempt under clauses one, six, seven, nine, 10 and 15 of Schedule 1 of the FOI Act. The applicant made a complaint to the Ombudsman on 22 June 2007 which initiated an investigation under section 13 of the *Ombudsman Act 1974* into the actions of the RTA in dealing with the application. The Ombudsman issued a notice to the RTA under Section 18 of the Act requiring the production, by 27 August 2007, of documents captured by the scope of the application, reasons for the delay in responding to the original application and a conclusive certificate from the Director-General of the Department of Premier and Cabinet pursuant to Section 22 of the Act for documents claimed to be Cabinet documents. The RTA responded to the Ombudsman's notice by providing the Ombudsman with the relevant documents and a certificate issued under section 22 of the Ombudsman Act 1974 by Ms Robyn Kruk, the then Director General of the Department of Premier and Cabinet. The RTA also responded to the Ombudsman's notice under Section 18 of the Act on 3 August 2007 with the certificate and relevant documents. On 10 September 2007, the Ombudsman provided the RTA with a statement of preliminary findings and recommendations. The Ombudsman had formed the view that the documents not covered by the Section 22 certificate from Ms Kruk should be disclosed to the applicant and that a finding of unreasonable conduct under Section 26 of the Act be made against the RTA's response to the application. The RTA undertook further consultations with a third party about the status of documents on 31 October 2007. The RTA reviewed the determination of the internal review and, in light of the Ombudsman's statement, decided to revise the determination and release the majority of the documents covered by the application and remove the claim of Cabinet confidentiality to all but four of the documents not covered by the Section 22 certificate. The RTA claimed a further ground to exempt documents under Clause 13 of Schedule 1 of the FOI Act. The RTA's response to the statement also provided reasons why a finding of unreasonable conduct

by the RTA should not be made. On 28 March 2008 the Deputy Ombudsman issued a report under Section 26 of the Act in which he recommended that all documents be disclosed to the applicant except for those documents covered by the Section 22 certificate and also a document which was considered by the Deputy Ombudsman to be exempt for reasons of legal professional privilege. On 27 June 2008 the applicant commenced proceedings against the RTA in the NSW Administrative Decisions Tribunal. On 20 January 2009, the ADT dismissed the proceedings before the matter was heard.

The second case commenced on 30 September 2004 when an application was made for documents relating to the construction and maintenance of rest areas at Mungah. On 14 January 2005 a further application was made for documents relating to the cost of the rest area when constructed. Both of these applications followed previous applications that were dealt with separately. The initial determination in respect of the September 2004 application was that the RTA did not hold any documents other than those that had been located in relation to earlier requests. In relation to the January 2005 application, the RTA failed to make a determination. Internal reviews were requested in respect of both applications. The internal review for the September 2004 application upheld the original determination. The internal review for the January 2005 application resulted in the applicant being granted certain documents. However, the applicant was not fully satisfied with either internal review, and made an application to the ADT to review the RTA's determinations. On 4 October 2006 the ADT affirmed some of the RTA's determinations in respect of documents held; for others the matter was remitted to the RTA for reconsideration in accordance with certain directions about how the search was to be conducted. The RTA appealed the decision in respect of the orders against it. On 14 June 2007, the Appeal Panel set aside the orders of the ADT that were subject to appeal and remitted the matter to the tribunal. The ADT then remitted the matter to the RTA for reconsideration in light of the Appeal Panel's decision. The ADT dismissed the proceedings because the applicant withdrew the application to which the proceedings related.

In the third case, on 19 October 2007, an application was made for documents relating to Safe-T-Cam. On 7 December 2007 a determination was made to release documents applied for under the FOI Act, despite a third party objection. The third party objected on the grounds that release of the document would affect its business affairs. The applicant sought an internal review on 30 January 2008. The internal review confirmed the original determination. The third party applied to have the matter discontinued so that the Ombudsman could investigate. The third party wanted to retain its right to have the application reinstated in the ADT. The ADT sought submissions from both parties, which were provided to the ADT on 20 November 2008.

The ADT decided that referral to the Ombudsman would be appropriate, subject to the consent of the third party. The ADT conducted a planning meeting by teleconference on 19 December 2008 in which the RTA submitted to the President that the matters should be referred to the Ombudsman. The ADT notified the RTA on 4 February 2009 that the Ombudsman's office had refused to accept the referral of the matter. The RTA attended a planning meeting at the ADT on 9 February 2009, during which a full day was allocated for the hearing on 20 March 2009. The application was withdrawn on 17 March 2009.

FOI 2008-09 Statistics

SECTION A: NUMBER OF NEW FOI APPLICATIONS

	Number of FOI applications received, discontinued or completed					
	Personal		Other		Total	
	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09
FOI requests						
A1 New	6	23	1967	2543	1973	2566
A2 Brought forward	1	1	196	196	197	197
A3 Total to be processed	7	24	2163	2739	2170	2763
A4 Completed	5	23	1869	2130	1874	2153
A5 Discontinued	1	1	102	290	103	291
A6 Total processed	6	24	1971	2420	1977	2444
A7 Unfinished (carried forward)	1	0	192	319	193	319

SECTION B: DISCONTINUED APPLICATIONS

	Number of discontinued FOI applications					
	Personal		Other		Total	
	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09
Why were FOI applications discontinued?						
B1 Request transferred out to another agency (s.20)			3	3	3	3
B2 Applicant withdrew request	1	1	99	149	100	150
B3 Applicant failed to pay advance deposit (s.22)	1		118	112	119	112
B4 Applicant failed to amend a request that would have been an unreasonable diversion of resources to complete (s.25(1)(1a))				26		26
B5 Total discontinued	2	1	220	290	222	291

SECTION C: COMPLETED APPLICATIONS

	Number of completed FOI applications					
	Personal		Other		Total	
	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09
What happened to completed FOI applications?						
C1 Granted or otherwise available in full	3	19	1443	1533	1446	1552
C2 Granted or otherwise available in part		1	63	436	63	437
C3 Refused	2	3	170	105	172	108
C4 Documents not held		0	193	56	193	56
C5 Completed	5	23	1869	2130	1874	2153

SECTION D: APPLICATIONS GRANTED OR OTHERWISE AVAILABLE IN FULL

	Number of FOI applications (granted or otherwise available in full)						
	Personal		Other		Total		
	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09	
How were the documents made available to the applicant?							
All document requested were:							
D1	Provided to the applicant	3	20	1443	1525	1446	1545
D2	Provided to the applicant's medical practitioner				2		2
D3	Available for inspection				3		3
D4	Available for purchase						
D5	Library material						
D6	Subject to deferred access				1		1
D7	Available by a combination of any of the reasons listed in D1-D6 above				1		1
D8	Total granted or otherwise available in full	3	20	1443	1532	1446	1552

SECTION E: APPLICATIONS GRANTED OR OTHERWISE AVAILABLE IN PART

	Number of FOI applications						
	Personal		Other		Total		
	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09	
How were the documents made available to the applicant?							
All document requested were:							
E1	Provided to the applicant	0	0	63	424	63	424
E2	Provided to the applicant's medical practitioner						
E3	Available for inspection				8		8
E4	Available for purchase				5		5
E5	Library material						
E6	Subject to deferred access						
E7	Available by a combination of any of the reasons listed in E1-E6 above						
E8	Total granted or otherwise available in full	0	0	63	437	63	437

SECTION F: REFUSED FOI APPLICATIONS

	Number of refused FOI applications						
	Personal		Other		Total		
	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09	
Why was access to the documents refused?							
F1	Exempt	1	3	23	104	24	107
F2	Deemed refused				1		1
F3	Total refused	1	3	23	105	24	108

Documents not held = 56

SECTION G: EXEMPT DOCUMENTS

		Number of FOI applications (refused or access granted or otherwise available in part only)					
		Personal		Other		Total	
		2007-08	2008-09	2007-08	2008-09	2007-08	2008-09
How were the documents made available to the applicant?							
Restricted documents							
G1	Cabinet documents (Clause 1)			3	42	3	42
G2	Executive Council documents (Clause 2)						
G3	Documents affecting law enforcement and public safety (Clause 4)			8	46	8	46
G4	Documents affecting counter terrorism measures (Clause 4A)				12		12
Documents requiring consultation:							
G5	Documents affecting inter-governmental relations (Clause 5)						
G6	Documents affecting personal affairs (Clause 6)			17	267	17	267
G7	Documents affecting business affairs (Clause 7)			10	59	10	59
G8	Documents affecting the conduct of research (Clause 8)						
Documents otherwise exempt:							
G9	Schedule 2 exempt agency				3		3
G10	Documents containing information confidential to Olympic Committees (Clause 22)						
G11	Documents relating to threatened species, Aboriginal objects or Aboriginal places (Clause 23)						
G12	Documents relating to threatened species conservation (Clause 24)						
G13	Plans of management containing information of Aboriginal significance (Clause 25)						
G14	Private documents in public library collections (Clause 19)						
G15	Documents relating to judicial functions (Clause 11)						
G16	Documents subject to contempt (Clause 17)						
G17	Documents arising out of companies and securities legislation (Clause 18)						
G18	Exempt documents under interstate FOI Legislation (Clause 21)						
G19	Documents subject to legal professional privilege (Clause 10)				28		28

	Personal		Other		Total	
	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09
G20 Documents containing confidential material (Clause 13)	1	3	1	63	2	66
G21 Documents the subject of secrecy provisions (Clause 12)				1		1
G22 Documents affecting the economy of the State (Clause 14)						
G23 Documents affecting financial or property interests of the state or an agency (Clause 15)				2		2
G24 Documents concerning operations of agencies (Clause 16)						
G25 Internal working documents (Clause 9)			1	18	1	18
G26 Other exemptions (eg Clauses 20, 22A, and 26)			22		22	
G27 Total applications including exempt documents	1	3	62	541	63	544

1 Deemed Refusal = 545

SECTION H: MINISTERIAL CERTIFICATES (S.59)

Number of Ministerial Certificates
2007-08 2008-09

How many Ministerial Certificates were issued?		2007-08	2008-09
H1	Ministerial Certificates issued	0	0

SECTION I: FORMAL CONSULTATIONS

Number of formal consultations
2007-08 2008-09

How many formal consultations were conducted?		2007-08	2008-09
I1	Number of applications requiring formal consultation(s)	1088	1521
I2	Number of persons formally consulted	1537	2786

SECTION J: AMENDMENT OF PERSONAL RECORDS

Number of applications for amendment of personal records
2007-08 2008-09

How many applications for amendment of personal records were agreed or refused?		2007-08	2008-09
J1	Agreed in full	0	0
J2	Agreed in part	0	0
J3	Refused	1	2
J4	Total	1	2

SECTION K: NOTATION OF PERSONAL RECORDS

		Number of applications for notation	
		2007-08	2008-09
How many applications for notation of personal records were made (s.46)?			
K1	Number of requests for notation	0	0

SECTION L: FEES AND COSTS

		Assessed costs		Fees received	
		2007-08	2008-09	2007-08	2008-09
What fees were assessed and received for FOI applications processed (excluding applications transferred out)?					
L1	All completed requests	\$98,137	\$60,150	\$91,424	\$51,300

SECTION M: FEE DISCOUNTS

		Number of FOI discounts (where fees were waived or discounted)					
		Personal		Other		Total	
		2007-08	2008-09	2007-08	2008-09	2007-08	2008-09
How many fee waivers or discounts were allowed and why?							
M1	Processing fees waived in full		6	20	195	20	201
M2	Public interest discounts			3		3	
M3	Financial hardship discounts Pensioner/Child	1	2	45	22	46	24
M4	Financial hardship discounts Non profit organisation			141	131	141	131
M5	Total	1	8	209	348	210	356

SECTION N: FEES REFUNDED

		Number of refunds	
		2007-08	2008-09
How many refunds were granted as a results of significant correction of personal records?			
N1	Number of fee refunds granted as a result of significant correction of personal records	0	0

SECTION O: DAYS TAKEN TO COMPLETE REQUEST

	Number of completed FOI applications						
	Personal		Other		Total		
	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09	
How long did it take to process completed applications? (Note: calendar days)							
O1	0-21 days – statutory determination period	1	10	514	427	515	437
O2	22-35 days – extended statutory determination period for consultation or retrieval of archived records (S.59B)	1	9	1056	980	1057	989
O3	Over 21 days – deemed refusal where no extended determination period applies	2	2	146	213	148	215
O4	Over 35 days – deemed refusal where extended determination period applies	1	2	153	510	154	512
O5	Total	5	23	1869	2130	1874	2153

SECTION P: PROCESSING TIME (HOURS)

	Number of completed FOI applications						
	Personal		Other		Total		
	2007-08	2008-09	2007-08	2008-09	2007-08	2008-09	
How long did it take to process completed applications?							
P1	0-10 hours	5	23	1842	1951	1847	1974
P2	11-20 hrs			10	76	10	76
P3	21-40 hrs			8	67	8	67
P4	Over 40 hrs			9	36	9	36
P5	Totals	5	23	1869	2130	1874	2153

SECTION Q: NUMBER OF REVIEWS

	Number of completed reviews		
	2007-08	2008-09	
How many reviews were finalised			
Q1	Internal reviews	24	24
Q2	Ombudsman reviews	2	6
Q3	ADT reviews	0	3

SECTION R: RESULTS OF INTERNAL REVIEW

		Number of internal reviews					
		Personal		Other		Total	
		Original Agency Decision	Original Agency Decision	Original Agency Decision	Original Agency Decision	Original Agency Decision	Original Agency Decision
		UPHELD	VARIED	UPHELD	VARIED	UPHELD	VARIED
What were the results of internal reviews finalised?							
Grounds on which internal review requested							
R1	Access refused			4	4	4	4
R2	Access Deferred						
R3	Exempt matter deleted from documents			4	2	4	2
R4	Unreasonable charges			3	1	3	1
R5	Failure to consult with third parties						
R6	Third parties views disregarded	1		4	2	5	2
R7	Amendment of personal records refused	1				1	
R8	Total	2		15	9	17	9

Appendix 11.

Ombudsman

During 2008-09 five complaints were referred by the Ombudsman to the RTA for investigation. This compares to nine complaints referred for investigation in the previous financial year. The majority of complaints to the Ombudsman are dealt with informally between the Ombudsman and the RTA, or are referred to the RTA to respond directly to the complainant, without the need for further involvement by the Ombudsman. The five complaints referred by the Ombudsman are as follows:

- In July 2008 a complaint was received about the start date of a good behaviour period, elected as an alternative to the suspension of a driver licence. The complainant believed the good behaviour period started on the day the application was made at the RTA motor registry. The RTA informed the Ombudsman that good behaviour election is offered as an alternative to suspension, and therefore the start date of the good behaviour period takes effect on the same date as the suspension period shown on the Notice of Suspension. The Ombudsman raised concerns about the RTA not providing drivers who elect the good behaviour option with clear written advice about the commencement and finish dates. The RTA informed the Ombudsman that the Notice of Suspension clearly identifies the commencement date of the suspension and informs the customer that the good behaviour option is an alternative to the suspension period. The RTA also informed the Ombudsman that it is developing processes to better inform people of the good behaviour option.
- In December 2008 a complaint was received about the RTA's procedures for dealing with complaints about its subcontractors. The complaint was originally made with the Independent Commission Against Corruption (ICAC) and ICAC referred it to the Ombudsman. This followed an incident where the complainant's car was damaged when it was struck by a roadwork sign that had not been adequately secured in windy conditions. The RTA advised that the section of road was maintained by a contractor and that any claim for damages should be made with the contractor. The complainant advised that the contractor denied liability. The complainant claims to have then sent a letter to the RTA but did not receive a response. The RTA advised the Ombudsman that it had no record of having received this letter, and answered a number of questions from the Ombudsman, including outlining its complaints' procedures. The RTA also pointed out a number of issues particular to this case, including the contractor's claim that the sign was not one used by them.
- Another complaint was received in December 2008 about actions taken by the State Debt Recovery Office (SDRO) in relation to a Penalty Notice and the subsequent effect on the issue of a Notice of Suspension. The SDRO directed the RTA to withdraw the demerit points for an offence committed by the complainant who was serving a good behaviour period and, as a result, the suspension action was also withdrawn. Some months later, the SDRO re-transmitted the offence details to the RTA and, once again, the demerit points limit was exceeded. The complainant again elected to take the good behaviour option. The RTA informed the Ombudsman that it did not consider it was able to back-date a period of good behaviour where the initiating suspension has been withdrawn, however, the RTA did agree in this instance to take into account the number of days the initial good behaviour period was in place before the suspension action was withdrawn and amended the expiry date of the subsequent good behaviour period accordingly.
- In March 2009 the RTA received a complaint about information on the RTA's website in relation to driver licences which expire before the start of a period of disqualification. The RTA informed the Ombudsman that it is required by law to send a Notice of Suspension not less than 32 days before the suspension takes effect. Where the licence has expired or will expire in the 32 day period, the RTA will refuse the issue of the licence for a period consistent with the mandatory three-month licence suspension. The RTA also informed the Ombudsman that it will review its website in relation to the information on licence suspensions and refusals. However, the RTA stated that it was not prepared to withdraw its decision to refuse the renewal of the driver licence and advised that the complainant had a right to appeal to a court.
- In June 2009 a complaint was received about requests from the RTA for medical reports about the complainant's suitability to hold a driver licence, despite the fact that they were serving a period of disqualification. The customer originally opted to participate in the alcohol interlock program in lieu of a disqualification imposed by a court but subsequently surrendered the interlock device. This meant that the original court disqualification period should have been re-imposed. However, this information was not relayed to the RTA and, as a consequence, records indicated that the customer was still participating in the interlock program. The Ombudsman was advised that the RTA had initiated medical enquiries because of a medical condition that had been disclosed by the customer. The Ombudsman made a number of suggestions about the content of the RTA's letter of advice about the medical assessment requirement. The RTA agreed to comply with the suggestions made by the Ombudsman and, as requested, wrote to the customer explaining why a medical assessment was required and outlining the steps required to obtain a driver licence.

Appendix 12.

Consumer response

TABLE 16. NUMBER OF COMPLAINTS

Issue	2004-05	2005-06	2006-07	2007-08	2008-09
Business systems	6	9	4	7	62
Driver licensing	338	401	399	348	269
Vehicle registration	231	195	79	152	130
Customer service	271	214	170	199	220
Organisational direction – management	16	19	20	26	23
Road asset provision – environment	7	3	17	20	9
Noise	513	296 ¹	12	19	21
Transport efficiency	181	32	50	31	39
– Clearway towing		596	534	479	260
Road safety	1583	476	300	417	266

1. Total noise complaints compiled in the Noise Abatement Program Geodatabase.

RTA policy is for all customer complaints to be entered into the corporate record management system. Complaint numbers shown in the table are compiled from that system.

As detailed throughout this report the RTA takes the role of stakeholder engagement seriously. The RTA reviews all complaints and improves its services appropriately. Details of improved services can be found in the main body of the annual report.

Appendix 13.

Legal change

Legislation administered by the Minister for Roads

(Act then Regulation)

Campbelltown Presbyterian Cemetery Act 1984 No. 19

Driving Instructors Act 1992 No. 3

Driving Instructors Regulation 2003

Motor Vehicles Taxation Act 1988 No. 111

Motor Vehicles Taxation Regulation 2008

Photo Card Act 2005 No. 20

Photo Card Regulation 2005

Recreation Vehicles Act 1983 No. 136 (Parts 4 and 6)

Road Transport (Driver Licensing) Act 1998 No. 99

Road Transport (Driver Licensing) Regulation 2008

Road Transport (General) Act 2005 No. 11

Road Transport (General) Regulation 2005

Road Transport (Mass, Loading and Access) Regulation 2005

Road Transport (Heavy Vehicles Registration Charges) Act 1995 No. 72

Road Transport (Heavy Vehicles Registration Charges)

Regulation 2006

Road Transport (Safety and Traffic Management) Act 1999 No. 20

Road Transport (Safety and Traffic Management) Regulation 1999

Road Rules 2008

Road Transport (Vehicle Registration) Act 1997 No. 119

Road Transport (Vehicle Registration) Regulation 2007

Roads Act 1993 No. 33 (except parts administered by the Minister for Climate Change and the Environment, Minister for Local Government and Minister for Lands).

Roads Regulation 2008

Sydney Harbour Tunnel (Private Joint Venture) Act 1987 No. 49

Tow Truck Industry Act 1998 No. 111

Tow Truck Industry Regulation 2008

Transport Administration Act 1988 No. 109 (Part)

Transport Administration (General) Regulation 2005 (Part)

Transport Administration (Staff) Regulation 2005 (Part)

New legislation from 1 July 2008 – 30 June 2009

New Acts

Road Transport Legislation Amendment Act 2008

This Act was assented to on 1 July 2008 with initial parts of the Act (Schedules 1 and 3) commencing by Proclamation on 1 September 2008 and Schedule 4 by Proclamation on 29 September 2008. The Act amends the *Road Transport (Driver Licence) Act 1999*, the *Roads Act 1993* and the *Road Transport (General) Act 2005*. The *Driver Licence Act 1999* amendments allow for the immediate roadside suspension of a driver licence for excessive speeding offences committed by learner and provisional drivers, the ability to suspend a visiting driver's licence for an excessive speeding offence, and making it an offence for a learner driver to drive unaccompanied. The *Roads Act 1993* amendments streamline toll offence enforcement to make the law consistent with current laws for other road transport offences detected by cameras. The *Road Transport (General) Act 2005* amendments incorporate the NTC's model Heavy Vehicle Driver Fatigue Maintenance Package (which includes the NHVAS business rules and standards and the work diary).

Tow Truck Industry Amendment Act 2008

This Act was assented to on 5 November 2008 and commenced in part on 27 April 2009. The Act amends the *Tow Truck Industry Act 1998* to extend the maximum duration of a tow truck operator's licence or a driver's certificate; to allow the regulations, rather than the RTA, to cap all fees and charges for the towing, storage and salvage of a motor vehicle, as well as for any related or ancillary service; to extend the prohibition on touting and soliciting for work at the scene of an accident; to ensure that an authorised officer, police officer or emergency services officer may direct any certified driver at the scene of an accident and to make it an offence for the driver of a tow truck to allow a person to travel as a passenger in the driver's tow truck that is proceeding to or from the scene of an accident, except in certain circumstances.

Road Transport Legislation Amendment (Car Hoons) Act 2008

This Act was assented to on 19 March 2008 with initial parts of the Act commencing on 6 June 2008 and the remainder of the Act commencing on 26 September 2008. The Act amended the *Road Transport (Safety and Traffic Management) Act 1999* and the *Road Transport (General) Act 2005* regarding the sanctions relating to the detention, impounding and forfeiture of motor vehicles used in connection with street racing and burnout offences.

Road Transport (Driver Licensing) Amendment (Demerit Points System) Act 2008

The Act was assented to on 5 November 2008 and commenced in part on 13 February 2009. It amends the Road Transport (Driver Licensing) Act 1998 to provide for a demerit points system for learner drivers, a more comprehensive demerit points system for provisional drivers and clarifies the effect of a notice of licence suspension or licence ineligibility issued for incurring demerit points where the driver holds licences for more than one class of vehicle. It also makes certain amendments to the Road Transport (Driver Licensing) Regulation 2008 (clarifying licence ineligibility and making certain speeding offences demerit point offences for learner drivers), and to the Road Transport (General) Regulation 2005 (appeal rights to the Local Court for learner and provisional drivers against certain RTA decisions).

Road Transport Legislation Amendment (Traffic Offence Detection) Act 2009

This Act received assent on 26 June 2009 and when commenced will amend the *Road Transport (Safety and Traffic Management) Act 1999* and certain other legislation to make further provisions with respect to the detection of speeding offences by heavy vehicles using digital cameras and the detection of certain other traffic offences. The Act will implement point-to-point speed enforcement targeted at heavy vehicles as well as provisions to enable detection of red light traffic offences by digital camera technology.

New regulations

Road Transport (Heavy Vehicles Registration Charges) Amendment Regulation 2008

The regulation commenced on 1 July 2008 and varied the annual registration charges payable under Part 2 of the *Road Transport (Heavy Vehicles Registration Charges) Act 1995*. The regulation applied a 3.5 per cent increase in accordance with advice provided by the National Transport Commission.

Roads Amendment (Penalty Notice Offences) Regulation 2008

The regulation commenced on 1 July 2008 and increased the penalties for offences dealt with by way of a penalty notice issued under section 243 of the *Roads Act 1993* in relation to contraventions of certain provisions under the *Roads (General) Regulation 2000*. The penalty amounts were increased in line with movements in the (Sydney) Consumer Price Index (averaged at 1.94 per cent and rounded to the nearest dollar).

Road Transport (Safety and Traffic Management) Legislation Amendment (Fee and Tow-away Charge) Regulation 2008

The regulation commenced on 1 July 2008 and increased certain fees in line with the (Sydney) Consumer Price Index (averaged at 1.94 per cent and rounded to the nearest dollar). The fees involved relate to the registration of an applicant as a participant in the Transitional Fatigue Management Scheme for heavy truck drivers and their employers, the fee for the issue of a log book, and the tow-away charge for the removal of unattended motor vehicles or trailers.

Road Transport Legislation Amendment (Penalty Levels and Fees) Regulation 2008

The regulation commenced on 1 July 2008 and increased, in line with the (Sydney) Consumer Price Index (averaged at 1.94 per cent and rounded to the nearest dollar), the 17 penalty levels for penalties for motor vehicle offences that are dealt with by way of penalty notices and the Schedule 1 fees, in the Road Transport (General) Regulation 2005 and fees relating to the issue of Class 1, 2 or 3 permits, any permit under the Division 6 or 7 of Part 2 of the Road Transport (Mass, Loading and Access) Regulation 2005, any permit exempting a person from the operation of any of the provisions of clause 53(1) of the Road Transport (Mass, Loading and Access) Regulation 2005 (relating to the projection of loading or equipment of vehicles), and the fee for any application to be accredited under a Mass Management Accreditation Scheme.

Road Transport (Driver Licensing) Amendment (Fees) Regulation 2008

The regulation commenced on 1 July 2008 and increased, in line with the annual average (Sydney) Consumer Price Index (at 1.94 per cent) and rounded to the nearest dollar), the Schedule 3 fees pertaining to driver licences in the Road Transport (Driver Licensing) Regulation 1999.

Road Transport (Vehicle Registration) Amendment (Fees) Regulation 2008

The regulation commenced on 1 July 2008 and increased, in line with the (Sydney) Consumer Price Index (averaged at 1.94 per cent and rounded to the nearest dollar), Schedule 3 fees in the Road Transport (Vehicle Registration) Regulation 2007 that are payable for services provided by the Roads and Traffic Authority under the *Road Transport (Vehicle Registration) Act 1997*.

Driving Instructors Amendment (Fees) Regulation 2008

The regulation commenced on 1 July 2008 and increased, in line with the (Sydney) Consumer Price Index (averaged at 1.94 per cent and rounded to the nearest dollar), the Schedule 1 fees payable in the Driving Instructors Regulation 2003 in connection with the administration of the *Driving Instructors Act 1992*.

Photo Card Amendment (Fee and Penalty Notice Offences) Regulation 2008

The regulation commenced on 1 July 2008 and increased, in line with the (Sydney) Consumer Price Index (averaged at 1.94 per cent and rounded to the nearest dollar), the fees for the issue of a new Photo Card and for penalties for certain offences dealt with by way of penalty notice in relation to contraventions of the *Photo Card Act 2005* and the Photo Card Regulation 2005.

Motor Vehicles Taxation Regulation 2008

This Regulation remade, with minor changes, the Motor Vehicles Taxation Regulation 2003 which was repealed on 1 September 2008 by section 10 (2) of the *Subordinate Legislation Act 1989*. The Regulation provides for the amount of taxes paid under the *Motor Vehicles Taxation Act 1988* that may be refunded on surrender of registration to be calculated on the basis of the number of whole days of registration that are unexpired when the registration is cancelled, or the number of whole days of registration that are unexpired when a vehicle is stolen or damaged in an incident, if the registration is cancelled for one of those reasons.

Road Rules 2008

The Regulation commenced on 1 July 2008 and consolidated in a single instrument the road rules that are applicable in New South Wales, provide for road rules that are based on the Australian Road Rules so as to ensure that the road rules applicable in this State are substantially uniform with road rules applicable elsewhere in Australia, and to provide for other road rules to be observed by road users and other persons in this State in relation to matters that are not otherwise dealt with in the Australian Road Rules.

Road Transport (Driver Licensing) Amendment (Rules Consolidation) Regulation 2008

The Regulation commenced on 1 July 2008 and amended the Road Transport (Driver Licensing) Regulation 1999 to make amendments that were consequential on the consolidation of the road rules applicable in New South Wales in the Road Rules 2008. It also renamed the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999 as the Road Transport (Safety and Traffic Management) Regulation 1999, and varied and added additional offences to the Schedules of demerit point offences arising from the consolidation of the road rules.

Road Transport (General) Amendment (Rules Consolidation) Regulation 2008

The Regulation commenced on 1 July 2008 and amended the Road Transport (General) Regulation 2005 to make amendments that were consequential on the consolidation of the road rules applicable in New South Wales in the Road Rules 2008 and the renamed the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999 as the Road Transport (Safety and Traffic Management) Regulation 1999. It also varied and added additional penalty notice offences arising from the consolidation of the road rules and the inclusion of new offences from the Australian Road Rules in that consolidation.

Road Transport (Safety and Traffic Management) Amendment (Law Revision) Regulation 2008

The Regulation commenced on 1 July 2008 and amended various Acts and Regulations to update certain references that would become incorrect as a result of the consolidation of the road rules applicable in New South Wales in the Road Rules 2008 and the renaming of the Road Transport (Safety and Traffic Management) (Road Rules) Regulation 1999 as the Road Transport (Safety and Traffic Management) Regulation 1999.

Tow Truck Industry Regulation 2008

This Regulation commenced on 1 September 2008 and remade, with minor changes, the Tow Truck Industry Regulation 1999 which was repealed on 1 September 2008 by section 10 (2) of the *Subordinate Legislation Act 1989*. The Regulation made provision for various matters including the inclusion of further particulars in an application for a tow truck operators licence and in an application for a tow truck drivers certificate; the payment of application fees for licences and drivers certificates; the prescribed offences that disqualify an applicant from holding a licence or drivers' certificate; further grounds on which the Roads and Traffic Authority may refuse an application for a licence or drivers' certificate; further licence and drivers' certificate conditions; an exemption from holding 'on-hook' liability insurance in respect of tow trucks used solely for towing vehicles for wrecking purposes and other miscellaneous matters relating to licences and drivers' certificates.

Road Transport (Driver Licensing) Regulation 2008

The Regulation commenced on 1 September 2008 and remade, with some changes, the provisions of the Road Transport (Driver Licensing) Regulation 1999, which was repealed on 1 September 2008 by section 10 (2) of the *Subordinate Legislation Act 1989*. The Regulation made provision for various matters including the classes of driver licences and the form of those licences; learner licences, provisional licences and heavy vehicle learner licences; the eligibility requirements for the different classes of driver licences; procedures relating to applications for the issue or variation of driver licences; the requirement that holders of driver licences submit to testing of driving ability and knowledge of safe driving practices and road law and undergo medical examinations; the expiration, renewal and surrender of driver licences; the variation, suspension, cancellation and downgrading of driver licences and the offences for which demerit points are incurred; the motorcycle licence riding and testing scheme; interlock driver licences and devices; exemptions of drivers from requirements to hold driver licences and other miscellaneous provisions.

Road Transport (General) Amendment (Driver Licensing) Regulation 2008

The Regulation commenced on 1 September 2009 and amended the Road Transport (General) Regulation 2005 as a consequence of the repeal of the Road Transport (Driver Licensing) Regulation 1999 and its replacement by the Road Transport (Driver Licensing) Regulation 2008.

Road Rules Amendment (Driver Licensing) Regulation 2008

The Regulation commenced on 1 September 2008 and amended the Road Rules 2008 as a consequence of the repeal of the Road Transport (Driver Licensing) Regulation 1999 and its replacement by the Road Transport (Driver Licensing) Regulation 2008.

Road Transport (General) Amendment (Heavy Vehicle Driver Fatigue and Speeding Compliance) Regulation 2008

The Regulation commenced on 29 September 2008 and amended the Road Transport (General) Regulation 2005 to put in place measures for the prevention and management of heavy vehicle and heavy vehicle combination driver fatigue and speeding compliance. The Regulation inserted two new Parts, Part 6 (Heavy vehicle driver fatigue) and Part 7 (Heavy vehicle speeding compliance) into the Road Transport (General) Regulation 2005 to substantially give effect to National Transport Commission model legislation.

Road Transport (Driver Licensing) Amendment (Fatigue and Speeding) Regulation 2008

The Regulation commenced on 29 September 2009 and amended Schedule 2 (Additional demerit point offences) to the Road Transport (Driver Licensing) Regulation 2008 to provide that where a person is convicted by a court of certain new offences in proposed Part 6 (Heavy vehicle driver fatigue) of the Road Transport (General) Regulation 2005 to be inserted by the Road Transport (General) Amendment (Heavy Vehicle Driver Fatigue and Speeding Compliance) Regulation 2008 the person will incur the specified demerit points.

Road Transport (Safety and Traffic Management) (Driver Fatigue) Repeal Regulation 2008

The Regulation commenced on 29 September 2008 and repealed the Road Transport (Safety and Traffic Management) (Driver Fatigue) Regulation 1999. The provisions of that Regulation were replaced by Part 6 (Heavy vehicle driver fatigue) that was inserted into the Road Transport (General) Regulation 2005 by the Road Transport (General) Amendment (Heavy Vehicle Driver Fatigue and Speeding Compliance) Regulation 2008.

Road Transport (General) Amendment Regulation 2008

The Regulation commenced on 26 September 2008 and amended the Road Transport (General) Regulation 2005 to provide for the charging of fees with respect to the clamping of vehicles and to make certain amendments that are necessary as a consequence of the commencement of certain amendments made to the *Road Transport (General) Act 2005* by the *Road Transport Legislation Amendment (Car Hoons) Act 2008*.

Road Transport (Safety and Traffic Management) Amendment (Security Indicators and Device Testing) Regulation 2008

The Regulation commenced on 21 November 2009 and amended the Road Transport (Safety and Traffic Management) Regulation 1999 to confirm that approved speed measuring devices of a kind to which the Australian Standard entitled AS 2898.1—2003 (Radar speed detection—Functional requirements and definitions) applies are to be tested for reliability in accordance with that Standard while all other approved speed measuring devices are to be tested in accordance with the manufacturer's recommended calibration method, to prescribe certain character series produced by the SHA-1, SHA-224, SHA-256, SHA-384 or SHA-512 algorithms as security indicators for the purposes of sections 47 (Photographic evidence of speeding offences) and 57B (Photographic evidence of public transport lane offences) of the *Road Transport (Safety and Traffic Management) Act 1999*. The regulation also corrected a typographical error.

Road Transport (General) Amendment (No Standing Signs) Regulation 2008

The Regulation commenced on 21 November 2008 and amended Schedule 3 (Penalty notice offences) to the Road Transport (General) Regulation 2005 to make amendments that were consequential on the phasing out of no standing signs. Rule 167–1 (2) of the Road Rules 2008 provides that subrule (1) ceases to have effect on 1 December 2008. Section 71 of the *Interpretation Act 1987* (when read with section 5 (3) of that Act) results in rule 167–1 (1) ceasing to have effect at the end of that day. Accordingly, this Regulation commenced at the beginning of 2 December 2008. This Regulation also effects minor law revision by correcting a cross-reference.

Road Transport (Driver Licensing) Amendment (Document Verification Service) Regulation 2009

The Regulation commenced on 30 January 2009 and authorised the Roads and Traffic Authority to participate in the Document Verification Service (DVS) and to specifically authorise the RTA to collect, use and disclose information in the course of its participation in the DVS. The DVS has been established as an element of the National Identity Security Strategy of the Council of Australian Governments for intergovernmental cooperation to strengthen Australia's personal identification processes.

Road Transport (Safety and Traffic Management) Amendment (Mobility Parking Scheme) Regulation 2009

This Regulation commenced on 30 January 2009 and empowered an authorised officer to inspect a mobility parking scheme authority, request and inspect the identification of the person in charge of the vehicle for the purpose of confirming that person's identity, and confiscate the mobility scheme authority if the officer had reasonable grounds that it was not being used by its holder or was being used contrary to conditions or had expired.

Road Transport (Driver Licensing) Amendment (Extended Provisional Licence Period) Regulation 2009

The Regulation commenced on 1 March 2009 and enabled the Roads and Traffic Authority to extend, by six months, the period for which a person is required to hold a provisional driver licence if the person is convicted or found guilty of an offence under section 129 of the *Liquor Act 2007* or, if the person is issued with a penalty notice for such an offence, either pays the fine or fails to have the matter dealt with by a court. The offence under section 129 of the *Liquor Act 2007* involves persons under the age of 18 years using false evidence of age to gain entry to, or to remain in, or to obtain liquor from, licensed premises. The extension of a person's provisional licence period means that the person will be required to remain on his or her P-plates for a total period of 42 months before being eligible to be issued with an unrestricted licence.

Road Amendment (Filming) Rules 2009

The Rules commenced on 1 May 2009 and exempted heavy vehicles and long vehicles that stop on a length of road in a built up area, in connection with or in a manner ancillary to the carrying out of an approved filming from the one-hour time limit for stopping that would otherwise apply to them.

Roads Amendment (Filming) Regulation 2009

The Regulation commenced on 1 May 2009 and prescribed a filming project as a road event that may be the subject of a permit under the Roads Regulation 2008.

Road Transport (Driver Licensing) Amendment (Graduated Rider Licensing) Regulation 2009

The Regulation commenced on 1 June 2009 and made new riders of motor bikes and motor trikes subject to a graduated licence scheme similar to that to which new drivers of cars are subject. This is done by the introduction of a two-stage provisional licence scheme that requires a rider to hold a provisional licence for at least three years before being eligible to obtain an unrestricted licence.

Road Transport (General) Amendment (Graduated Rider Licensing) Regulation 2009

The Regulation commenced on 1 June 2009 and provided for penalty notices to be issued to the holder of a provisional P1 licence of class R (a motorcycle licence) who fails to comply with licence conditions imposed by clauses 22 (c) and 28A (1) (b) of the Road Transport (Driver Licensing) Regulation 2008 (as inserted by the Road Transport (Driver Licensing) Amendment (Graduated Rider Licensing) Regulation 2009). The Regulation also simplified Schedule 3 (Penalty notice offences) to the Road Transport (General) Regulation 2005 in respect of the offence of failing to comply with a condition of a conditional licence or provisional licence.

Road Rules Amendment (Graduated Rider Licensing) Regulation 2009

The Regulation commenced on 1 June 2009 and amended the Road Rules 2008 consequential on the Road Transport (Driver Licensing) Amendment (Graduated Rider Licensing) Regulation 2009. That Regulation amended the Road Transport (Driver Licensing) Regulation 2008 to provide that a provisional P1 licence of class R (a motorcycle licence) was subject to a condition that the holder of the licence not carry a passenger. Failure to comply with the condition is an offence.

The following regulation did not commence until 1 July 2009 although it was made by the Governor and was, on 26 June 2009, published on NSW Parliamentary Counsel's notification website:

Road Transport (Driver Licensing) Amendment (Speeding Offences) Regulation 2009 which altered the number of demerit points incurred at 10, 20, 30 and 45 km/h over the applicable speed limit.

The following seven regulations were published on the NSW Parliamentary Counsel's notifications website on 26 June 2009 and commenced on 1 July 2009. They adjust fees and fixed penalties payable pursuant to a penalty notice generally in line with movements in the (Sydney) Consumer Price Index (averaged at 4.19 per cent and rounded to the nearest dollar):

1. Photo Card Amendment (Fees and Penalty Notice Offences) Regulation 2009.
2. Roads Amendment (Penalty Notice Offences) Regulation 2009.
3. Road Transport (Driver Licensing) Amendment (Fees) Regulation 2009.
4. Road Transport (Vehicle Registration) Amendment (Fees) Regulation 2009.
5. Road Transport (Safety and Traffic Management) Amendment (Tow-away Charge) Regulation 2009.
6. Driving Instructors Amendment (Fees) Regulation 2009.
7. Road Transport Legislation Amendment (Penalty Levels and Fees) Regulation 2009.

Appendix 14.

Land disposal

The RTA owns property for administrative purposes and acquires property for road construction. Properties that are surplus to requirements are disposed of in accordance with Government policy.

During 2008-09 contracts were brought to account for the sale of 109 properties for a total value of \$74 million (net of GST). Of these, 27 properties were valued at more than \$0.5 million each, with a total value of \$61 million.

Major sales included properties in Willoughby (\$28 million), Darling Harbour (\$9.4 million), Parramatta (\$3.75 million), Rouse Hill (\$1.5 million), Enmore (\$1.46 million), Dunmore (\$1.4 million) and Seaforth (\$1.1 million).

No properties were sold to people with a family or business connection between the purchaser and the person responsible for approving the disposal.

Proceeds from property sales are used to improve the State's road network infrastructure.

All documents relating to the disposal of properties are available under the *Freedom of Information Act*.

Appendix 15.

Publications

The RTA produces a wide range of publications to assist customers, to promote road safety and new technology, and to fulfil statutory requirements under annual reporting, environmental and freedom of information legislation. Past publications on driver licensing, vehicle registration and road safety are available from motor registries.

Technical and AUSTROADS publications are available for sale from the RTA Library Services at Level 3, 27 Argyle Street, Parramatta NSW 2150 (tel 02 8849 2913). The library's collection of books, journals and CD-ROMs includes extensive coverage in the areas of road and bridge engineering, road safety, environment and management.

The following new or substantially revised titles were issued during 2008-09.

Bicycles

- A guide to safe cycling, October 2008 (brochure)
- A handbook for bicycle riders, March 2009

Corporate

- Annual Report 2008
- Apprenticeship scheme, June 2009 (brochure)
- Cadet and scholarship programs, June 2009 (brochure)
- Drive your career with the RTA, Civil Engineering fact sheet, March 2009
- Driving your career with the RTA Finance, Economics and Accounting fact sheet, March 2009
- Driving your career with the RTA, Surveying fact sheet, March 2009
- Follow the road to success, March 2009 (postcard)
- Graduate opportunities at the RTA, March 2009 (postcard)
- Graduate Recruitment and Development Program, March 2009 (brochure)
- Paraprofessional program, June 2009 (brochure)
- Traineeship scheme, June 2009 (brochure)
- Walk the road with our mob into an RTA scholarship, June 2009 (postcard)
- Win a match against the RTA SpeedBlitz Blues!, November 2008 (brochure)

Driver and vehicle

- A guide to older driver licensing, November 2008
- Buying a used car? Get the full story with a Vehicle History Check (brochure)
- Changes to older driver licensing, November 2008 (brochure)
- City South Motor Registry is moving, December 2008 (flyer)
- Conditional registration, July 2008 (brochure)
- Demerit points encouraging safe driving, June 2009 (brochure)
- Express yourself with myPlates, March 2009 (brochure)
- EZ Rego. Get a 6-month rego at myRTA.com, September 2009 (flyer)
- Getting your motorcycle licence, May 2009 (brochure)
- Going Once and Once only. Special number plates rare plate auction invitation, May 2009 (brochure)
- How to prove who you are, January 2009 (brochure)
- Medical and driving tests, November 2008 (brochure)
- Motorcycle riders' handbook, July 2009
- myPlates product guide fact sheet, May 2009
- myRTA.com Ready when you are, May 2009 (brochure)
- New licence conditions, September 2008 (brochure)
- New St Marys Motor Registry, May 2009 (flyer)
- Pricing update special plates fact sheet, August 2008
- Special Number Plates term and conditions, May 2009 (brochure)
- YIPEEE Finally, a renewal notice you'll be happy to receive!, May 2009 (brochure)
- You're always first in line at myRTA.com, September 2008 (brochure)

Environment

- Engine brake noise study, September 2008 (report for internet)
- Oral History Program: Our town now. Three town bypasses revisited Goulburn, Armidale, Karuah, November 2008 (CD)

Heavy vehicles

- A truck driver's guide to the dangers of using drugs to stay awake, January 2009
- Advanced Fatigue Management Checklist operator update, January 2009 (fact sheet)
- Applying for Basic Fatigue Management operator update, November 2008 (fact sheet)
- Basic Fatigue Management operator update, November 2008 (fact sheet)
- Chain of Responsibility investigation: 2008 Grain harvest industry bulletin, November 2008
- Enrolling in the Intelligent Access Program (IAP) industry fact sheet, March 2009
- Failure to stop at a regulatory stop sign, July 2008 (flyer)
- Heavy Vehicle Checking Stations (HVCS) compliance data fact sheet, April 2009 and May 2009
- Heavy vehicle driver fatigue reform, September 2008 (flyer)
- Heavy vehicle driver fatigue reform industry update: New laws for local area heavy vehicle drivers in New South Wales, August 2008
- Heavy vehicle driver fatigue regulation, exemption for livestock carriers industry bulletin, June 2009
- Heavy Vehicle Inspection Scheme (HVIS) compliance data fact sheet, April 2009 and May 2009
- Heavy vehicle restrictions for Botany Road, Botany, May 2009 (brochure)
- Information for primary producers oversize vehicles, May 2009 (fact sheet)
- Intelligent Access Program: Checklist for full enrolment fact sheet, March 2009
- National charging reforms for heavy vehicles and trailers, June 2009 (brochure)
- National Heavy Vehicle Driver Fatigue Law transitional arrangements industry update: Extra time to adjust to the new law, August 2008
- National Heavy Vehicle Driver Fatigue Law work diary industry update: How to use your new work diary, August 2008
- National Heavy Vehicle Driver Fatigue Law industry update: Information for drivers, August 2008
- National Heavy Vehicle Driver Fatigue Law industry update: Information for operators, August 2008
- National Heavy Vehicle Driver Fatigue Law transitional arrangements industry update, October 2008
- National Heavy Vehicle Driver Fatigue Law work diary exemptions industry update, October 2008
- Reduce your heavy vehicle emissions, free TAFE course, May 2009 (brochure)
- Tow truck industry newsletter: Industry news and information, May 2009

Infrastructure

- Air filtration in the M5 East tunnel Air quality improvement plan fact sheet, September 2008
- Alford's Point Road community update, August 2008
- Alstonville Bypass community update, September 2008
- Bangor Bypass Stage 2 community update, August 2008
- Barton Highway future duplication frequently asked questions, October 2008
- Better traffic management on the Sydney Harbour Bridge community update, February 2009
- Bridgeworks concreting, October 2008 (DVD)
- Bus travel more time savings soon, April 2009 (postcard)
- Call for expressions of interest for supply, subcontract and consultancy packages for road, traffic and bridge construction and maintenance projects June 2009
- Camden Valley Way upgrade Bernera Road, Prestons to Cowpasture Road, Horningsea Park community update, April 2009
- Camden Valley Way upgrade Cowpasture Road to Narellan Road community update, November 2008
- Camden Valley Way upgrade Bernera Road to Cowpasture Road, Horningsea Park community update, August 2008
- Catch a bus and save time, April 2009 (postcard)
- Central Coast better roads, August 2008 (brochure)
- Central Coast Highway/Brisbane Water Drive/Manns Road intersection upgrade, West Oxford community update, March 2009 and June 2009
- Central Coast Highway upgrade at Kariang community update, October 2008
- Central Coast Highway Upgrade: Carlton Road to Matcham Road Review of Environmental Factors, October 2008 (Vol 1 and Vol 2 appendices)
- Central Coast Highway upgrade: Carlton Road, Erina to Matcham Road, Erina Heights community update, October 2008
- Central Coast Highway upgrade: Matcham Road to Ocean View Drive, Review of Environmental Factors, December 2008 (community update, Vol 1 and Vol 2 appendices)
- Central Coast Highway: Brisbane Water Drive/Manns Road intersection upgrade, West Gosford community consultation summary report, March 2009
- Central Coast Highway: Brisbane Water Drive/Manns Road intersection upgrade, West Gosford background information summary, March 2009

- Coolac Bypass, Hume Highway community update, July 2009
- Cowpasture Road and Hoxton Park Road upgrades community update March 2009 and September 2008
- Cross City Tunnel, Summary of contracts, updated with summaries of all contract changes to 30 June 2008 report
- Croudace Street at Mitchell Avenue and Pride Avenue and Chilcott Street, Lambton community update, July 2008
- Culvert inventory collection guideline, January 2009
- Culvert risk assessment guideline, January 2009
- Discharging air from the M5 East tunnel Air quality improvement plan, fact sheet, updated September 2008
- F3 Freeway and road noise in Hornsby Shire, community update, December 2008
- F5 Freeway (Hume Highway) widening between Ingleburn and Blair Athol, community update, February 2009
- F5 Freeway (Hume Highway) widening between Ingleburn and Campbelltown, community update, September 2008
- Falcon Street pedestrian and cyclist facilities, community update, September 2008
- Falcon Street pedestrian and cyclist facilities preferred concept and environmental investigations, Review of Environmental factors supplement, June 2008
- Falcon Street pedestrian and cyclist facilities preferred concept and environmental investigations, Review of Environmental factors proposed revisions to REF Decision Report, June 2008
- Glenmore Park and South Penrith intersection upgrades, community update, August 2008 and December 2008
- Glenmore Park/Regentville and South Penrith intersection upgrades, community update, May 2009
- Holbrook bypass preferred route community update, September 2008
- Intersection upgrade preferred option, West Gosford Central Coast Highway and Brisbane Water Drive/Manns Road community update, December 2008
- M5 East tunnel air filtration plant community update, September 2008
- Mamre Road bridge deviation over the M4 Motorway community update, September 2008
- Masters Road and Drummond Street, Mount St Thomas road safety improvements community update, September 2008
- Moree town centre bypass Gwydir Highway interim connection community update, October 2008
- Mulgoa Road-Jamison Road intersection upgrade community update, September 2008
- Northern Distributor extension community update, July 2008, October 2008 and April 2009
- Oxley Highway upgrade community update, June 2009
- Pacific Highway upgrade between Lisarow to Ourimbah, March 2009 (flyer)
- Pacific Highway, Wuyong options study report, July 2008
- Pacific Highway, Wuyong preferred option community update, July 2008
- Pedestrian and cycle path Crows Nest to North Ryde, December 2008 (brochure)
- Pedestrian crossing upgrade, Blackheath and other traffic matters community update, June 2009
- Pedestrian crossing upgrade program, Sydenham Road, Marrickville community update, October 2008
- Repainting of the Darling Harbour bridges community update, February 2009
- Replacement of Adelong Creek Bridges community update, March 2009
- Replacement of Windsor Road Bridge over the Hawkesbury River community update, November 2008
- Review of Environmental Factors for Waterfall Way realignment at Cameron's Corner, February 2009
- Review of Environmental Factors for Waterfall Way realignment at Marx Hill, December 2008
- Review of Environmental Factors, Pacific Highway reconstruction 33.80 km to 34.86 km north of Grafton, NSW (Shark Creek Stage 111), March 2009
- Road safety and traffic improvements at intersection of the New England Highway (Kelly Street) and Liverpool Street, Scone, community update, September 2008
- Road safety improvements at the junction of Shellharbour Road and Addison Avenue, Lake Illawarra, February 2009 (flyer)
- RTA Achievement in Road Design, April 2009 (display book)
- Seaforth Oval access, Wakehurst Parkway community update, October 2008

- Sheahan Bridge duplication, Hume Highway community update, May 2009
- St Albans bridge over the Macdonald River community update, January 2009
- Swansea Bridge maintenance community update, July 2008
- Sydney to Newcastle F3 Freeway pavement upgrade Traffic noise monitoring at 2 Spring Gully Place, Wahroonga, April 2009 (report)
- Tarcutta Bypass preferred route community update, September 2008
- The RTA and alliance contracts fact sheet, April 2009
- Timber Bridge partnership (internet publication with maps), August 2008
- Tom Ugly's bridge Northbound and Southbound repainting community update, April 2009
- Traffic flow improvement initiatives for the Spit/Military roads corridor report, July 2008
- Traffic flow improvements King Georges Road at Beverly Hills community update, May 2009
- Traffic flows to improve on King Georges Road community update, February 2009
- Traffic network changes at Gannons Road community update, April 2009
- Traffic study at Port Hacking Road and Box Road, Sylvania, April 2009 (flyer)
- Upgrade of Lanyon Drive Monaro Highway to Tomsitt Drive, Queanbeyan community update, June 2009
- Upgrade of the Kings Highway community update, September 2008
- Wangi Road and Dorrington Road, Rathmines community update, November 2008
- Weakleys Drive interchange community update, October 2008
- Wells Crossing to Iluka Road, upgrading of the Pacific Highway at Glenugie community update, May 2009
- Wentworth Falls East, Tableland Road to Station Street Vegetation and tree removal community update, June 2009
- Windsor Bridge project community update, June 2009
- Woomargama Bypass preferred route community update, September 2008
- Wymah Ferry review of service community update, December 2008

Great Western Highway upgrade

- An overview Great Western Highway upgrade, September 2008 (brochure)
- Bullaburra East, Ridge Street, Lawson to Genevieve Road, Bullaburra community update, October 2008
- Bullaburra East, Ridge Street, Lawson to Genevieve Road, Bullaburra Review of Environmental Factors, July 2009 (Vol 1 Main Report, Vol 2 Urban Design, Landscape and Visual Assessment Report, Vol 3 appendices and CD)
- Bullaburra East community update, February 2009 and July 2009
- Bullaburra East, Ridge Street, Lawson to Genevieve Road, Bullaburra Report on community consultations, April 2009 (internet)
- Investigating an upgrade for the Great Western Highway between Mt Victoria and Lithgow, July 2008 (flyer)
- Lawson Ferguson Avenue to Ridge Street community update, February 2009
- Leura to Katoomba Section 2 upgrade Kings Road/East View Avenue Leura to Bowling Green Avenue, Katoomba community update, August 2008
- Mount Victoria and Lithgow community update, August 2008
- Mount Victoria to Lithgow, Corridors in which routes may be feasible community update, November 2008
- Mount Victoria to Lithgow, Crash report, October 2008
- Mount Victoria to Lithgow, Four modified corridors are confirmed for further investigation, community update, April 2009
- Mount Victoria to Lithgow, Strategic review of a Newnes Plateau corridor, November 2008 (report)
- Mount Victoria to Lithgow Study area investigations and corridors identification, November 2008 (report)
- Mount Victoria to Lithgow submissions report, April 2009
- No widening planned through Blackheath, December 2008 (flyer)
- Pulpit Hill to Mount Boyce community update, Nov2008
- Upgrade of the Great Western Highway from Mt Victoria to Lithgow, October 2008 (flyer)
- Wentworth Falls East, Tableland Road to Station Street community update, April 2009

Hume Highway upgrade

- Holbrook Bypass preferred option report, September 2008
- Holbrook Bypass Preliminary Environmental Assessment, October 2008
- Hume Highway Duplication community update, October 2008
- Tarcutta Bypass preferred option report and addendum, September 2008
- Tarcutta Bypass Preliminary Environmental Assessment, November 2008
- Woomargama Bypass preferred option report, September 2008
- Woomargama Bypass Preliminary Environmental Assessment, November 2008

Inner West Busway along Victoria Road

- Community update on noise management, June 2009
- Compliance tracking program, May 2009 (report)
- Construction Environmental Management Plan, May 2009
- Additional temporary construction compounds and work sites fact sheet, April 2009
- Boating on Iron Cove: what to expect during construction fact sheet, April 2009
- Boating on Iron Cove: what to expect on completion fact sheet, April 2009
- Catching a bus: what to expect during construction fact sheet, April 2009
- Catching a bus: what to expect on completion fact sheet, April 2009
- Driving through Drummoyne: what to expect during construction fact sheet, April 2009
- Driving through Drummoyne: what to expect on completion fact sheet, April 2009
- Driving through Rozelle: what to expect during construction fact sheet, April 2009
- Driving through Rozelle: what to expect on completion fact sheet, April 2009
- King George Park: what to expect during construction fact sheet, April 2009
- King George Park: what to expect on completion fact sheet, April 2009
- The Bay Run: what to expect during construction fact sheet, April 2009
- The Bay Run: what to expect on completion fact sheet, April 2009
- The new bridge over Iron Cove: what to expect during construction fact sheet, April 2009

- The new bridge over Iron Cove: what to expect on completion fact sheet, April 2009
- Henley Marine Drive: what to expect during construction fact sheet, April 2009
- Henley Marine Drive: what to expect on completion fact sheet, April 2009
- Heritage management plan, May 2009
- Installation of mitigation measures action plan, May 2009
- Staging plan, May 2009
- Utility relocations action plan, May 2009
- Green light for Inner West Busway community update, April 2009
- Inner West Busway Utility relocation and adjustments Review of Environmental Factors, May 2009
- Inner West Busway, Waterway users interface plan, June 2009 (report)

Princes Highway upgrade

- Conjola Mountain Realignment of the Princes Highway community update, September 2008
- Gerringong to Bomaderry, access value management Workshop Report, December 2008
- Gerringong to Bomaderry, preferred option report, October 2008 (report and CD)
- Gerringong to Bomaderry, preferred option update and Gerringong and Berry options community update, October 2008
- Gerringong to Bomaderry, Route Options Submission Report, September 2008
- Gerringong to Bomaderry, Sustainability Factors, Climate Change and Economic Appraisal Report, September 2008
- Gerringong to Bomaderry, Value management workshop report, August 2008
- Gerringong to Bomaderry, Access option submission summary report, June 2009
- Gerringong to Bomaderry, Finalising the preferred option community update, June 2009
- Gerringong to Bomaderry, Preferred Option Toolijooa Ridge Report, June 2009
- Gerringong to Bomaderry, Preferred Town Access Options Report, June 2009
- Princes Highway and Lawrence Hargrave Drive, Bulli Intersection upgrade approved design community update, May 2009
- Realignment Works at Conjola Mountain, Review of Environmental Factors, December 2007
- South Nowra community update, December 2008
- Victoria Creek community update, Nov2008

Upgrading the Pacific Highway

- Ballina Bypass. Modification of the Ballina Bypass Environmental Assessment, August 2008
- Ballina Bypass. Modification of the Ballina Bypass Ross Lane Northern Earthworks Environmental Assessment, August 2008
- Ballina Bypass. Refined Design Report, August 2008 (community update, report and CD)
- Ballina Bypass. Refined Design Submissions Report, April 2009
- Ballina Bypass. Ross Lane Northern Earthworks Submissions Report, April 2009
- Banora Point, Environmental Assessment Submissions Report, June 2008 (report and CD)
- Banora Point Upgrade Planning approval documents, March 2009
- Bonville Upgrade community update, September 2008
- Cooperook to Herons Creek community update, August 2008
- F3 Freeway to Raymond Terrace, concept design, July 2008 (community update, report and CD)
- Failford Road to Tritton Road determination report, October 2008
- Failford Road to Tritton Road, Review of Environmental Factors Submissions Report, October 2008
- Iluka Road to Woodburn Concept Design Submissions Report, July 2008
- Iluka Road to Woodburn Ecological Assessment Working Paper, July 2008
- Iluka Road to Woodburn Indigenous Heritage Assessment Working Paper, July 2008
- Iluka Road to Woodburn Non-Indigenous Heritage Assessment Working Paper, July 2008
- Iluka Road to Woodburn Preferred Concept Design, July 2008 (community update, report and CD)
- Iluka Road to Woodburn Preliminary Traffic and Transport Assessment Working Paper, July 2008
- Progress update Coffs Harbour bypass and Luke Bowen footbridge, April 2009 (brochure)
- Sapphire to Woolgoolga upgrade report, January 2009
- Sapphire to Woolgoolga upgrade progress update, February 2009
- Tintenbar to Ewingsdale Bangalow southern bypass discussion paper, June 2009 (hard copy and CD)
- Tintenbar to Ewingsdale, Bangalow southern bypass Q&As community update, June 09
- Tintenbar to Ewingsdale, Environmental Assessment Submissions Report and Preferred Project Report, May 2009 (report and CD)
- Tintenbar to Ewingsdale, community update, August 2008
- Tintenbar to Ewingsdale, Environmental Assessment, August 2008 (Vol 1 Environmental Assessment, Vol 2 Working Papers 1-3, Vol 3 Working Papers 4-6, Vol 4 Working Papers 7-12 and CD)
- Wells Crossing to Iluka Road community update, April 2009
- Wells Crossing to Iluka Road concept design community update, January 2009
- Wells Crossing to Iluka Road concept design report, November 2008
- Wells Crossing to Iluka Road concept design report Cane industry assessment working paper, November 2008
- Wells Crossing to Iluka Road concept design report Terrestrial ecology working paper, November 2008
- Wells Crossing to Iluka Road concept design report Aquatic ecology working paper, November 2008
- Wells Crossing to Iluka Road concept design report Cultural heritage working paper, November 2008
- Wells Crossing to Iluka Road concept design report Hydrology and hydraulics working paper, November 2008
- Wells Crossing to Iluka Road concept design report Water quality working paper, November 2008
- Wells Crossing to Iluka Road concept design report Harwood Bridge options working paper, November 2008
- Wells Crossing to Iluka Road concept design report Cane industry assessment working paper, Terrestrial ecology Wells Crossing to Iluka Road Glenugie upgrade section, Preliminary Environmental Assessment, April 2009
- Wells Crossing to Iluka Road preferred route submissions report, November 2008 (report and CD)
- Working paper, Aquatic ecology working paper, Cultural heritage working paper, Hydrology and hydraulics working paper, Water quality working paper, Harwood Bridge options working paper, November 2008 (CD)

Victoria Road upgrade

- Assessment of options for new bridge over Iron Cove, July 2008
- Assessment of strategic alternatives, July 2008
- Community consultation summary report, July 2008
- Cyclist and pedestrian improvements review of environmental factors, January 2009
- Environmental Assessment, October 2008 (Vol 1, Vol 2, Vol 3, Vol 4 and CD)
- Environmental Assessment and additional information, October 2008 (CD)
- Environmental Assessment community update, October 2008
- Environmental Assessment submissions report, February 2009 (report and CD)
- Environmental Assessment summary, October 2008
- Environmental Assessment Economic Evaluation, September 2008
- Geotechnical and utility investigations, Review of Environmental Factors, December 2008
- Improved access to the Bay Run, Drummoyne, December 2008 (postcard)
- Investigative works within Iron Cove Review of Environmental Factors, October 2008
- King George Park, frequently asked questions, December 2008
- Parking in the swimming pool precinct, November 2008 and February 2009
- Pedestrian and cyclist improvements community update, September 2008
- Predicted bus time savings, October 2008 (flyer)
- Preferred option for bus lane upgrades for Victoria Road and new bridge crossing, July 2008
- Proposal Project Application Report and Preliminary Environmental Assessment, July 2008
- Proposed construction of a bridge across navigable waters submissions report, April 2009
- Quick summary environmental assessment submission report fact sheet, February 2009
- RTA traffic briefing parked issues, 6 November 2008
- Victoria Road upgrade community update, March 2009

Road safety

- 2009 Road Safety Research, Policing and Education Conference and the 2009 Intelligent Speed Adaptation Conference
- A guide to using motorised wheelchairs, July 2009 (brochure)
- Alcohol Interlock Program: Information for criminal law specialists, June 2009 (report)
- Chain of Responsibility Provisions: Fatigue management, September 2008 (fact sheet)
- Chain of Responsibility Provisions: Speed compliance, September 2008 (fact sheet)
- Drinking and driving: the facts, May 2009 (brochure)
- Driving and medicines, December 2008 (brochure)
- Guidelines for community-based learner driver mentor programs, October 2008
- Information for parents and carers about safety on wheels (The law and safety advice for bicycles, foot scooters, skateboards and rollerblades), April 2009 (brochure)
- Introduction of winter tyre and snow chain regulation discussion paper, September 2008
- Limiting risks, protecting lives. Choices for novice drivers and their passengers – Road Safety Education Program Stages 5 and 6, January 2009 (kit)
- Mobile phones and driving, September 2008 (brochure)
- Move Ahead with Street Sense, Road safety stories and songs, June 2009 (CD set)
- New regulations to manage driver fatigue: Advanced fatigue management, September 2008 (fact sheet)
- New regulations to manage driver fatigue: Basic fatigue management, September 2008 (fact sheet)
- New regulations to manage driver fatigue: Standard hours, September 2008 (fact sheet)
- Newell Highway Safety Review, May 2009 (report)
- NSW speed zoning guidelines, May 2009 (report)
- Paranoia timetable information cards Newcastle late night transport information, October 2008
- Pink your ride, April 2009 (postcard)
- Power-assisted Pedal Cycles Proposal for a new AB vehicle definition, May 2009 (internet)
- Revised Alcohol Interlock Information Package for Participants, March 2009
- Road traffic crashes in NSW Statistical statement year ended 31 December 2007
- Roadside drug testing, September 2008 (brochure)

- Safe school travel. Tips for parents and carers, October 2008 (brochure)
- Safer child restraints. Your guide to buying a child restraint, February 2009 (brochure)
- Seatbelts save truckies too, August 2008 (brochure)
- Smarter Safer Directions. 2009 Road Safety Research, Education & Policing Conference (flyer)
- Speeding the facts, May 2009 (brochure)
- Technical specification: Warning signs & lights for school buses, August 2008
- Vehicle inspectors bulletin: Test procedures for air brakes systems, March 2009
- Vehicle inspectors bulletin: Wheelchair accessible taxis, September 2008
- Vehicle standards information: Driving in snow and ice conditions, June 2009
- Vehicle standards information: Engineering signatories, June 2009
- Vehicle standards information: Flashing lights and sirens, February 2009
- Vehicle Standards Information: Mopeds and motor-assisted pedal cycles, July 2008
- Vehicle standards information: Raising and lowering vehicles, June 2009
- Vehicle standards information: 'Restricted engineering signatories', September 2009
- Zero Blood Alcohol limit for novice drivers, April 2009 (brochure)
- Short term tag, August 2008 (brochure)
- Technical direction: Approved retro-reflective sheeting materials for road signs, August 2008
- Technical direction: Guidelines for the use of 'no stopping taxis excepted 1 minute limit' zones and signposting, December 2008
- Technical direction: Implementation of new intersection layout at traffic signals, May 2009
- Technical direction: Installation of light emitting diode (LED) traffic signal lanterns, December 2008
- Technical direction: Interim guide to signs & markings withdrawal from use, February 2009
- Technical direction: Land Use Development Assessment RTA Guidelines, December 2008
- Technical direction: Renumbering of traffic controller ahead (symbolic) sign, June 2009
- Technical direction: Use of Austroads and Australian Standards documents, February 2009
- Technical direction: Use of portable variable message signs with radar speed indicators, February 2009
- Technical direction: Use of traffic management equipment on multi-function poles, August 2009
- Technical direction: Use of type approved illuminated flashing arrow lights, June 2009
- Time of day tolling, January 2009 (brochure)
- Tourist signposting technical guideline, January 2009
- Towing industry fact sheet: Applying for a tow truck drivers certificate fact sheet, June 2009
- Towing industry fact sheet: Applying for a tow truck operator licence fact sheet, June 2009
- Towing industry fact sheet: Consumer rights and responsibilities fact sheet, June 2009

Traffic

- A NSW Teleworking manual, May 2009
- Cashless Harbour Bridge, November 2008 (brochure)
- Cashless tolling around Sydney, February 2009 (brochure)
- Changes to NSW road rules 2008 (brochure)
- Crossing the Harbour Bridge? It's time to tag along, August 2008 (brochure)
- Filming projects. Guidelines for parking and road closers, April 2009 (report)
- Get around Sydney with Ease, September 2008 (brochure)
- Harbour tolls are changing with the times, January 2009 (brochure)
- Loading Zones, March 2009 (brochure)
- No standing = No stopping. Simple., November 2008 (brochure)
- Paramics microsimulation modelling – RTA manual, May 2009
- Pay parking (guidelines), May 2009

Cost of this annual report

The total external cost of producing this report will be about \$70,000 which includes \$30,000 for design, \$20,000 for printing and \$20,000 for document development and editing services. Final invoices have not been received at time of publication so estimates have been based on revised quotes.

No summary brochure or CD-ROM versions of the report have been produced this year.

The report is available on the internet at www.rta.nsw.gov.au, publications, statistics and forms.

Appendix 16. Payments to consultants

Details of the amount paid to consultants in 2008-09 are provided below.

The RTA defines consultants in terms of the Department of Premier and Cabinet's 'Guidelines for the Engagement and Use of Consultants' issued in July 2004.

TABLE 17. CONSULTANTS PAID MORE THAN \$30,000

Project description	Consultant	Amount
Conduct of Aboriginal seatbelt usage research	Winangali Pty Ltd	\$38,116
Castle Hill Trading Zone Transport Study	Parsons Brinkerhoff	\$110,000
Trip Generation and Parking Generation Surveys	Hyder Consultants	\$155,000
Mascot O-D Survey	OzTraffic	\$38,000
Rockdale (Rainbow St)	Hyder Consultants	\$39,990
Developer Project Top Ryde	URS Australia	\$163,000
Speed Surveys	TCS Instruments	\$37,642
Sydney Harbour Tunnel structural upgrade – heritage advice	GML Godden Mackay Logan Heritage Consultants	\$90,000
Sydney Harbour Tunnel accounting advice	KPMG	\$229,424
Provision of GST advice	KPMG	\$55,000
Financial Systems Benchmarking Proposal	Deloitte	\$68,100
IT Leaders Advisor	Gartner	\$39,200
SNP Concession	PWC	\$116,874
SNP Concession	UBS	\$275,000
SNP Concession	Ernst Young	\$40,000
SNP Concession	Clayton Utz	\$109,217
Consulting on replacement of electrical lifting mechanism on Wardell Bridge	EMA Consulting Engineers	\$32,000
Design of bridge over Slaughterhouse Creek	Hyder Consulting	\$120,000
Review of Critical Infrastructure	Everything Infrastructure	\$251,000
Crashworthiness survey for heavy vehicles	Taverner	\$127,120
Total		\$2,119,683

TABLE 18. CONSULTANTS PAID LESS THAN \$30,000

Total number of engagements	15
Total cost	\$362,278

Appendix 17.

Reporting of RTA contracts with third parties

Section 15A of the *Freedom of Information Act* 1988 and the Premier's Memorandum No 2007-01 outline the requirements for disclosing information about certain Government contracts and tenders (including panels) with the private sector. The RTA's Records Access Unit arranges for details of these contracts to be placed on the RTA's web site under the category 'Doing Business With Us'. All contracts that are required to be disclosed will be published on the Department of Commerce E-Tender web site.

To date the total value of reported contracts for the current financial year, less any material variations with the private sector, exceeds \$1.39 billion.

Any inquiries can be directed to the Manager, Records Access Unit, or Senior Advisor, Privacy and Contract Reporting, on (02) 8588 4982.

Appendix 18.

Accounts payment performance

TABLE 19. AGEING OF AMOUNTS UNPAID AT MONTH END

Quarter	Current	<30 days overdue	30-60 days overdue	60-90 days overdue	>90 days overdue
Sep 08	\$29,014,527.93	\$4,709,545.06	\$1,371,671.34	\$628,733.01	\$259,378.44
Dec 08	\$21,831,714.53	\$9,949,537.62	\$2,301,685.75	\$480,668.22	\$396,599.88
Mar 09	\$24,142,600.71	\$820,859.71	\$253,841.78	\$123,130.26	\$245,933.05
Jun 09	\$97,452,096.67	\$11,027,699.68	\$1,206,561.70	\$533,162.17	\$303,590.26

The value of creditors at 30 June 2009 was high in comparison to previous records due to the RTA strictly adhering to terms of trade to optimise cashflow.

TABLE 20. ACCOUNTS PAYABLE PAYMENT PERFORMANCE

Quarter	Target %	Total accounts paid on time		
		Actual %	\$	Total
Sep 08	86%	91.54%	272,606,468.89	299,835,702.07
Dec 08	86%	92.70%	210,181,535.10	235,122,136.32
Mar 09	86%	84.12%	206,665,902.98	239,926,166.52
Jun 09	86%	88.58%	238,247,211.90	260,080,682.10

Overall performance for the financial year is ahead of the performance target.

The performance for the March 2009 quarter was below target due to delays in approved invoices being forwarded to Administration Centres for payment. This was primarily due to staff absences during January 2009.

Appendix 19.

Funds granted to non-government community organisations

Directorate	Name of recipient organisation	Amount of grant	Program area as per Budget Paper	Nature & purpose of the project including aims and target audience
Environment	NSW Wildlife Council	\$20,000	Road Use	Contribution to assist wildlife care groups manage roadkill
DOES – Western Region	Coolah Lions	\$6,000	Road Use	Improvements to Driver Reviver site
DOES – Western Region	Parkes Liquor Accord	\$3,000	Road Use	Support of alternative transport project
DOES – Western Region	Moree Liquor Accord	\$5,000	Road Use	Support of alternative transport project
DOES – Western Region	Myall Cycleway	\$3,750	Road Use	Promotion and advertising of Bike Week
Network Management	Bicycle NSW	\$ 316,000	Road Development	Bicycle NSW – City of Sydney Spring Cycle
Network Management	Bicycle NSW	\$100,000	Road Development	NSW Bike Week
Licensing Registration & Freight	Motorcycle Council of NSW	\$20,000	Road Use	Motorcycle Awareness Week
Licensing Registration & Freight	National Motor Vehicle Theft Reduction Council Inc	\$72,125	Road Use	NSW Government funding has been on a 50/50 shared basis by the Police Minister and the RTA since the establishment of the National Motor Vehicle Theft Reduction Council (NMVTRC) in 1999. This shared funding arrangement was endorsed in 1998 by the then Premier and the Treasurer. The NMVTRC is an incorporated not-for-profit association which works with police, insurers, the motor trades, vehicle manufacturers, registration authorities and justice agencies in implementing theft reduction strategies.
Centre For Road Safety	ANCAP	\$ 510,700	Road Use	Contribution to Australasian New Car Assessment Program (ANCAP)
Centre For Road Safety	Used Car Safety Rating Partners	\$10,000	Road Use	Contribution to Used Car Safety Rating Program
Centre For Road Safety	Kid Safe NSW	\$200,000	Road Use	Updating child restraint good practice materials targeting parents and carers
Centre For Road Safety	Pedestrian Council of Australia	\$30,000	Road Use	Sponsorship of Walk Safely to School Day 2009
Centre For Road Safety	Australian Drug Foundation Inc	\$275,000	Road Use	Grant for Good Sports Program
Centre For Road Safety	Rotary Youth Driver Awareness (RYDA)	\$20,000	Road Use	Provision of transport costs for young people attending RYDA road safety events

Appendix 20.

Privacy Management Report

The RTA reports on requests and complaints submitted under the *Privacy and Personal Information Protection Act, 1998* (PIIP Act) and the *Health Records and Information Privacy Act 2001* (HRIP Act).

Statement of action taken by the RTA and results of reviews

Section 33(3) of the PIIP Act requires the RTA to provide a statement of action taken in complying with the requirements of the PIIP Act. The RTA is also required to supply statistical details of any review conducted by it or on behalf of the agency under Part 5 of the PIIP Act.

The RTA statement of action in complying with requirements of the PIIP Act are outlined in its Privacy Management Plan, which is presently in its second edition and available on the RTA website. The RTA also continues to:

- Identify and consider the requirements of the PIIP Act such as principles, codes, public register provisions and internal reviews.
- Identify collections of personal information for which the RTA is responsible.
- Ensure measures are in place to provide an appropriate level of protection for personal information.
- Establish mechanisms to ensure RTA staff are aware of their obligations under the PIIP Act and appropriately trained to apply the information protection principles.

The Records Access Unit has conducted, and is continuing to conduct, face-to-face training sessions for all RTA staff to highlight the principles contained in the PIIP and HRIP Acts. Part of the role of the Records Access Unit is to address the RTA's responsibilities under the PIIP Act. The Records Access Unit is responsible for investigating and overseeing investigations into any alleged breaches of the PIIP Act and HRIP Act. These investigations are referred to as a 'review of conduct' and, under the PIIP Act, must be finalised within 60 days.

Forty internal reviews of conduct were investigated between 1 July 2008 and 30 June 2009. This is an increase from the 13 investigations conducted between 1 July 2007 and 30 June 2008. Three matters were carried over from the previous financial year. There are five matters that remain under investigation and one remains before the Administrative Decisions Tribunal. The details are as follows:

Privacy review R07-08/08

On 4 April 2008 and 2 July 2008 an RTA employee requested a review of conduct, alleging the RTA breached his privacy when it faxed a medical certificate to a Military Base Commander where the employee was to undertake military reserve training. The employee was on restricted duties with the RTA at the time. It was found that the RTA breached the employee's privacy by disclosing his medical certificate to the Commander and the RTA issued a formal apology.

Privacy review R07-08-12A

On 16 May 2008 a former RTA employee requested a review of conduct, alleging the RTA breached her privacy when a photo of her was issued to RTA-contracted security staff. Although no privacy breach was found, it was recommended that Corporate Policy 42 concerning photo identification and security cards be reviewed and clear guidelines written about where an image is placed with security.

Privacy Review R07-08/13

On 23 June 2008 a customer sought a review of conduct, alleging the RTA released his personal details to a third party without his consent or authority. The customer stated he was contacted by a person of the same name who stated the RTA E-Toll section had disclosed the applicant's personal information. An error was made by an RTA telephone operator, resulting in an improper disclosure of information. The RTA issued an apology and provided compensation to the customer.

Privacy Review P/2008/01

On 17 July 2008 a customer requested a review of conduct, alleging that an RTA employee improperly accessed and disclosed his information outside the RTA. An audit of accesses to the customer's information was conducted, showing that there was no evidence to suggest that his information had been improperly accessed, used or disclosed.

Privacy Review P/2008/02

On 11 August 2008 a customer requested a review of conduct, alleging that the RTA breached his privacy by collecting fine information from the State Debt Recovery Office (SDRO) and suspending his licences and vehicle registrations as a result of unpaid fines. As the *Fines Act 1996* allows the SDRO to provide the RTA with personal information regarding fine defaulters and may also direct the RTA to cancel or suspend a customer's licence, there was no evidence to suggest that personal information had been improperly used, disclosed or collected.

Privacy Review P/2008/03

On 12 August 2008 a driving instructor requested a review of conduct, alleging that the RTA driving tester breached his privacy by making comments about his vehicle in front of his client. As the alleged comments did not meet the definition of being 'held' by the agency the investigation was declined because it did not come under the jurisdiction of the PPIP Act. The matter was referred to the appropriate area of the RTA for consideration.

Privacy Review P/2008/04

On 18 June 2008 an employee requested a review of conduct about the way her personal information had been handled by the RTA. The correspondence was not brought to the attention of the appropriate area of the RTA that deals with privacy issues and an investigation was conducted without, amongst other things, notification of the NSW Privacy Commissioner. On 18 August 2008 the Privacy Commissioner sent the RTA a letter, suggesting the RTA revisit the employee's review of conduct investigation and provide the employee with detailed findings and discussion of the issues involved, including reference to the relevant Information Privacy Principles and the reasons for the RTA findings. In August 2008 the RTA was served with a notice to appear at the Administrative Decisions Tribunal (ADT). On 23 September 2008 a planning meeting was held at the ADT. The RTA apologised to the administrative decisions tribunal for not following the process as outlined in the PPIP Act. The Member instructed the RTA to undertake a review of conduct, and this was commenced. However, on 1 October 2008 the employee resolved the matters raised in her complaint on a confidential basis and withdrew her application to the ADT.

Privacy Review P/2008/05

On 8 July 2008 a customer requested a review of conduct, alleging that the RTA had printed two licence cards and multiplied her identity. There was no evidence to support these allegations. There was no evidence to suggest that fraud was committed or that there was a corrupt disclosure or use of her personal information.

Privacy Review P/2008/06

On 8 July 2008 a customer requested a review of conduct, alleging that licence applications submitted in 1997, 1998, 1999 and 2005 were fraudulently made and that her middle name had disappeared from her 1997 application. There was no evidence to support these allegations and no breach of privacy found.

Privacy Review P/2008/07

On 8 July 2008 a customer requested a review of conduct, alleging that a document generated by the RTA showing her name history was deceitful and inaccurate. There was no evidence to support these allegations and no breach of privacy found.

Privacy Review P/2008/08

On 8 July 2008 a customer requested a review of conduct, alleging that her name was incorrectly recorded by the RTA from the change of name certificate, issued by the NSW Registry of Births, Deaths and Marriages, and that the RTA failed to show when the previous name ceased to exist. There was no evidence to support these allegations and no breach of privacy found.

Privacy Review P/2008/09

On 29 August 2008 a customer requested a review of conduct, alleging that the RTA changed her name without her authorisation and with no notification or supportive documentation. There was no evidence to support these allegations and no breach of privacy found.

Privacy Review P/2008/10

On 29 August 2008 a customer requested a review of conduct, alleging that someone from the RTA had disclosed his residential address over the telephone to a third party. An audit of accesses to the customer's information was conducted, showing that there was no evidence to suggest that his information had been improperly accessed or disclosed.

Privacy Review P/2008/11

On 3 September 2008 a NSW Police Officer requested a review of conduct, alleging that records of four members of his investigation team may have been improperly accessed and released to members of a criminal syndicate. An audit of accesses to the information of the four members of his investigation team was conducted, showing that there was no evidence to suggest that information had been improperly accessed or disclosed.

Privacy Review P/2008/12

On 12 September 2008 a customer requested a review of conduct, alleging that his licence details may have been unlawfully accessed by an RTA staff member. An audit of accesses to the customer's information was conducted, showing that there was no evidence to suggest that his information had been improperly accessed or disclosed.

Privacy Review P/2008/13

On 15 September 2008 a customer requested a review of conduct, alleging that a notification concerning the disqualification and cancellation of his licence was sent to the wrong address, which breached his privacy. As the letter was sent to the last address the customer had recorded with the RTA, there was no breach of privacy found. It was also found that Clause 117 of the Road Transport (Driver licence) Regulation 2008 (previously Clause 30 of the Road Transport (Driver licence) Regulation 1999) provides that licence holders bear the onus of notifying the RTA of any change of address.

Privacy Review P/2008/14

On 30 September 2008 a customer requested a review of conduct, alleging that his address had been changed by the RTA without consent and that personal details had been disclosed to other people. While there was no evidence to suggest that personal information had been disclosed, human error resulted in the wrong address being recorded. The address was corrected, the RTA issued an apology and the registry operator who made the error was reminded to take care when handling and changing personal information.

Privacy Review P/2008/15

On 3 October 2008 a customer requested a review of conduct, alleging that upon paying her vehicle registration the customer copy receipt showed full details of her credit card number, breaching her privacy and presenting a security risk. No breach of privacy was found, as the Payment Card Industry Data Security Standard differentiates point of sale receipts from customer and merchant copy receipts, and customer copy receipts may display the full credit card number. Despite this, the RTA has taken steps to implement safeguards as are reasonable in the circumstances and a project plan is being developed for the truncating and masking of all credit card data.

Privacy Review P/2008/16

On 15 October 2008 a customer requested a review of conduct, alleging that the RTA had changed her name on electronic records without an application or supporting documentation, and had exchanged information with the NSW Registry of Births Deaths and Marriages (BDM). She also alleged that the name on her licence differed from the name on the RTA records and that that the whole process involved corruption. No breach was found, as all the evidence suggested that the customer had made an application to change her name on the RTA records and supported her application with a change of name certificate from the BDM, and the verification of the certificate with BDM was authorised by the customer when signing the declaration section of the application.

Privacy Review P/2008/17

On 31 October 2008 the partner of an RTA employee requested a review of conduct, alleging that an RTA employee deliberately sent an RTA email addressed to her partner using her personal email address and that this breached her privacy. No breach was found, as the email address was collected by an employee of the RTA in a private capacity, outside the confines of the RTA and in circumstances that were not work related.

Privacy Review P/2008/18

On 1 December 2008 an RTA employee requested a review of conduct, alleging that his personal information had been leaked and circulated around the office by his manager and a representative from human resources. After several failed attempts to contact the employee by phone, email and letter to ascertain further information, the complaint was discontinued.

Privacy Review P/2008/19

On 3 December 2008 a customer requested a review of conduct alleging that (1) the RTA had mistaken his identity with another customer of the same name, which resulted in him receiving fines for vehicles he had never registered or owned; and (2) proof of identity documentation was mistakenly faxed to a third party. These alleged breaches were proved to be correct. As a result the RTA issued both customers with an apology, separate customer numbers were created and fines referred to the correct customer. Retraining was provided to the RTA staff responsible for the breaches.

Privacy Review P/2009/01

On 7 January 2009 an employee requested a review of conduct, alleging inadequate security surrounding a document management system used in parts of the RTA. While there was no evidence to suggest that any personal information had been used or disclosed improperly, it was found that there were insufficient security safeguards on some folders in the document management system. The breach was corrected by activating security safeguards and limiting access to persons with a clear business need.

Privacy Review P/2009/02

On 8 January 2009 an employee requested a review of conduct, alleging that personal information had been improperly accessed, used and disclosed from a document management system used in parts of the RTA. On 13 January the employee withdrew the complaint.

Privacy Review P/2009/03

On 8 January 2009 an employee requested a review of conduct, alleging that personal information had been improperly accessed, used and disclosed from a document management system used in parts of the RTA. On 13 January the employee withdrew the complaint.

Privacy Review P/2009/04

On 21 January 2009 a customer requested a review of conduct, alleging that the RTA requiring drivers aged 75 years and over to have a medical examination and produce a medical report in order to keep their licence was discriminatory, excessive and intrusive. No breach of privacy was found, as the RTA requests the medical report under Clause 44(3)(c) of the Road Transport (Driver Licensing) Regulation 2008, and the medical report form is consistent with Austroads Inc publication titled *Assessing Fitness to Drive*, which is approved by Australian Transport Council.

Privacy Review P/2009/05

On 2 March 2009 a review of conduct was conducted, concerning why an application fee was collected at the motor registry when a customer submitted a review of conduct investigation. It was found that the customer insisted on providing an application fee despite registry staff informing the customer that no fee was required. The customer also refused to leave the registry until the money was accepted. The money was refunded to the customer explaining that no application fee was required.

Privacy Review P/2009/06

On 23 March 2009 a customer requested a review of conduct, alleging that his employer had telephoned the RTA regarding the customer's speeding fines and that the RTA had breached his privacy in releasing the information. No breach was found, as there was no evidence to suggest the RTA had improperly disclosed his personal information over the telephone or in any other form.

Privacy Review P/2009/07

On 19 March 2009 a customer requested a review of conduct, alleging that an RTA employee had accessed and released his personal information. An audit was conducted that showed no improper access or disclosure of the customer's personal information.

Privacy Review P/2009/08

On 14 April 2009 a customer requested a review of conduct, alleging that an employee of the RTA had improperly accessed and disclosed his information. No breach was found, as there was no evidence to suggest his information had been accessed or disclosed.

Privacy Review P/2009/09

On 20 April 2009 a customer requested a review of conduct, alleging that the odometer recording for his vehicle, which is held by the RTA, was incorrect and inaccurate. As odometer numbers are not personal information, the RTA declined to conduct a review of conduct under the PPIP Act, but referred the complaint to the relevant area of the RTA for consideration and action.

Privacy Review P/2009/10

Whilst no formal request for a review of conduct was received, the RTA conducted some enquiries into allegations raised by a number of callers on 2GB radio station, concerning the demerits point disclosure arrangements between the RTA and QBE Insurance. While no breaches of privacy were found it is proposed that aspects of the Demerit Points Disclosure Agreement, which was made in accordance with Clause 109 of the Road Transport (Driver Licensing) Regulation 2008, will be reviewed in accordance with the audit provisions of the agreement.

Privacy Review P/2009/11

On 11 May 2009 a customer requested a review of conduct, alleging that her privacy was breached as a result of providing a Power of Attorney document to act as attorney for her father and that there was insufficient security surrounding the retention of this document. After investigating the motor registry procedures and security, it was found there was no breach of privacy, as the RTA has security safeguards that are reasonable in the circumstances; against loss, unauthorised access, use, modification or disclosure, and against all other misuse.

Privacy Review P/2009/12

On 21 May 2009 a customer requested a review of conduct, alleging that a defective camera resulted in him receiving a toll notice for his vehicle. While the RTA had not breached the customer's privacy, it was found that a human error was made by an employee/contractor of Airport Motorway Limited (AML), resulting in the wrong details being provided to the RTA. The toll notice was withdrawn.

Privacy Review P/2009/13

On 21 May 2009 a customer requested a review of conduct, alleging that her personal information had been improperly accessed. This matter is still under investigation.

Privacy Review P/2009/14

On 4 May 2009 a customer requested a review of conduct, alleging that his privacy had been improperly accessed. This matter remains under investigation.

Privacy Review P/2009/15

On 15 June 2009 a customer requested a review of conduct, alleging that the incorrect address was recorded by the RTA resulting in a fine being sent to the wrong address and suspension of licence. This matter remains under investigation.

Privacy Review P/2009/16

On 16 June 2009 a customer requested a review of conduct, alleging that RTA registry staff were unfamiliar with procedures, which resulted in unnecessary delay in booking and completing his knowledge test. As the subject of his complaint did not relate to his personal information, the RTA declined to investigate his complaint because it did not come under the jurisdiction of the PPIP Act, and referred the matter to the customer service area of the RTA for consideration.

Privacy Review P/2009/17

On 18 June 2009 a customer requested a review of conduct, alleging that the RTA improperly disclosed his personal information to Australian National Car Parks Pty Ltd (ANCP), resulting in the ANCP holding his personal information and issuing him with a parking fine. This matter remains under investigation.

Privacy Review P/2009/18

On 29 June 2009 a customer requested a review of conduct, alleging that the RTA improperly disclosed her personal information to ANCP, resulting in the ANCP issuing her with a parking fine. This matter remains under investigation.

Privacy appeals to the Administrative Decisions Tribunal (ADT)

One appeal to the ADT was continuing in 2008-09.

On 8 May 2007 and 17 September 2007 a former RTA employee commenced two separate sets of proceedings against the RTA in the ADT under the PPIP Act and the HRIP Act. The proceedings are being heard together. The proceedings relate to appeals against seven separate 'internal review' decisions made by the RTA. Broadly, the allegations the subject of the proceedings are that the RTA:

- Disclosed the employee's personal and/or health information to unauthorised third parties without consent.
- Denied the employee access to documents she was entitled to access under the PPIP Act.
- Allowed unauthorised RTA employees to handle medical documentation relating to the employee in the process of forwarding that information to the Records Access Unit, so it could be provided to the employee in response to a request by her.
- Breached the employee's privacy when the convenor of a selection committee contacted referees supplied by the employee.
- Breached the employee's privacy when an appeal document the employee had sent to the RTA was left on a fax machine overnight.
- Failed to follow its internal file management policies when handling information concerning the employee.
- Used medical documentation provided by the employee for purposes other than those for which they were provided.
- Wrongfully disclosed the employee's medical information when requesting HealthQuest to conduct a medical assessment of the employee's fitness for duties.

The proceedings were adjourned in 2007 at the request of the employee, and reactivated in early 2008. The hearing of various interlocutory matters was set down for 15 to 17 July 2008. On 17 July 2008, the ADT rejected the RTA's application to have a person appointed to represent the former employee on the basis that she was an 'incapacitated person'. The remaining interlocutory matters were not resolved on those dates and the hearing continued on 9-11 September 2008, 7 and 11 November 2008, 26 and 27 February 2009 and 14-16 April 2009. The ADT has reserved its decision. Once the interlocutory matters have been determined, the substantive applications will be heard.

Appendix 21. Research and development

The RTA has a Research and Development (R&D) Program which identifies and develops innovative solutions to materials, products, equipment, systems and processes to achieve business improvements as well as range of research projects focussing on road safety. In 2008-09 more than \$4 million was devoted to R&D activities throughout the RTA.

Specialist RTA staff undertake the work with some projects being undertaken in collaboration with universities or outsourced to specialist research groups. There has been an increased focus on research into the performance of roads and bridges to assist planning of long term maintenance needs and programs.

The RTA is currently working with the University of Technology to identify a suitable model for prediction of the future condition of bridges based on currently available bridge inspection data. A software platform has been developed to analyse historical data and present deterioration of bridge elements, whole bridges or groups of bridges selected on a route, region, design era, material type, structure type etc. This software will be validated in 2009-10 to assess what further modifications are necessary for the software to be a useful tool for bridge asset management in the RTA.

The RTA, working with ARRB, has also made significant progress on the development of a pavement condition model to predict structural performance of NSW road pavements. Pavements are designed on structural principles, but have historically been managed by surface condition. ARRB has recently completed refinement and calibration of the structural model. The model estimates the remaining structural capacity or life of the road pavement based on strength (deflection) data. Network wide sampling of pavement deflection under a fixed load has begun and will continue into 2009-10. The RTA is planning to trial the latest advance in traffic speed deflection technology in late 2009. This is important new research that promises to deliver a continuous automated data stream while avoiding the present occupational health and safety implications of the current stationary measurement.

The RTA also contributes to R&D work by Austroads.

Other projects undertaken in 2008-09 include:

Pavements

- Development of heavy duty sprayed seals for high stress locations.
- Establishment of a design procedure for the use of marginal aggregate sources (for sprayed sealing works).
- Development of guidelines and test methods for emulsion sprayed sealing.
- Trial of a new method to determine the in-field performance of a prime or primer-seal.
- Investigation and review of current methods for initial surfacing treatments for Bound and Unbound pavements.
- Development of warm mix asphalt.
- Development of reinforced asphalt overlays as a means of retarding reflective cracking.
- Finalisation of an RTA test method for mix workability of manufactured sands for use in concrete and asphalt.
- Investigation of flexural fatigue characteristics of pavement concrete and review changes in mix charging sequence to improve fatigue performance.
- Development of new test procedures to assess the uniformity of concrete mixing.
- Establishment of design criteria for concrete pavements constructed on floodplains and areas of settlement.
- Mix design testing of porous concrete surfacing in preparation for trial in August 2009.
- Further review of foamed bitumen stabilisation as a road maintenance and rehabilitation tool.
- Pavement service life – application of plastic theory and limit analysis to determine shakedown loads on various road types.
- Australian Research Council (ARC) Linkage Project with University of NSW to provide an integrated model to assess the performance of granular materials in a pavement system (third year of three-year project).
- Modelling of horizontal shear force damage to pavements.
- Report on finite element analysis to simulate reduced moisture damage in asphalt.

Bridges

- Performance review and monitoring of sacrificial cathodic protection systems (CP): discrete anodes, jacket anodes and sprayed zinc system as alternatives to impressed current CP.
- Establishment of trial and monitor chloride extraction process as a corrosion protection tool.
- Assessment of new technologies to monitor fatigue crack growth in steel bridges.
- Development of semi-autonomous grit blasting robotic device for steel bridges (4th year of five-year project).
- Trial and reporting on the use of self-compacting concrete for bridge piles.
- Finalisation of design rules and guidelines for through deck and embedded expansion joint anchors.

Geotechnical

- Completion and dissemination of guidelines on the use of shale in RTA road construction projects.
- Identification and trial systems to manage acid rock materials in earthworks.
- Embankment construction using vacuum consolidation (second year of a three-year Australian Research Council supported project).
- Review of fibre optic sensing technology to monitor pavement and slope strains.

Road design engineering

- Aquaplaning – Quantify the effect of a construction tolerance and subsequent maintenance defects on the prediction of aquaplaning on road surfaces.
- Road design – Investigate, test and confirm a vehicle driver's ability to see and identify an object's height and size at distance (first year of a two-year project).
- Safety barrier crash testing – Crash testing of various safety barriers to test the limits of safe placement of the barriers relative to the edge of the road formation.
- Acceptance of safety barrier products – Review of proprietary safety barriers by expert panels, both RTA and State Road Authorities, for acceptance of products on the classified road system.

Urban design engineering

- Production of a guideline for water sensitive urban design approach to roads.

Traffic

- Traffic generation and parking surveys to update data for the RTA Guide to Traffic Generating Development.

Safer roads

Development of ongoing research and evidence-based policy development including:

- Rigorous crash reduction model.
- Crash testing of safety barriers and acceptance of safety barrier products.
- Wide centre line trial on the Newell Highway.
- Retro-reflective delineation products.
- Rural T-Junctions.
- Stereotypical crash rates for rural roads.

Safer vehicles

Crashlab test facility, participated in a range of research and development projects focussing on road safety, including:

- Research into rear seat occupant protection, via an Australian Research Council Linkage Grant with University of NSW.
- Research into performance of motorcycle and pedal cycle helmets via an Australian Research Council Linkage Grant with University of NSW.
- Crash tests to identify and demonstrate/educate safety implications of incorrect child restraint use.
- Crash test program and research study to determine performance of older vehicles and impact of repair methods on crashworthiness.
- Heavy Vehicle Roadworthiness field study, to determine condition of heavy vehicles on-road in NSW.
- Development of a system to provide a total safety score for a vehicle, incorporating crash avoidance, pre-crash safety, crash protection and post-crash safety systems and performance.
- Ongoing involvement in Australian New Car Assessment Program (ANCAP), Australian National Crash In-depth Study and Used Car Safety Ratings.
- Child Restraint Evaluation Program, to compare relative safety performance and ease of use for available child restraints.
- Helmet Evaluation Program, to compare the relative safety performance and rider comfort features of commonly available motorcycle helmets.
- Comparison of the Hybrid III, ANO P Series and ANO Q series anthropomorphic test devices (ATD or crash test dummies) to determine efficacy in use for child restraint evaluation in current and proposed AS/NZ Standard (1754) testing.
- Continued input to the development of AS/NZ Standards for Child Restraints, motorcycle and bicycle helmets and other road safety related devices.

Appendix 22.

Driver and vehicle statistics

TABLE 21. NUMBER OF VEHICLES REGISTERED IN NSW
AS AT 30 JUNE 2009 BY YEAR OF MANUFACTURE

Year of manufacture	No. of vehicles
Pre-1960	8990
60-64	8252
65-69	16,540
70-74	51,025
75-79	98,226
80-84	161,965
85-89	370,159
90-94	600,932
95-99	1,070,599
2000-04	1,457,312
2005	340,336
2006	330,342
2007	358,982
2008	340,172
2009	104,771
Unknown	11
Total	5,318,614

TABLE 22. NUMBER OF VEHICLES REGISTERED IN NSW
AS AT 30 JUNE 2009 BY VEHICLE TYPE

Vehicle type	No. of vehicles
Passenger vehicles	2,972,916
Off-road passenger vehicles	527,692
Small buses	18,973
Buses	14,490
Mobile homes	4,948
Motorcycles	162,076
Light trucks	715,537
Heavy trucks	78,526
Prime movers	21,067
Light plant	3,987
Heavy plant	7,301
Small trailers	509,490
Trailers	281,482
Other vehicles	129
Total	5,318,614

TABLE 23. NUMBER OF VEHICLES REGISTERED IN NSW
AS AT 30 JUNE 2009 BY VEHICLE USAGE

Vehicle usage	No. of vehicles
Private	3,676,680
Pensioner concession	671,241
Primary producer concession	97,088
Business general	737,334
Taxi	6,422
Public bus and coach	9,276
FIRS	4,464
Other vehicle usages	116,109
Total	5,318,614

**TABLE 24. NSW LICENSED DRIVERS AND RIDERS
AS AT 30 JUNE 2009**

By sex	No. of licence holders	% of total
Female	2,280,381	48.3
Male	2,440,466	51.7
Total *	4,721,039	100.0

By age group	No. of licence holders	% of total
15	1	0.0
16	56,912	1.2
17	71,331	1.5
18-25	608,333	12.9
26-29	333,405	7.1
30-39	913,692	19.4
40-49	922,738	19.5
50-59	812,059	17.2
60-69	584,296	12.4
70-79	311,973	6.6
80+	106,299	2.3
Total	4,721,039	100.0

* Including cases where licence holders' sex was not recorded.

**TABLE 25. NSW DRIVER AND RIDER LICENCES ON ISSUE
AS AT 30 JUNE 2009**

By licence class	No. of licences	% of total
C	4,172,426	80.3
LR	79,839	1.5
MR	120,305	2.3
HR	209,028	4.0
HC	117,519	2.3
MC	18,021	0.3
R	480,503	9.2
Total	5,197,641	100.0

Appendix 23. Insurance

Principal Arranged Insurance

The RTA continues to provide principal arranged insurance via its broker AON. This program covers contract works, public liability and a new professional indemnity cover for all construction, maintenance and associated activities for roads and bridges. A similar program for real estate is now in place for all building construction, maintenance and repair contracts for contract works and third party liability.

Treasury Managed Fund

The Treasury Managed Fund (TMF) is a NSW government arranged indemnity scheme (operated by the NSW Treasury), which provides indemnity cover for workers compensation, motor vehicle, property damage, legal liability, fidelity guarantee and travel.

Workers Compensation

The 2008-09 premium decreased to \$7.4m as compared to \$7.63m in 2007-08. The frequency of claims per 100 employees is 4.9, which is a reduction in frequency as compared to 8.2 per 100 employees in 2007-08, due to a systematic approach to claims management. In June 2009 the RTA received a hindsight rebate of \$6.9m from the 2004-05 policy period. The hindsight premium is not included in the graph.

Motor Vehicle

The 2008-09 premium decreased to \$1.70m as compared to \$1.75m in 2007-08 fund year. Claims per 100 vehicles have decreased to nine as compared to 11.1 per 100 vehicles in 2007-08 fund year.

Property

The 2008-09 premium increased to \$5.7m as compared to \$5m in 2007-08 year. This is due to an increase in the total asset values and in particular, the replacement value of RTA bridges. There has been an increase in incurred claims cost of 2% due to a small increase in reinsurance.

Liability

The 2008-09 premium increased to \$13.43m as compared to \$12.6m in 2007-08 year. After 4 years of a decreasing liability premium, a build up of large claim costs resulted in a 6.58% increase for 2008-09.

FIGURE 20. WORKERS COMPENSATION PREMIUM COST AND CLAIMS FREQUENCY

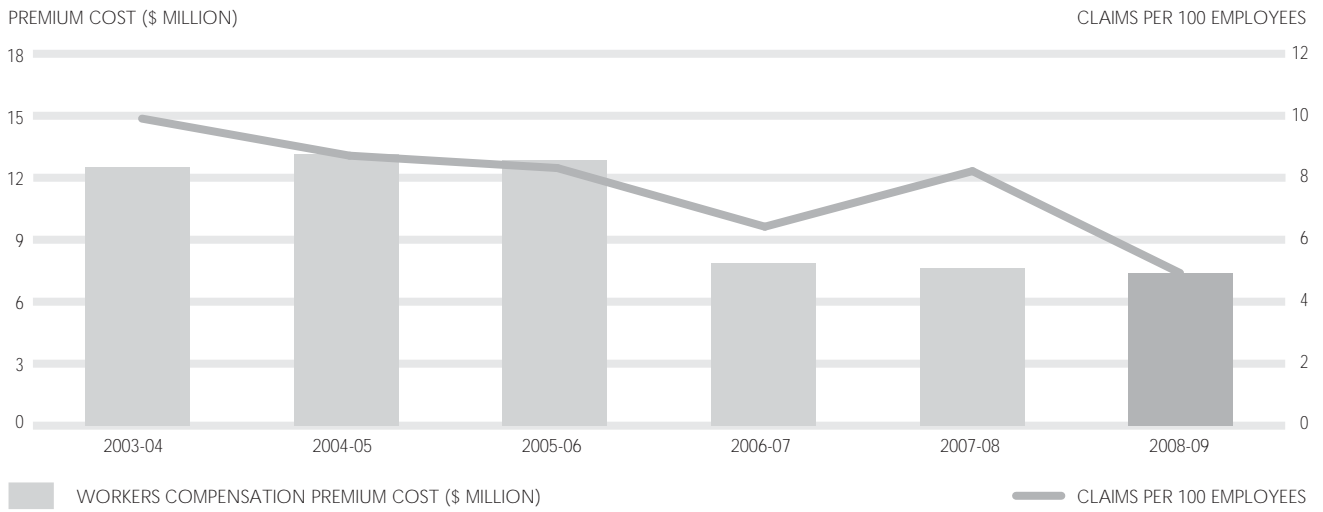


FIGURE 21. MOTOR VEHICLE PREMIUM AND MOTOR VEHICLE CLAIMS FREQUENCY

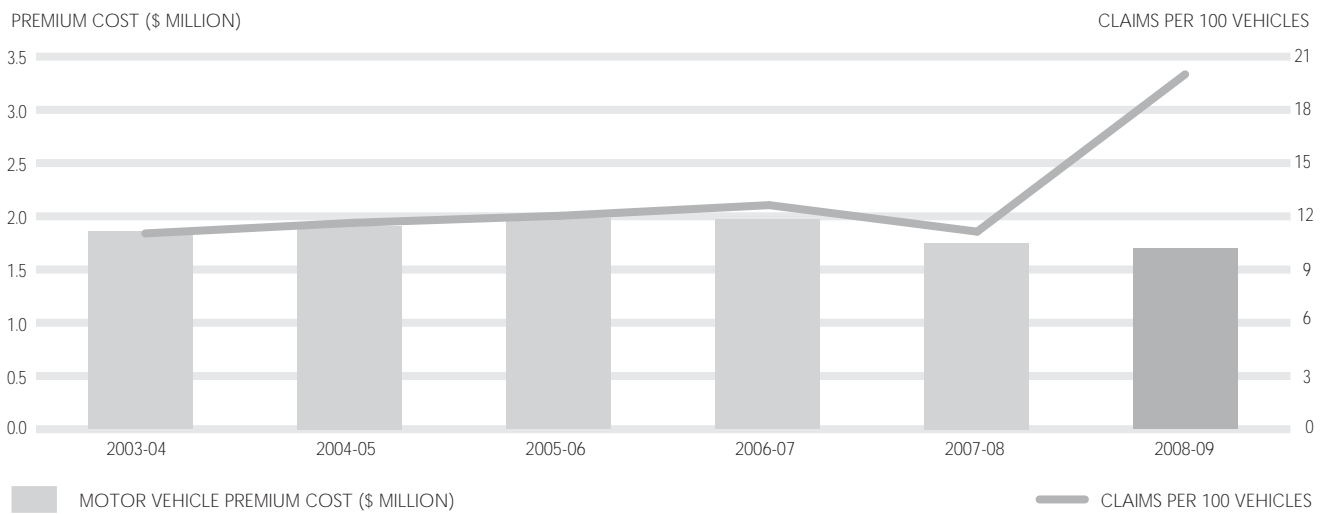


FIGURE 22. PROPERTY PREMIUM IN CURRENT DOLLARS (2008-09)

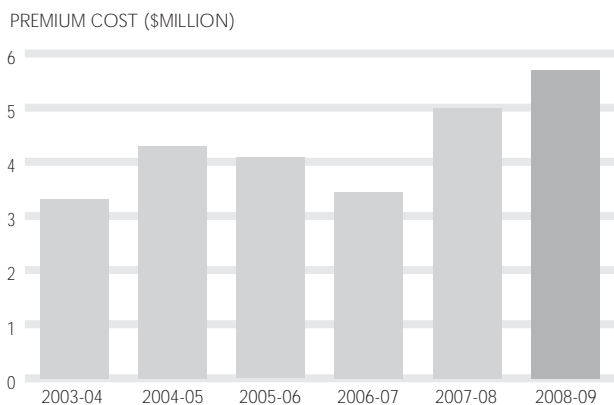
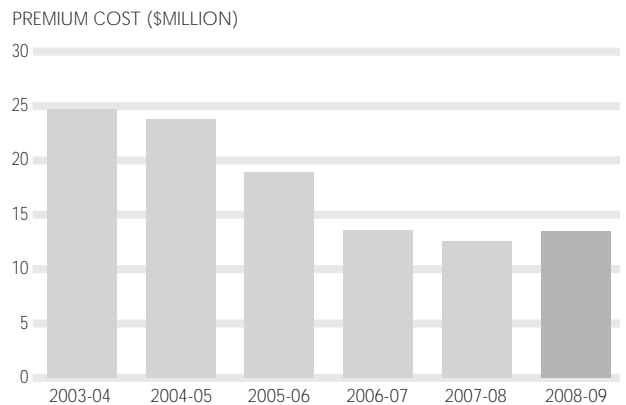


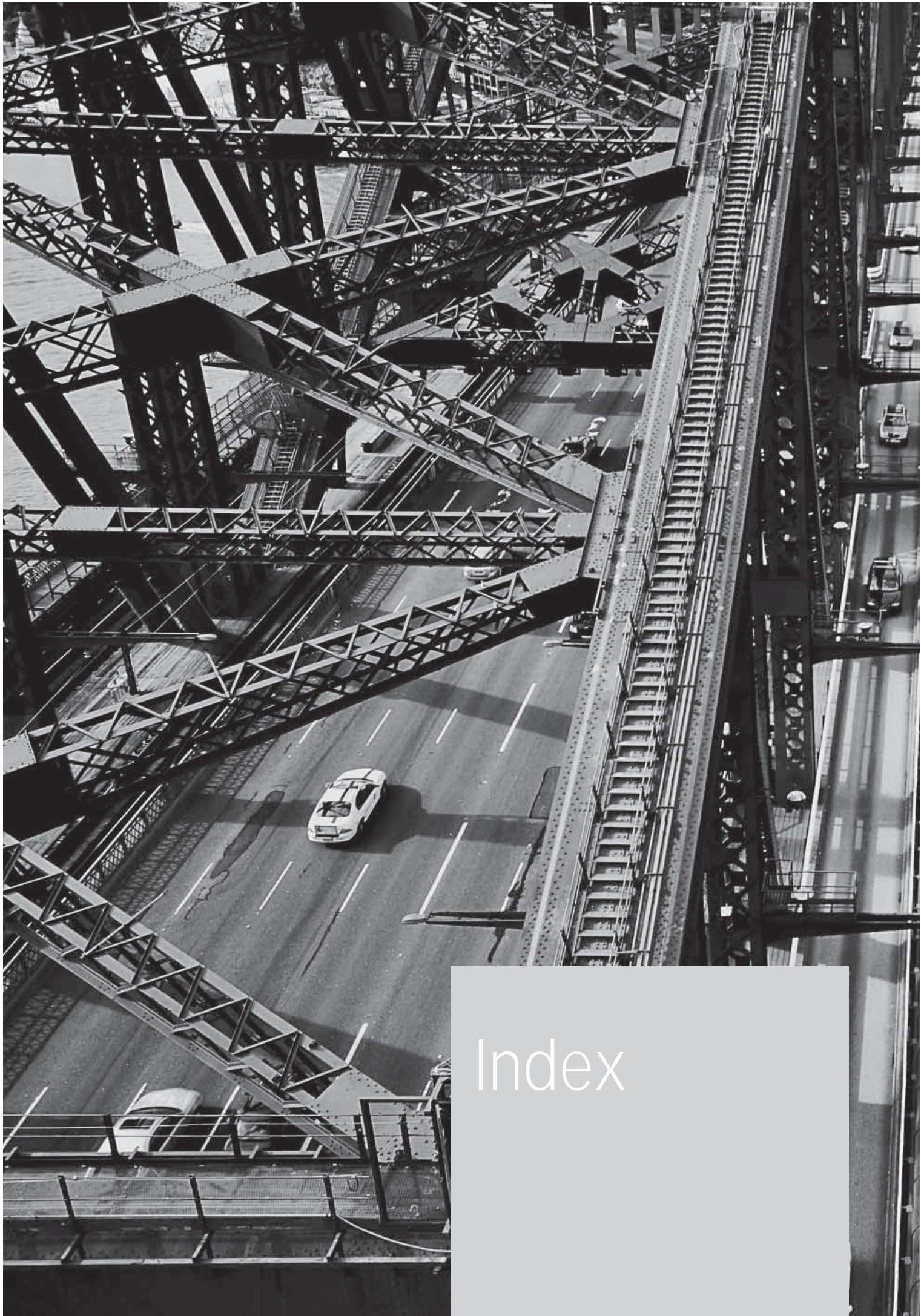
FIGURE 23. LIABILITY INSURANCE PREMIUM IN CURRENT DOLLAR (2008-09)



Appendix 24. Compliance Index

This index lists the legislative requirements set out in the NSW Treasury checklist for public sector annual reporting, and the pages on which the relevant information can be found. The checklist, including a detailed description of each requirement, is available at www.treasury.nsw.gov.au (click on 'Information for agencies', then 'Annual reporting').

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Section cover image: Photo taken by RTA staff member Ben Beattie of the Sydney Harbour Bridge.

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